

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 3 <sup>rd</sup> . August 2011 start 7.10pm (after presentation of allotment awards)
IN ATTENDANCE	Town Councillors: Wright, Clews, Vickers, Barker, Jarvis, Shaw, McElhone, Pickard. Members of the public:, Mrs Clay, Mrs Wrigley,
APOLOGIES	Town Cllrs: Singh, Macchi, L Freer, R Freer, G Davis, M Davis. County Cllr Fox, Borough Cllrs: L Dirveiks, N Dirveiks.
CHAIRMAN	Cllr Shaw
CLERK	Mr G Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr Barker, seconded Cllr Wright.		
2.	<b>DECLARATIONS OF INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> Mrs Wrigley presented a minutes book of the United Sunday Schools of Atherstone, dating from 1906 to 1954. The book was taken into safekeeping by the Council. Mrs Wrigley agreed that the book could sent to County Records. Cllr Barker stated that figures, released by the Police showed that 51% of reported crimes were not investigated. Cllr Vickers asked about the previous issue of plants being stolen from the displays, and the watering. The clerk replied that he had not received a list of stolen plants and no charges had been requested, the watering to be reported in matters arising. Mrs Clay spoke about the refuse, again being left by the cemetery bottom tap, instead of being taken to the wheelie bin provided by the shelter. The clerk was asked to obtain a price to move the refuse once per week.		
4.	<b>REPORTS FROM COUNTY AND BOROUGH COUNCILLORS</b> A report from Cllr Pickard had been circulated regarding a noise nuisance, in the Market Square. He stated that although the Town Council and NWBC had no direct involvement in TENS there was still a duty, under the Environmental Health Act, but more people should encouraged to make a formal complaint if they were affected. <b>P46 8/11</b>		

	<p>The Environmental Health, with the Police needed to be available on the night of likely events. The information had been forwarded to the Police, at a recent meeting, and a response was awaited. Cllr Pickard to speak to NWBC solicitor.</p> <p>Cllr Shaw reported that he had been approached, by a member of the public, regarding a children's play area at the Bear and Ragged Staff, and whether it needed planning permission. He asked Cllr Pickard to raise the matter with NWBC planning.</p> <p>Cllr Shaw reported that he had Community Development Fund application forms available for any local organisation.</p>		
5.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 20<sup>th</sup>. July 2011</b></p> <p>It was resolved that the minutes be accepted as a true and accurate record. Proposed Cllr Clews, seconded Cllr Barker.</p>		
6.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 20<sup>th</sup>. July 2011.</b></p> <p>P43, item 18. The Smithy Farm Shop reported that the tanks in the floral displays were not working correctly any more. It was resolved to contact the manufacturer to see if there was a maintenance program. Proposed Cllr Barker, seconded Cllr Wright.</p>		
7.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b></p> <p>Cheque number 105658 was presented for ratification, and cheques 105659 to 105675 for approval, (the clerk noted that cheques 105672 to 105675 had been signed prior to the meeting, for the allotment awards) Cheque 105671 was discussed, regarding the Airwaves Radio Licence. The clerk explained that without the radios CCTV monitoring would have to contact the Police by landline.</p> <p>It was resolved to approve the cheques as listed, proposed Cllr Barker, seconded Cllr Vickers.</p> <p>The clerk reported that a copy of the Land Registry document for the office had been obtained from the solicitor, so cheques 105634 and 105658 (Land Registry) were no longer needed. It was resolved to write off the cheques. Proposed Cllr Barker, seconded Cllr Vickers.</p>		
8.	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>2. Request for her old allotment plot at Merevale (Mrs Greenstyles). It was agreed to write back and ask what type of trees she had planted, and what cultivation did she intend to do on the plot?</p> <p>E4. Cenotaph cleaning. The clerk to look for funding.</p> <p>It was resolved to contact the War Graves Commission, regarding the condition of the memorials, and to erect a sign expressing the intention to lay turf between the memorials. Proposed Cllr Clews, seconded Cllr Jarvis.</p> <p>E44. Heritage warehouse. Clerk to send reply that Town Council has no storage requirements at the present time.</p> <p>E49. Reply from NWBC, re Westwood Road play area. It was agreed to request further details about funding for play equipment.</p> <p>E50. Request for funding, Atherstone Theatre Workshop. It was resolved to give a grant of £500. Proposed Cllr Vickers, seconded Cllr Barker.</p> <p style="text-align: center;"><b>P47 8/11</b></p>		

9.	<p>Cllr Pickard left the meeting 7.55pm.  <b>CORRESPONDENCE ISSUED</b>  List available in office.</p>		
10.	<p><b>PLANNING MATTERS</b></p> <p>a) Planning List received, 28</p> <p>b) Consultations</p> <p><b>PAP/2011/0249 Amended plans; 59 Long Street, Atherstone, CV9 1AZ</b>  Change of use from offices to dance school  It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Vickers.</p> <p><b>MIA/2011/0012 12 Meadow Street, Atherstone, CV9 1DK</b>  Non material amendment to PAP/2011/ 0387 &amp; 0388 dated 19/9/10.  Network Rail required greater distance between boundary wall and the building than previously agreed. Single storey element to be reduced in length to allow for this distance to be provided.  It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Vickers.</p> <p><b>PAP/2011/0306 Amended plans, Avondale House, Carlyon Road, Atherstone, CV9 1JE</b>  Sub-division of existing industrial premises with associated demolition and remedial works to the existing.  It was resolved that there was no objection to this application. Proposed Cllr Vickers, seconded Cllr Wright.</p> <p><b>PAP/2011/0054 Amended plans, Land to Rear of Barge &amp; Bridge Public House, Westwood Road, Atherstone, CV9 2AB</b>  It was resolved to object to this application on the grounds of over development, parking, and concerns over access for emergency vehicles to an area fed by a single road. Proposed Cllr Wright, seconded Cllr Jarvis.</p> <p>c) Decisions  None</p> <p>d) Conservation Areas and Listed Buildings  None</p> <p>e) Other  E-mail from County Highways, 45 North Street, Atherstone-objection  E-mail from County Highways, 23a Long Street, Atherstone-no objection  E-mail from County Highways, PAP/2011/0306 (response to original application) Avondale House, Carlyon Road, Atherstone.  Letter from NWBC, renaming of property, formerly The Old Skool, Market Street, now The Legion.</p> <p>f) Licensing Matters  TEN Mancetter Memorial Hall, 13/8/2011.</p> <p style="text-align: center;"><b>P48 8/11</b></p>		

**11. REPORTS**

**Financial Report**

The clerk presented a Budget Report and Bank Reconciliation for the first quarter, it was resolved to forward the documents to the internal auditor, proposed Cllr Barker, seconded Cllr Jarvis.

The clerk presented a Budget Report and Bank Reconciliation for July, for information only.

**Clerk's Report**

The clerk reported that waste was building up near the bottom water tap, it was agreed to ask Atherstone Landscapes for a cost to provide a weekly service to move the waste into the central bin.

The clerk reported that the secure page for councillors had been activated and log-in information distributed. He explained that to put e-mails on the page they had to be copied individually into a word document, then a pdf created, prior to loading into the website. This would take far too much time. PIN Digital would need two days work to modify the website to allow e-mails to be directly loaded. It was agreed to leave this to a future meeting.

The clerk reported that the honorary citizens board was now ready. It was resolved to get Atherstone Signs to complete the board, and to update the Mayor's board. Proposed Cllr Barker, seconded Cllr Vickers. Cllr Shaw requested that nominations for the next honorary citizens should be put forward.

The clerk reported that he had been unable to get quotes to repair the church uplighters, it had been recommended that it would be more economical to replace with new ones. It was resolved to obtain quotes to replace them with LED white lights. Proposed Cllr Barker, seconded Cllr Wright.

The clerk submitted samples of memorial reserved markers. It was agreed to use Atherstone Signs.

The clerk reported that a water bill had been received for the cemetery, but it still quoted the old meter for part of the bill. He had contacted Severn-Trent who were again investigating the bill.

The clerk reported that trees had been cut down in the Westwood Road play area, and some rubble dumped, as it did not encroach onto the pathway it was agreed to take no action.

**Representatives reports**

Cllr Barker presented a report from the Rail Users Group. He stated that the new ticket machine touch screen did not work when wet from the rain. He had e-mailed the County Council, who had no budget to provide a cover, and Network Rail, who had not replied.

He stated that there was only one sign in the town to the station, again the County had no budget and Network Rail had not replied.

Cllr Wright reported that he had attended a meeting of the Tannery Close Neighbourhood Watch, it had been well attended by 19 residents 2 from the housing association, and 2 from the Police. Cllr Jarvis asked if the cost of the police type fixed CCTV camera could be obtained.

Cllr Wright reported that Mr Stone, a tenant at Merevale allotments, had approached him as he had had to pay a contractor to remove a wasp's nest, this was noted, clerk to reply that tenants have to take

	responsibility for occurrences on their own plots.		
<b>12.</b>	<b>POLICE STATION / MAGISTRATES COURT, UPDATE</b> There was nothing to report.		
<b>13.</b>	<b>MARKET SQUARE UPDATE</b> The clerk reported that although Hinckley & Bosworth were due to take over the Market from the 5 <sup>th</sup> . August, the agreement had still not been received. It was agreed that the Chairman and the Clerk would sign the agreement. HBBC reported that all existing traders were going to try out the new market. The clerk had received notices and flyers which were being distributed.		
<b>14.</b>	<b>ALLOTMENT MATTERS</b> The clerk reported that the Merevale pathways and the Canal Park were due to be cut on Friday 12 <sup>th</sup> . August. The clerk reported that there had been break-ins at Merevale on 2 occasions, these had been reported to the Police. The security fence had been repaired by the association. It was resolved that the bolts on the fence could be welded if the association wished to do so. Proposed Cllr Barker, seconded Cllr Wright. Request from Gypsy Lane, plot 10, to increase size of shed, (from 6 <sup>th</sup> July), tenant only replacing part of pigeon pen damaged by vandals. Request from Gypsy Lane, plot 1 & 1A to move a shed between plots and convert into a pigeon pen. It was resolved to approve the 2 requests, proposed Cllr Barker, seconded Cllr Vickers.		
<b>15.</b>	<b>CCTV, PRIORITY AREAS (FROM PARTNERSHIP MEETING)</b> It was agreed that initial priorities should be dog fouling and damage in Westwood Road play area. Cllr Jarvis noted that there was a bush obscuring the view of the camera on the Coleshill Road bridge. It was resolved to liaise with the dog warden regarding the dog fouling and damage at Westwood Road, proposed Cllr Barker, seconded Cllr Vickers.		
<b>16.</b>	<b>CHRISTMAS LIGHTS SCHEDULE</b> It was resolved to obtain a price from Merlin Lighting to test anchor points and erect lights ready for Dickens Night (as an extension to an existing contract), then to obtain 3 quotes to take down lights (January 2012), test and store them, test anchor points and erect lights in November 2012. Price for 3 year contract to also be requested. Proposed Cllr Barker, seconded Cllr Wright.		
<b>17.</b>	<b>ANNUAL DINNER, DATE AND VENUE</b> It was resolved to suspend Financial Regulations for items 17 and 18. Proposed Cllr Barker, seconded Cllr Wright. It was resolved to hold the Annual Dinner on 16 <sup>th</sup> . March 2012, at the Red lion Hotel, Atherstone, this being the most suitable venue. Proposed Cllr Barker, seconded Cllr Wright. Clerk to obtain prices.		

18.	<b>DICKENS NIGHT RECEPTION</b> It was resolved that the reception be held at the Red Lion Hotel, Atherstone, this being the most suitable venue, (date of event 26 <sup>th</sup> . November). Proposed Cllr Barker, seconded Cllr Vickers. Clerk to obtain prices.		
	<b>The meeting closed at 8.55 pm.</b>		

Signed ..... Chairman of Atherstone Town Council.