

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 7th. August 2013 start 7.00 pm
IN ATTENDANCE	Town Councillors: Barker, G Davis, Peat, Barnard, Shaw, Clews, Jarvis, Singh, Pickard, McElhone, M Davis. Public: Mrs Wrigley
APOLOGIES	Town Cllrs: L Freer, R Freer, Macchi, County Cllr: McLauchlan Public: Mrs Clay.
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Council apologies. Proposed Cllr Barker, seconded Cllr Shaw.		
2.	DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST To be taken as and when.		
3.	PUBLIC SESSION Mrs Wrigley commented that the bottom bin, in the cemetery, was overflowing. The clerk replied that this was moved to the bin by the shelter ready for the collection on Thursdays. Cllr Jarvis stated that nothing appeared to have happened at the house in Station Street, clerk to ask NWBC for an update. Cllr Barker stated that tenants at Gypsy Lane allotments were dumping rubbish on the grass verge at the side of the road. Cllr Shaw noted that NWBC now had someone cleaning up and sweeping around the town, and it looked much tidier. Cllr Barnard said she had received complaints about the dirty state of the St Marys Road play area, the clerk replied that this had been dealt with. Cllr Jarvis spoke about the overhanging trees in Convent Lane, the clerk said that an e-mail had been received stating the work had been done. P39 08/13		

	<p>Cllr Jarvis said that Fishers Walk had overhanging branches, it was agreed to notify the County Cllr.</p> <p>Cllr Jarvis said that the development at Atherstone Garage seemed to have stopped, although the site was secure.</p> <p>Cllr Jarvis stated that the staff at the swimming pool would not put the poster for Summer-in-the-Square in the notice board by the Memorial Hall.</p>		
4.	<p>REPORTS FROM BOROUGH AND COUNTY COUNCILLORS</p> <p>Cllr M Davis stated that the refurbishment work had commenced at NWBC.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 24th. July 2013</p> <p>It was resolved to accept the minutes. Proposed Cllr Barker, seconded Cllr Shaw.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 24th. July 2013.</p> <p>Item 3. Cllr M Davis asked about the issue of the article in the Herald, stating that Summer-in-the-Square received no statutory funding. Cllr Jarvis stated that he thought statutory funding was given by right, whereas this had to be applied for each occasion.</p> <p>Item 3. The clerk presented a reply from NWBC stating that the canal dog bins were emptied twice a week. This to be monitored for the future.</p> <p>Item 7. Replied received from County Highways regarding a walkway at Mill Race View, and flagstones at St Marys Church.</p> <p>Item 13. Visit to Atkins Building, it was agreed to ask for Tuesday 10th. September at 4.00pm.</p> <p>Item 14. CCTV, it was agreed to move this to P& C.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>List of cheques presented numbers 106269 to 106284.</p> <p>It was agreed that the clerk should keep cheque number 106281, until the rugby posts had been delivered.</p> <p>It was resolved to approve the list and sign the cheques, proposed Cllr Barker, seconded Cllr M Davis.</p> <p><i>List of cheques above £500.00</i></p> <p>Employees salaries £2551.51</p> <p>Warks County Council (pensions) £792.14</p> <p>NWBC £673.92</p> <p>CJ Sports £864.00</p> <p>Glendale £1896.00</p>		
8.	<p>CORRESPONDENCE RECEIVED</p> <p>E2. Cllr Pickard stated that the Borough Cllr grants had replaced the Area Forum grants.</p> <p>E33 & 35. It was agreed to send a map of the allotment site, to help identify which plots were having nuisance bonfires. It was agreed to invite the Association to talk about supplying rubbish skips paid for through increased rents. Clerk to find cost of skips.</p> <p>P40 08/13</p>		

	E34. Dickens Night EGM, 22 nd August, It was agreed to defer any discussions until Cllr Pickard reported back from the meeting.		
9.	CORRESPONDENCE ISSUED (available in office)		
10.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 28, 29, 30</p> <p>b) Consultations</p> <p>Additional Consultation; PAP/2013/0356, HSBC, 110 Long Street, Atherstone Works to trees in conservation area. It was resolved that there was no objection to this application if outside of the bird nesting season. Proposed Cllr G Davis, seconded Cllr Barker.</p> <p>c) Decisions</p> <p>PAP/2013/0290, 1 Outwoods Close, two storey side extension – granted PAP/2013/0261, Unit 8 Abeles Way, change of use to café – granted Additional decision PAP/2013/0293, 3 Stratford Avenue, erection of front porch – granted</p> <p>d) Conservation Areas and Listed Buildings</p> <p>None at time of compilation</p> <p>e) Other</p> <p>Letter from NWBC, re dangerous tree at Arden Hill Family Centre.</p> <p>f) Licensing Matters</p> <p>TEN Black Horse Atherstone It was agreed to ask NWBC what phone number should be used if the public wanted to complain about noise at night.</p>		
11.	<p>REPORTS</p> <p>Financial Report (for information only)</p> <p>The clerk presented a draft budget report and bank reconciliation, for July. This was noted. The clerk would in future also send the documents by e-mail to allow Cllrs to view them and increase the size for easier reading. The clerk to contact the Head of IT at the County Council for advice about the use of electronic tablets by Cllrs at meetings.</p> <p>Clerk's Report</p> <p>The clerk reported that there had been some damage at St Marys Road, which had been repaired by Harvey Pointon. The clerk was asked to investigate costs for leasing/purchasing re-deployable cameras. (NWBC to be asked about discount costs). It was agreed to contact Atherstone Surgery, Early Years Centre, and North Warks College, about provision of a fixed camera on the existing system.</p> <p>P41 08/13</p>		

	<p>d) Representative's Reports Cllr Pickard said he had attended the last Pride in Atherstone meeting, and that they would be asking the Town Council to appoint a representative.</p> <p>Cllr Shaw spoke about the condition of the walkway between Long Street and ALDI. The clerk to contact Streetscape and ask who was responsible for maintaining and cleaning it.</p>		
12.	<p>ALLOTMENT MATTERS The list of prize winners circulated, this was provisional on a cockerel being removed from one of the plots.</p>		
13.	<p>MARKET SQUARE Report of treasure hunt circulated. It was resolved that there would be 10 winners each receiving a £5 token from St Giles. Proposed Cllr Clews, seconded Cllr G Davis. It was agreed that Cllr Clews could visit the local schools to present the tokens, accompanied by the deputy clerk. Herald to be informed. It was agreed to thank the Fire Service and Hinckley and Bosworth Borough Council for their support, and to ask the police why they had not been present.</p> <p>Request for Italian Market Request for Christmas Market from Correspondence It was agreed to find more information and report back.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, employees/former or prospective employees), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Shaw, seconded Cllr Barker.</p>		
6.	<p>CCTV, moved from earlier in the meeting It was resolved to write to the MP, requesting him to ask the Home Secretary why the Airwaves licence for the radio, in the Atherstone CCTV room had been restricted by Warwickshire Police to the hailing channel only, thus reducing the previous service when they could directly call the operational local police. This was not the view taken in other counties, by the police. Proposed Cllr Shaw, seconded Cllr G Davis.</p>		
14.	<p>UPDATE FROM MEETING WITH PARKWOOD CONSULTANTS It was resolved to accept the offers to manage design and funding requests, for the Old Allotment Gardens and Ashes Scattering projects, The agreements would incur no costs to the Town Council if the funding applications were unsuccessful, and would be included in the funding if successful. Proposed Cllr Barker, seconded Cllr Clews. P42 08/13</p>		

15.	<p>ARCADE SHOPS</p> <p>There was a discussion about the possible issues surrounding the existing NWBC employees. It was agreed to follow the advice from Garner Canning that all liabilities must be accepted by NWBC and none should pass to the Town Council, to be included in the contract. The solicitor to liaise with NWBC legal department.</p> <p>The clerk presented an e-mail from Phlebotomy Services regarding increased services for Atherstone and possible future use of the Arcade. This was noted.</p>		
16.	<p>EMPLOYMENT MATTERS</p> <p>The clerk spoke about the minutes from 3rd. July and the actions taken incorrectly due to errors in the draft minutes. It was agreed that in future that resolutions be recorded “word for word” and read back by the clerk, before voting took place. Draft minutes would be circulated by e-mail as soon as possible, before actions taken. In the event of any major disagreements that item will be held over until the next meeting. The clerk left the meeting while the amended item from the 3rd. July meeting was discussed. (grant application)</p> <p>The clerk rejoined the meeting and the following resolution was made. The Town Council is minded to give the donation, in September, subject to the receipt of a copy of the invoice, from the supplier. Proposed Cllr Pickard, seconded Cllr Jarvis.</p>		
	<p>The meeting closed at 9.20pm.</p>		

Signed Chairman of Atherstone Town Council

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