

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 3 rd . April 2013 start 7.00pm
IN ATTENDANCE	Town Councillors: M Davis, G Davis, Pickard, Singh, P Davies, L Freer, Jarvis, Shaw. Borough Cllr: L Dirveiks, N Dirveiks. Public: Mrs Clay, Mrs Wrigley, Mr Swinnerton NWBC Licensing Officer: P Wortley.
APOLOGIES	Town Cllrs: Clews, Barnard, Macchi, Barker, R Freer.
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the apologies of the Town Councillors. Proposed Cllr M Davis, seconded Cllr G Davis.		
2.	DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST Cllr P Davies declared an interest in Item 11, planning application PAP/2013/0041. To be taken as and when.		
3.	DISCUSSION WITH NWBC LICENSING OFFICER Mr Wortley was welcomed to the meeting. He was asked whether there were any specific issues regarding events held on the Market Square. He explained that currently the Premises Licence and the Designated Premises Supervisor Licence were held by Mr P Ferrugia, and advised that the Town Council should ask him to transfer them to the Council. Cllr Pickard asked about the problem of noise complaints about events held around the Square, Mr Wortley answered that regarding a Temporary Event Notice, only the Police and Environmental Health could object (noise or crime and disorder). In the case of noise it had to be proved that previous problems had arisen at the same event. TENS are limited to 499 people, and can last up to 96 hours. Mrs Clay asked if the events had to be held a minimum distance from nearby housing. Mr Wortley answered that there were no restrictions and that if there were problems, with noise, complaints could only be P155 4/13		

	<p>made against the premises licence. Cllr Singh asked about litter being left, in the street, from hot food takeaways. Mr Wortley replied that the shops were responsible for the street area around them; he stated that he would send out a reminder to all the shops in the town. The Chairman thanked Mr Wortley for his information.</p>		
4.	<p>PUBLIC SESSION Mr Swinnerton spoke about the recent unintended rise in the Town Council precept, and asked that an explanation should be issued, and an indication as to what would happen to the money. Mrs Wrigley stated that NWBC should also have realised that there was a problem. It was resolved to bring Item 14 forward in the agenda, proposed Cllr Pickard, seconded Cllr L Freer.</p>		
14.	<p>TOWN COUNCIL PRECEPT 2013/14 A discussion took place regarding the recent unintended rise in the Town Council precept, e-mails and a petition received, were circulated to the Council. It was stated that this issue would be addressed to prevent problems in the future. It was explained that NWBC were unable to change the tax amounts, and that it was entirely impractical to return the overpayment to each taxpayer. The clerk explained the misunderstanding that had arisen regarding the application of the Council Tax Support Grant, which formed part of the precept amount, and the effect that the proposed Bill on a 2% cap for Local Council precept rises could have for future years. Borough Cllr L Dirveiks suggested that a report could be given at the end of 2013/14 as to the use of this money. It was resolved that a statement be prepared, regretting that this had occurred, and apologising to taxpayers. It should stress the actual amount of money involved, but not quote percentages which was misleading. This would then be used as a press release, put on the Town Council and NWBC noticeboards, and the website. Proposed Cllr Pickard, seconded Cllr M Davis.</p>		
5.	<p>REPORTS FROM COUNTY AND BOROUGH COUNCILLORS Borough Cllr L Dirveiks reported that the Friends of Atherstone Heritage had received a grant from Operation Footfall, and were working closely with the Canal & River Trust. They were currently staging an exhibition of the Ball Game in Bedworth, up to the end of the month. Cllr Pickard stated that he had raised the matter of signs, in the town at NWBC, especially commercial ones. He said that the Town Council could report any instances. Cllr Shaw congratulated Cllr Pickard on being appointed to the Health & Wellbeing Board, at County, on behalf of NWBC.</p>		
6.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 20th. March 2013 It was resolved that the minutes be accepted as a true record, proposed Cllr G Davis, seconded Cllr M Davis. P156 4/13</p>		

7.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 20th. March 2013.</p> <p>P149, item 3, Cllr Singh stated that ones of Alan Lloyds shops had already been refurbished.</p> <p>P150, item 5, the clerk reported that the written explanation had been received from Airwaves, and was in Correspondence.</p>		
8.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>List presented of cheques numbers 106155 to 106174.</p> <p>It was resolved to approve the list and sign the cheques.</p> <p>Proposed Cllr G Davis, seconded Cllr Shaw.</p>		
9.	<p>CORRESPONDENCE RECEIVED</p> <p>E14, Hardship Fund, development of database It was agreed to reply that Cllr Clews was the Town Council representative on the Charities Committee at St Mary's and Cllr Peat at Gramer Cottages in Mancetter.</p> <p>E21. R Jarvis, Damaged memorial N750, no living owner registered. It was agreed that the memorial should be made safe and debris removed, pieces with inscriptions to be retained. Clerk to obtain costs from a recognised mason.</p> <p>E32. R Jarvis, Good News story E44. response from Herald It was resolved to write to the editor and ask that publicity be given to the Townwatch scheme, proposed Cllr Jarvis, seconded Cllr M Davis.</p> <p>E37, R Jarvis, on behalf of Atherstone Car Show request to use Square On 15th. September. It was resolved to approve this request, proposed Cllr M Davis, seconded Cllr Singh.</p> <p>E39, Atherstone Car Show, request for Town Council representative. It was resolved that Cllr Jarvis would be the representative from the Town Council, proposed Cllr Pickard, seconded Cllr M Davis.</p>		
10.	<p>CORRESPONDENCE ISSUED</p> <p>List available in office.</p>		
11.	<p>PLANNING MATTERS</p> <p>a) Planning List – 10, 11.</p> <p>b) Consultations PAP/2013/0109, 219 Long Street, Atherstone, CV9 1AH Works to fell five Leyland cypress trees in a conservation area. It was resolved that there was no objection to this application, if outside of the nesting season, proposed Cllr L Freer, seconded Cllr Jarvis.</p> <p>P157 4/13</p>		

	<p>PAP/2013/0041, 174 Long Street, Atherstone, CV9 1AE. Change of use from B1 use light industrial to sui generis-motorbike sales and storage. (Cllr P Davies had declared an interest in this application and withdrew from the meeting) It was resolved that there was no objection to this application if acceptable to County Highways. Proposed Cllr G Davis, seconded Cllr Singh.</p> <p>PAP/2013/0149, 12 Northcote Walk, Atherstone, CV9 3SL. First floor front extension. It was resolved that there was no objection to this application, if acceptable to the neighbours, proposed Cllr G Davis, seconded Cllr L Freer.</p> <p>c) Decisions PAP/2013/0038, 58 Erdington Road – granted</p> <p>d) Conservation Areas and Listed Buildings None at time of compilation</p> <p>e) Other Letter from Mancetter Parish Council regarding PAP/2013/0107 It was agreed to thank Mancetter for the information, but the Town Council had no comment.</p> <p>f) Licensing Matters None at time of compilation.</p>		
12.	<p>REPORTS</p> <p>Financial Report for March The clerk presented a monthly report and bank reconciliation (information only).</p> <p>Clerk’s Report The clerk reported that a meeting arranged with a police CCTV technical representative (follow up to Tannery Close visit) on Friday 5th. April at 1.00pm (ATC offices) The clerk reported that Cllr Shaw had provided a list of past Chairmen, which filled the gaps on the honours boards. It was resolved to amend the boards, proposed Cllr Shaw, seconded Cllr G Davis.</p> <p>Representative’s Reports Cllr Jarvis reported that the new Car Show committee was looking good, but they were starting with zero funds. Cllr Pickard asked if any response had been received from Dickens Night yet, the clerk replied no. Cllr Singh noted that the time had not been changed on the clock at St Mary’s Church.</p> <p>P158 4/13</p>		

13.	<p>MARKET SQUARE</p> <p>The clerk reported that the requested market partnership meeting had been arranged for 1.00pm on 23rd. April, at the Town Council offices.</p> <p>It was resolved to write to Pride in Atherstone to see if they would request a grant from Operation Footfall, for refurbishment of the bollards and benches. Alternatively to contact the Probation Service to see if they were able to do the refurbishment. Proposed Cllr M Davis, seconded Cllr P Davies.</p>		
	<p>PRIVATE AND CONFIDENTIAL</p> <p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (<i>Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services</i>), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Shaw, seconded Cllr P Davies.</p>		
15.	<p>ARCADE SHOPS</p> <p>The clerk circulated a Draft Heads of Terms Document, sent by NWBC. It was agreed that the following changes should be discussed: Paragraph 2 removed completely. Paragraph 3 reference include to only apply during Town Council ownership. Paragraph 4 only to apply for a fixed period, say 5 years. Paragraph 5 “for the first 10 years “ be moved into the opening sentence. Second sub-paragraph to be reworded for clarification.</p> <p>The clerk reported that a meeting with NWBC had been pre-arranged for Monday 8th. April at 1.00pm NWBC offices. It was agreed that the Town Council representation would remain at the clerk and the Chairman.</p> <p>It was agreed to call an EGM, on Wednesday 10th. April at 7.00pm to discuss further progress.</p>		
	<p>The meeting closed at 9.15pm.</p>		

Signed Chairman of Atherstone Town Council.

List of cheques over £500

Employees salaries 2 cheques	£2408.89
Pensions	£707.98
HMRC	£2387.90
NWBC	£2194.50
NWBC	£1524.80