

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 6 th . June 2012 start 7.00pm
IN ATTENDANCE	Town Councillors: Cllrs G Davis, Jarvis, Peat, Barker, Vickers, M Davis, Singh, R Freer, L Freer, Shaw, McElhone Members of the public: Mrs Clay, Mrs Wrigley,
APOLOGIES	Town Cllrs: Pickard, Wright, Macchi, Clews.
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr M Davis, seconded Cllr Barker.		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION Mrs Clay stated that there was a Town Criers uniform, at the local cleaners, it was agreed that the clerk would collect it. The Chair thanked Mrs Clay for reporting it. Cllr Jarvis stated that the Legion had received an enforcement order regarding their new sign, Cllr Shaw said that a number of places were being investigated, and would, at least, have to apply for retrospective planning permission. Cllr Shaw stated that there were a number of signs, fixed to bollards, in the town, Cllr Jarvis said that one near to the butchers was obstructing the footpath. Cllr Singh stated that he had attended the Jubilee Celebrations, on Monday, which had gone very well. Cllr Peat stated that the residents of Gramer Cottages had been taken out for tea.		
4.	REPORTS FROM COUNTY AND BOROUGH COUNCILLORS Cllr Shaw reported that he had forwarded some e-mails regarding proposed lorry signage, for the town. The clerk said that he had had problems with circulating them but would load them on the website. P18 06/12		

5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 23rd. May 2012</p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr Shaw, seconded Cllr Barker</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 23rd. May 2012.</p> <p>P11, item 3. Cllr Jarvis noted that the floral box, in Ratcliffe Road, had been removed because of traffic visibility issues. Clerk to investigate.</p> <p>P13, item 11, the clerk circulated information received from S Maxey regarding Cllr's interests.</p> <p>P13, item 12.2, the clerk circulated the accounts from the latest Motor Show. It was resolved to ask for details of grants given out, and to advise them that the Council would rather pay for services they required for the day, than give a grant which was in effect then passed to a third party. Proposed Cllr Barker, seconded Cllr R Freer.</p> <p>P14, item 14, the clerk reported that further trials had been carried out with the proposed retail radio system, which had been satisfactory, more to be carried out next week including NWBC monitoring room.</p> <p>P15, item 16, the clerk reported that the smoking cessation bus had not been able to access the Market Square, as one bollard would not come out. Cllr Jarvis stated that the weight limit should only be 4 tonnes. It was resolved that the clerk should ask NWBC, proposed Cllr M Davis, seconded Cllr Barker.</p> <p>P15, item 16, the clerk reported that he was waiting for dates from HBBC, for a market meeting.</p>		
7.	<p>TO RECEIVE THE MINUTES OF THE GPC MEETING OF 23rd. May 2012</p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr Barker, seconded Cllr L Freer.</p>		
8.	<p>MATTERS ARISING FROM THE MINUTES OF THE GPC MEETING OF 23rd. May 2012</p> <p>There were no matters arising.</p>		
9.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>The clerk circulated an extra list issued with cheques 105938 and 105939 added.</p> <p>Due to complaints regarding cutting of the grass in the cemetery it was resolved to hold back cheque 105936 until a satisfactory explanation of cutting methods had been received, proposed Cllr R Freer, seconded Cllr Barker.</p> <p>The clerk to monitor the next cut.</p> <p>It was resolved to approve cheques 105912 to 105935 and 105937 to 105939 for signing. Proposed Cllr Jarvis, seconded Cllr Barker.</p>		
10.	<p>CORRESPONDENCE RECEIVED</p> <p>1/ Mr & Mrs Baddeley, complaint regarding standard of grass cutting in the cemetery. It was resolved to put this on hold until action taken with contractor. Proposed Cllr M Davis, seconded Cllr Barker.</p> <p>P19 06/12</p>		

11.	<p>CORRESPONDENCE ISSUED List available in office.</p>		
12.	<p>PLANNING MATTERS</p> <p>a) Planning List received, 18, 19 b) Consultations PAP/2012/0266, 51 North Street, Atherstone, CV9 1JW Pitched roof to replace flat roof to rear single storey projection. It was resolved that there was no objection to this application, proposed Cllr Barker, seconded Cllr McElhone.</p> <p>PAP/2012/0241, Atherstone Golf Club, Coleshill Road, Atherstone, CV9 2RL Retrospective application for the installation of 40 no. 250kw roof mounted solar panels. It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Jarvis.</p> <p>PAP/2012/0242, 189 Long Street, Atherstone, CV9 1AH Variation of conditions no: 2 & 3 of planning permission PAP/2010/0044 relating to change of use of rooms and working hours, Monday to Friday to 08.00 – 20.00 hours: in respect of change of use of upstairs room from D1 (clinic/health centre) to a mixed C3 (residential flat) use and D1 (clinic/health centre). To extend opening hours of the shop from 4pm to 5pm Monday to Friday. It was resolved that there was no objection to this application. Proposed Cllr M Davis, seconded Cllr Barker.</p> <p>c) Decisions PAP/2011/0085, 45 North Street, Atherstone - granted PAP/2012/0141, HSBC Bank, 110 Long Street, Atherstone – Listed building consent granted</p> <p>d) Conservation Areas and Listed Buildings None</p> <p>e) Other None</p> <p>f) Licensing Matters TEN, Jack D's Bar, Church Street, Atherstone – 2nd. And 3rd. June It was agreed to ask NWBC Licensing if the stated amount of 200 people was too much for the premises, and was there a need for door security. It was agreed to ask CCTV if there had been any trouble in the town that night.</p>		
13.	<p>REPORTS</p> <p>a) Clerk's Report Request received from Mancetter Parish Council, for use of shoring equipment by Town Council gravedigger, when working in Mancetter Cemetery.</p> <p>P20 06/12</p>		

	<p>It was resolved that this was acceptable, but the gravedigging contractor must have insurance cover (including Public Liability) for transporting and using the equipment, when out of Parish. Mancetter Parish Council must have insurance cover (including Public Liability) for use of the equipment on their site. When equipment is in use Mancetter Parish Council will be the prime contractor, with the gravedigger being a sub-contractor, in the case of damage full recompense must be made to Atherstone Town Council. When a clash of dates occurs, Atherstone Town Council requirements must take precedence. Proposed Cllr R Freer, seconded Cllr Barker. Clerk to investigate equipment safety checks with gravediggers.</p> <p>The clerk reported that a reply had been received from the Piecemaster regarding Westwood Road, this would be circulated at a later date due to Cllrs declared interests.</p> <p>b) Representative's Reports Cllr Jarvis reported that he had attended the Carnival and Jubilee Celebrations, and both had gone very well. It was agreed to send a letter of congratulations to the organising committee. Cllr Barker reported that he had not received any communications from WCR 250, clerk to investigate.</p>		
14.	<p>MARKET SQUARE It was agreed to contact the County Highways regarding the maintenance of the removable bollards, including the lack of safety cover plates when removed, also to report that one other bollard was broken off. Cllr Vickers reported that the Volunteer Centre were having a free charity stall on Friday.</p>		
15.	<p>ANNUAL AUDIT Cllr R Freer stated that he wished to have more time to check through the figures, as the next meeting would be past the date required by the external auditor, it was agreed that Cllr R Freer would attend the office the next day and that an EGM be called to discuss the audit business on Wednesday 13th. June at 7.00pm</p>		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Jarvis, seconded Cllr Barker.</p> <p>P21 06/12</p>		

<p>16.</p>	<p>RECOMMENDATIONS FROM ARCADE SHOPS WORKING/PROJECT GROUP</p> <p>1/ Get cost of rates, including breakdown for each shop and office). Any empty units, details of government claw back / de minimis application.</p> <p>2/ Breakdown of other costs e.g. electricity, water (totals, and for each unit)</p> <p>3/ Any condition surveys, not already sent.</p> <p>4/ Large scale maps of property.</p> <p>5/ Get confirmation that a refurbishment cost of £193k is stated in the records, at NWBC.</p> <p>6/ Get a breakdown of the current leases for each unit (including amounts paid)</p> <p>7/ Get information about the introduction of 'hubs' and whether the site would be suitable for this.</p> <p>8/ Ask NWBC to notify their current tenants of the present discussions.</p> <p>9/ Write to Community organisations, to ask their interest/prepare a presentation of their requirements, for a meeting with the Town Council. (CAB, WCAVA, Over 60's Club, Friends of Atherstone Heritage, Volunteer Bureau, Police,</p> <p>10/ Contact Planning regarding possibility of building on flat roof to connect 2 upstairs areas. It was resolved to approve the above recommendations. Proposed Cllr R Freer, seconded Cllr L Freer.</p> <p>It was further resolved to write to NWBC Chief Executive, with copy to the Leader, to confirm the serious interest of the Town Council to acquire the Arcade Shops, and to state that despite a number of attempts to gain detailed information, this has not all been received. Atherstone Town Council request that a due-diligence pack, such as would be provided for any commercial buyer, should be provided. This will include items 1-8 of the above recommendations. Town Council to request a meeting with the Chief Executive and Leader. Proposed Cllr R Freer, seconded Cllr G Davis. Clerk to ask M Gibbins about County "Hubs".</p> <p>Next Working Group to be arranged when sufficient information has been received.</p>		
	<p>The meeting closed at 8.45pm.</p>		

Signed Chairman of Atherstone Town Council.
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