

ATHERSTONE TOWN COUNCIL MINUTES

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DOCUMENT	MINUTES OF THE EXTRORDINARY TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Friday 6 July 2018 2017 8.00am
IN ATTENDANCE	Town Councillors: Wright L John, J John L Dirveiks, Gurney, Jarvis Public: None
APOLOGIES	Councillors: Singh, M Davis, G Davis, Bishop
CHAIRMAN	Cllr Wright
CLERK	Mrs Odette Ghent

Item		Actions	Min ref
1.	APOLOGIES It was resolved to accept the apologies. Proposed Cllr Jarvis seconded Cllr Gurney		
2.	PUBLIC SESSION None		
3.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
4.	ACCEPTANCE OF ANNUAL GOVERNANCE STATEMENT (SECTION 1) It was resolved to approve section 1, which was signed by the Chairman and the clerk. Proposed by Cllr Wright, seconded by Cllr Gurney		
5.	ACCEPTANCE OF STATEMENT OF ACCOUNTS (SECTION 2) It was resolved to approve section 2, which was signed by the Chairman and the clerk. Proposed by Cllr Wright seconded by Cllr Jarvis		
6.	ACCEPTANCE OF INTERNAL AUDIT AND REVIEW OF FINDINGS All actions carried out as per internal auditor report. It was resolved to accept the Internal Auditors report. Proposed by Cllr Wright seconded by Cllr Gurney P18 06/18		

7.	<p>EFFECTIVENESS OF INTERNAL AUDIT (review of statement of internal controls)</p> <p>It was confirmed that the measures in the statement of internal controls gave effective control of Council processes, liabilities and finances.</p> <p>Proposed by Cllr Wright seconded by Cllr Jarvis</p>		
8.	<p>ACCEPTANCE OF COMPLETED ANNUAL RETURN</p> <p>The check list on page 6 was completed and it was resolved to accept the completed return and forward it the external auditor. Proposed Cllr Wright seconded Cllr Jarvis</p>		

SignedChairman of Atherstone Town Council

P19 06/18

Please note these minutes will be approved signed in full council meeting 18 July 2018