

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING (Annual Meeting)
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 7 th . May 2014 start 7.25pm
IN ATTENDANCE	Town Councillors: Singh, Shaw, Barker, Clews, Jarvis, G Davis, Clark, L Freer, R Freer, Pickard, Wright, M Davis. Public: Mrs Clay, Mrs Wrigley,
APOLOGIES	Town Cllrs: Barnard Borough & County Cllrs; L Dirveiks, N Dirveiks Police: PCSO S Mander
CHAIRMAN	Cllr Singh/Cllr Barker
CLERK	Mr G Day

Item		Actions	Notes
	Cllr Singh stated that he had enjoyed his last two years as Chairman, and thanked his fellow Cllrs, clerks and the public for their support.		
1.	ELECTION OF CHAIRMAN AND TOWN MAYOR FOR 2013/2014 It was resolved that Cllr Barker would be as Chairman/Mayor for 2014-15. Proposed Cllr Shaw, seconded Cllr G Davis. Cllr Barker signed his declaration of acceptance of office, and took the chair.		
2.	ELECTION OF VICE CHAIRMAN FOR 2014/2015 It was resolved that Cllr Clews would be Vice-chairman for 2014-15. Proposed Cllr Singh, seconded Cllr Jarvis.		
3.	APOLOGIES It was resolved to accept the Town Council apologies. Proposed Cllr Clews, seconded Cllr M Davis.		
4.	DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST To be taken as and when.		
5.	REPORTS FROM BOROUGH AND COUNTY COUNCILLORS There were no reports.		
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6.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 23rd. April 2014</p> <p>P155, item 4, line 7, Cllr R Freer asked that “but should have been paid back in this year’s precept” be added.</p> <p>P160, item 16, line 11, Cllr L Freer asked that “Town” be added before Council’s solicitor.</p> <p>It was resolved to approve the amended minutes, proposed Cllr Shaw, seconded Cllr Singh.</p>		
7.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 23rd. April 2014.</p> <p>P156, item 6. Cllr Jarvis stated that there had been another problem with parking due to a QE School event.</p> <p>P156, item 6, Cllr Jarvis asked if anything had been received from County regarding drain cleaning. The clerk stated that an e-mail had been received following a complaint forwarded through Cllr Pickard.</p>		
8.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>The clerk presented a list of cheques numbers 106554 to 106579 for approval and signing.</p> <p>A discussion took place about cheque 106562 (Severn-Trent), and the leak in the cemetery. It was agreed that the clerk would determine the path of the supply pipe and to obtain costs to fit isolating taps at periodic intervals to find the underground leak. It was agreed to move to monthly billing.</p> <p>The clerk stated that the cheque for OSCA cinema was to be made out to one of the organisers as they were still setting up their bank account, receipt from film supplier to be requested.</p> <p>It was resolved to hold onto, and not sign the replacement cheque to Canal & River Trust until requested. Proposed Cllr R Freer, seconded Cllr Singh.</p> <p>It was resolved to change all the Arcade electrical supplies to E-on. Proposed Cllr Shaw, seconded Cllr R Freer.</p> <p>It was resolved to approve the amended list, proposed Cllr Singh, seconded Cllr Wright.</p> <p><i>List of cheques above £500.00</i></p> <p><i>Employees cheques £2788.30</i></p> <p><i>Warks County Council £997.09</i></p> <p><i>Pin Digital £600.00</i></p> <p><i>Severn-Trent £3529.32</i></p> <p><i>D Piper £ 830.00</i></p> <p><i>Npower £5136.29</i></p> <p><i>Zurich Municipal £5815.12</i></p> <p><i>Canal & River Trust £990.00</i></p>		
9.	<p>CORRESPONDENCE RECEIVED</p> <p>Cllr L Freer said that she had forwarded an e-mail regarding funding opportunities to the clerks.</p> <p>E43. S Maxey (NWBC), requesting information regarding the setting of this year’s budget & precept. The clerk said that he had supplied the agreed budget spreadsheet and all relevant minutes. It was resolved that if a meeting was requested the clerk could attend. Proposed Cllr Jarvis, seconded Cllr Singh.</p> <p>P2 5/14</p>		

10.	CORRESPONDENCE SENT (available in office)		
11.	<p>APPOINTMENT OF REPRESENTATIVES TO ORGANISATIONS AND GROUPS (All Cllrs are entitled to attend working groups) The list of current reps was circulated. It was agreed that Floral Displays should be added (Cllrs L Freer and Clews), WALC would be changed to Cllrs R Freer and Clark, Employment now became Cllrs Barker and Singh, and WCR250 be added (Cllr Shaw). Clerk to inform WALC, NW Parishes Consortium and Townwatch.</p>		
12.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – b) Consultations</p> <p>PAP/2014/0155, 8 Florence Close, Atherstone Single Storey side extension, garage/porch extension to front and pitched roof. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr L Freer, seconded Cllr M Davis</p> <p>PAP/2014/0202, William Hill Organisation Ltd. 88 Long Street, Atherstone. Advertisement consent for fascia signs and projecting sign. It was resolved that the signage should not obscure the view of CCTV cameras, and should conform to shop front guidelines in a conservation area. Proposed Cllr Shaw, seconded Cllr Wright.</p> <p>PAP/2014/0203, 36 Church Walk, Atherstone. Side and rear extension forming kitchen, bedroom and bathroom conversion. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Shaw, seconded Cllr G Davis.</p> <p>PAP/2014/0204, 37 Church Walk, Atherstone. Detached garage to side. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr G Davis.</p> <p>PAP/2014/0206, 45 Grove Road, Atherstone. Single storey extension to rear. It was resolved that there was no objection to this application if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Singh.</p> <p>c) Decisions None.</p> <p>d) Conservation Areas and Listed Buildings None.</p> <p>P3 5/14</p>		

	<p>e) Other Letter from Harlequin Group, notice of installation of fixed-line broadband. It was resolved to write back that no obstruction should be caused to the passage of pedestrian traffic. Proposed Cllr Jarvis, seconded Cllr Clark.</p> <p>f) Licensing Matters None.</p>		
<p>13.</p>	<p>REPORTS</p> <p>a) Town Council Annual Report The report was circulated.</p> <p>b) Clerks Report The clerk reported that the owner of a memorial bench, in the cemetery, had requested that he take it home, it was agreed to allow this and to offer help moving the bench.</p> <p>The clerk reported the discussion, at the Parish meeting, regarding a lock for the Merevale allotment site. It was agreed to rescind the resolution to purchase a combination lock, (a rescission document was signed). It was resolved that a lock be purchased, with a supply of coded keys, tenants to be charged at cost for keys. Letters to be sent to all tenants informing them about the fitting of the lock, and when keys could be obtained. Proposed Cllr L Freer, seconded Cllr Clews.</p> <p>The clerk presented a copy of a letter sent by the OSCA solicitor to NWBC. It was agreed to send copies of all minutes, incorporating all the resolutions passed by the Town Council to the OSCA solicitor, Town Council solicitor, and NWBC.</p> <p>The clerk reported that the CCTV ducting had been exposed at the building site in Sheepy Road (old police station). The clerk had visited the site with several Cllrs, NWBC and Quadrant. If any inspection chambers had to be moved photographs to be taken before filling in occurred.</p> <p>c) Representatives Reports Cllr Shaw reported that there would be a WCR250 meeting in September at Manchester. Cllr Jarvis reported that at a recent PPG meeting the issue of capacity was discussed and that 3 more consulting rooms may be needed in the future, this would raise parking provision issues. He stated that the local MP was looking in to look into the problem. Cllr Pickard stated that the issue was under scrutiny at County level.</p>		
<p>14.</p>	<p>CALENDAR OF MEETINGS 2014-15 A list of NWBC meetings circulated. A discussion took place regarding the frequency and timing of the meetings, it was resolved that one meeting a month would be held, on the third Wednesday of each month, this would be reviewed after 6 months. Proposed Cllr L Freer, seconded Cllr Singh.</p> <p>P4 5/14</p>		

15.	<p>MARKET SQUARE Cllr Jarvis reported that he had been asked to help with the road closures document for the Music Festival, however the date and roads selected needed clarification. Clerk to contact the organisers.</p>		
16.	<p>RECOMMENDATIONS FROM PROJECT MEETING It was resolved to have the door on the Arcade unit 7 replaced prior to the Heritage Group moving in. The new door to be in keeping with the other units. Proposed Cllr Singh, seconded Cllr L Freer. All other recommendations to be circulated and referred to the next meeting.</p>		
17.	<p>QUOTATIONS RECEIVED There were no quotations.</p>		
<p>The meeting closed at 8.55pm.</p>			

Signed Chairman of Atherstone Town Council