

## ATHERSTONE TOWN COUNCIL

Communications: PO Box 2000, Atherstone, Warwickshire, CV9 1YN  
 Telephone and Fax 01827 720829  
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 6th. November 2013 start 7.00 pm
IN ATTENDANCE	Town Councillors: G Davis, Shaw, Barnard, R Freer, L Freer, Singh, Clews, Jarvis, McElhone, Peat, M Davis, Pickard.  Public: Mrs Clay, Mrs Wrigley.  County Cllr: McLauchlan
APOLOGIES	Town Cllrs: Barker  Borough & County Cllr: L & N Dirveiks
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	<b>APOLOGIES</b> It was resolved to accept the Town Council apologies. Proposed Cllr L Freer, seconded Cllr G Davis.		
2.	<b>DECLARATIONS OF INTEREST &amp; DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> Mrs Wrigley thanked Cllr L Freer for helping out her son to obtain a new green waste bin. She also asked why items had to be sorted into the red bins when they were all tipped into the collection lorry. Cllr L Freer said that the amount being collected was quite large and at present there was not enough time. Mrs Clay said that she found that there was not enough room for cardboard and she was having to leave some in a box by the bin. She also asked what should be done with any bags of general waste if they would not fit in the bin, Cllr L Freer replied that they should be taken to the tip. Cllr Shaw said that the town centre was full of bins as people had nowhere to get them off the road. Cllr Jarvis said that his mother's general waste bin had not been emptied for 5 weeks despite him contacting the one-stop-shop and the local Borough Cllr. <b>P79 11/13</b>		

	<p>Mrs Clay said that her bin should have been emptied on a Wednesday but was not collected until Thursday of the following week, the reason was given as a broken down lorry.</p> <p>Cllr Clews commented that the cemetery had not been locked at the correct time several nights the previous week.</p> <p>Cllr Jarvis said that the police event liaison officer was being made redundant and he would be writing to the police commissioner and the operational commander about the situation.</p> <p>County Cllr McLauchlan thought it would be to do with the merging of police forces, and would investigate.</p> <p>Mrs Clay thanked Cllr M Davis for his help.</p> <p>Cllr Shaw commented that now the street cleaner had gone a sweeper lorry was travelling round, but going too fast to pick up all the rubbish.</p>		
4.	<p><b>REPORTS FROM BOROUGH AND COUNTY COUNCILLORS</b></p> <p>Report received from L &amp; N Dirveiks, groups in the town were hoping to stage an event called “Turn the clock back to 1914”, and asked to use the Market Square in August 2014, it was agreed to reply asking for details and advising of the date already booked for Summer-in-the-Square.</p> <p>Cllr Pickard reported that Carlyon Road verges had been temporarily repaired with scalplings, Cllr R Freer said that the road really needed to be widened.</p> <p>Cllr Pickard said that he had not received a reply yet from the ambulance service about the injured rugby player. He also said that there were areas in his ward where the switching off of the street lights caused hazards for people.</p> <p>Cllr Shaw said there were 10 street lights not working in the town and some were not switching back on at 5.30pm, he said that were gulleys that were blocked also.</p> <p>Cllr McLauchlan said that the VAN Forum was to be held on 7<sup>th</sup> November, at Wood End, focusing on Health issues. She said there were issues about road safety, locally, speeding and parking in Margaret Road, near the school. She asked for any other issues to be reported to her. She said there was no extra budget this year and there would be a seminar in January about the next year. Cllr Shaw said there was an issue in Coleshill Road where it was difficult to drive through when the lights were off due to the parking problems.</p>		
5.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 23<sup>rd</sup>. October 2013</b></p> <p>It was resolved to approve the minutes. Proposed Cllr G Davis, seconded Cllr L Freer.</p>		
6.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 23<sup>rd</sup>. October 2013.</b></p> <p>Item 9. contractors for roof refurbishment. The clerk was asked to contact NWBC for a list.</p> <p><b>P80 11/13</b></p>		

7.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b></p> <p>Approval of list of cheques, numbers 106352 to 106367.</p> <p>It was stated that as the cemetery was still not being locked up correctly that actions should be taken. It was proposed by Cllr R Freer and seconded by Cllr Pickard that the gatekeeper should be finished, the Arcade keyholder or a security firm should be engaged to carry on. This was defeated by a small majority. It was then agreed that the gatekeeper should be finished, and the keyholder approached for availability, costs would be obtained from a security firm. Cllrs R Freer and Singh would carry out the gatekeeping on a short term basis. The list of cheques was approved for signing.</p> <p>Proposed Cllr Pickard, seconded Cllr M Davis.</p> <p><i>List of cheques over £500</i></p> <p><i>Employment (2) £2612.98</i></p>		
8.	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>5. Funding request from Atherstone Ball Game. It was resolved that the Town Council would commission and pay for the road closures directly, proposed Cllr Pickard, seconded Cllr R Freer. Clerk to contact the Ball Game Committee.</p> <p>E58. Invite to join the WALC clerk's online discussion forum, this was agreed</p> <p>E62. Volunteer Centre, new Town Guide, asking for the support of the Town Council, it was agreed to ask for more details and a draft copy if available.</p> <p>E70. Reply from Piecemaster regarding trees at Westwood Road. It was resolved to get the tree cut, proposed Cllr Singh, Cllr Pickard.</p> <p>E75. Request to use offices for Sleigh Committee. It was agreed that the clerk would open the office and Cllr Jarvis would close up after the meeting.</p> <p>E76. Request to put link on website, free job vacancy site. This was declined.</p> <p>E86. Reply from junior rugby club, regarding photo shoot with Mayor, waiting for delivery of new strip.</p>		
9.	<p><b>CORRESPONDENCE ISSUED (available in office)</b></p>		
10.	<p><b>PLANNING MATTERS</b></p> <p>a) Planning Lists – 40, 41, 42, 43.</p> <p>b) Consultations</p> <p>PAP/2013/0519, Co-op Store, 59-61 Long Street, Atherstone – display of illuminated signage.</p> <p>It was resolved that there was no objection if it conformed to the shop front guidelines for a conservation area, and did not obscure CCTV.</p> <p>Proposed Cllr M Davis, seconded Cllr Pickard.</p> <p><b>P81 11/13</b></p>		

	<p>PAP/2013/0493, Aldi Stores, 32 Station Street, Atherstone – variation of condition no:2 of planning permission PAP/2012/0159 relating to an extension to trading hours etc. It was resolved that there was no objection but to ask if customer parking could be extended to 2 hours. Proposed Cllr Shaw, seconded Cllr Jarvis.</p> <p>PAP/2013/0531, Aldi Stores, Holly Lane, Atherstone – display of signage. It was resolved that there was no objection. Proposed Cllr Pickard, seconded Cllr Singh.</p> <p><b>c) Decisions</b> PAP/2013/0361, 4 Owen Street, front wall and rails – granted.</p> <p>PAP/2013/0405, Phoenix Yard, Church Street – application to vary conditions granted.</p> <p>PAP/2013/0475, 99 Witherley Road – front extension granted.</p> <p>PAP/2013,0236, redevelopment of 36 Station Street – finally disposed of under article 25 (11) of 1995 GDPO.</p> <p><b>d) Conservation Areas and Listed Buildings</b> None at time of compilation</p> <p><b>e) Other</b> None at time of compilation</p> <p><b>f) Licensing Matters</b> None at time of compilation</p>		
11.	<p><b>REPORTS</b> <b>Clerk’s Report</b> The clerk presented a copy of the budget report and bank reconciliation for October (for information only) Cllr Pickard said that the not much of extra money received from the Council Tax Support Grant had been used, it was agreed to put this on the next agenda. The clerk asked to purchase a copy of a reference book, Local Councils explained, costing £49.99, It was resolved to buy a copy, proposed Cllr G Davis, seconded Cllr Jarvis. The clerk reported that he had attended the WALC meeting regarding the Local Councils Charter, the next draft issued would be more of a guidance to making agreements between councils. The clerk reported that advice from the insurers had been received regarding pest control, the volunteers could be covered for public liability, and had to complete a risk assessment and disclaimer for personal injury. This was agreed. The clerk reported that there had been break ins at Gypsy Lane allotments, the tenants had been advised to report to the police.</p> <p><b>P82 11/13</b></p>		

	<p><b>d) Representative's Reports</b></p> <p>Cllr Clews reported that she would be attending a meeting of the church charities the following night.</p> <p>Cllr Pickard reported that he had attended a meeting of Dickens Night and that all was going well.</p> <p>Cllr Singh reported that he would be attending the Remembrance Sunday service. He also said that he had been given some plans of old Atherstone. It was agreed to get some copies made and have some framed.</p>		
12.	<p><b>COUNCILLOR VACANCIES</b></p> <p>The clerk circulated a copy of the elections timetable received from NWBC. He had copies of information for prospective councillors available on request.</p>		
13.	<p><b>MARKET SQUARE</b></p> <p>The clerk reported that the people organising the churches choir event on 21<sup>st</sup>. December, were trying to obtain public liability insurance, he had put them in touch with the administration at St Mary's Church to see if they could cover the event.</p>		
14.	<p><b>REVIEW OF ALLOTMENT FINANCES</b></p> <p>The clerk presented balance sheets for the year to date, and for the year 2012/13. It was agreed that they needed to be split into individual sites and brought back to the next meeting.</p>		
15.	<p><b>OLD ALLOTMENT GARDENS</b></p> <p>The clerk presented a list of notes sent in by Cllr R Freer, following the site visit on 26/10/13, with the agreed recommendations from the meeting of 23<sup>rd</sup>. October. It was resolved that a path should run down the left hand side, from Sheepy Road, turning right at the brook, with a bridge over the brook near to the cemetery fence. Proposed Cllr Jarvis, seconded Cllr Pickard, this was carried by a majority vote.</p> <p>The clerk advised that Glendale would be removing the arisings from the hedgecutting.</p>		
	<p><b>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (<i>Details of the terms of contracts for the acquisition or disposal of property</i>, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b></p> <p><b>Proposed Cllr Pickard, seconded Cllr R Freer.</b></p>		
16.	<p><b>CORRESPONDENCE RECEIVED (confidential)</b></p> <p>Letter of reply received from memorial masons, regarding public complaint from the meeting of 23rd. October. The clerk said there was no record of any other contractor in the cemetery on that day, but agreed that identity could not be proved. It was agreed to withdraw the disciplinary warning. It was agreed that all contractors would be sent a letter reminding them that failure to advise, in advance, of working in the</p> <p><b>P83 11/13</b></p>		

	<p>cemetery, would result in disciplinary procedure.  It was agreed that the combination would be changed on the bollard locks every month.  It was agreed to send a letter to Mr Nigel Evans, wishing him well on his forthcoming Everest Trek, in aid of charity.</p>		
<b>17.</b>	<p><b>CHRISTMAS LIGHTS</b>  The clerk reported that permission had been received from 3 of the 4 shops to erect 2 new crossings in Long Street, indication had been given verbally that the fourth would be OK.</p>		
<b>18.</b>	<p><b>ARCADE SHOPS UPDATE</b>  The clerk reported that the meeting with Garner Canning and NWBC was due for 7<sup>th</sup>. November, to discuss the final details.  He reported that he had a balance sheet updated to the current position.</p>		
<b>19.</b>	<p><b>CHURCH UPLIGHTERS</b>  The clerk reported that a cost for making protective grills for the lights had been received.  The clerk reported that he had made contact with the electrical advisor from Coventry Diocese, who would arrange a visit to St Mary's Church as soon as possible, and had given some details of alternative lights.</p>		
<b>20.</b>	<p><b>CCTV MATTERS</b>  The clerk circulated a list of notes from the camera trials, and issues from the Partnership meeting  The recording taken from the camera trials was shown.  It was agreed to contact an alternative supplier. Cllr Singh to advise details.</p> <p>Airwaves licence, it had been agreed at the meeting of 11<sup>th</sup> September to revisit this issue when refurbishment work was complete at NWBC, it was resolved to ask the partners if they were willing to share the costs.  Proposed Cllr M Davis, seconded Cllr Singh.</p>		
	<b>The meeting closed at 9.15pm.</b>		

Signed ..... Chairman of Atherstone Town Council