

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 7 th . March 2012 start 7.04pm
IN ATTENDANCE	Town Councillors: Jarvis, Clews, M Davis, G Davis, R Freer, L Freer, Vickers, Shaw, McElhone, Pickard, Singh, Members of the public:, Mrs Clay, Mrs Wrigley, Borough Cllrs: L Dirveiks, N Dirveiks. Police: PCSO S Mander
APOLOGIES	Town Cllrs: Macchi, Wright, Peat.
CHAIRMAN	Cllr Shaw
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr Vickers, seconded Cllr G Davis.		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION Mrs Clay reported that the land in South Street, formerly the site of an electrical sub-station, was used by people to deposit bags of dog mess. Cllr Pickard said that he would inform NWBC. Cllr Clews stated that a group of vulnerable adults had asked for a Diamond Jubilee Grant from NWBC, but had been told they did not fit the criteria. Borough Cllr L Dirveiks stated that because there was not another Area Forum in time, grants were being considered by the officers who would seek the views of the Cllrs in the area. Cllr L Freer stated that up to £100, for street parties, the support of a Borough Cllr was needed, but over this and up to £500, it needed to be requested by a constituted organisation. Cllr R Freer asked what was the criteria, Cllr M Davis stated that it had been published and released to each applicant. Cllr M Davis noted that there had been complaints, from the public about dog mess, and that the Town Council had previously been invited for joint talks with NWBC. Cllr R Freer stated that the Town Council had previously voted to write to NWBC to ask what they would do about prosecuting offenders. Clerk to investigate and distribute correspondence. Cllr L Freer asked about LEADER Funding and whether it could be used to fund another dog warden. Cllr Shaw said it was not applicable to market towns. Borough Cllr L Dirveiks suggest that someone from out of the town area should apply. Clerk to write to Jaki Douglas at NWBC. P130 3/12		

4.	<p>REPORTS FROM BOROUGH AND COUNTY COUNCILLORS</p> <p>Borough Cllr L Dirveiks stated that she had brought some posters for display, advertising; a public talk by Warwickshire County Records about Manorial documents, yards and cottage industry of Atherstone exhibition, and an Easter event by Atherstone Chorale. Clerk to distribute details to all Cllrs.</p> <p>Cllr Shaw reported that he was due to attend a meeting of the County street lighting board, the following day.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 15th. February 2012</p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr Pickard, seconded Cllr Vickers.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 15th. February 2012.</p> <p>P123, the clerk noted that Cllrs L & R Freer had visited Rugby.</p> <p>P124, the clerk noted that the retail radio group had met on 22nd February then an EGM had been held on 29th. February.</p> <p>P124, the clerk noted that a market meeting had been held with HBBC.</p> <p>P125, grant applications, the clerk noted that a reply had been received from Mancetter VCA, this was in correspondence, and from Age UK. It was agreed to put this one on the next agenda.</p> <p>P125 item 20, Atherstone Surgery parking, the clerk noted that a list of possible meeting dates had been received from County.</p> <p>Cllr Jarvis stated that the neighbours of 30 Margaret Road thanked the Council for their support regarding the recent planning application.</p>		
7.	<p>TO RECEIVE THE MINUTES OF THE GENERAL POLICY COMMITTEE MEETING OF 15th. February 2012</p> <p>It was resolved that the minutes be accepted as a true record, proposed Cllr Jarvis, seconded Cllr Vickers.</p>		
8.	<p>MATTERS ARISING FROM THE MINUTES OF THE GENERAL POLICY COMMITTEE MEETING OF 15th. February 2012.</p> <p>There were no matters arising.</p>		
9.	<p>CORRESPONDENCE RECEIVED</p> <p>Item 2, regarding grant application from Mancetter VCA, Cllrs L & R Freer declared an interest and left the meeting. It was resolved to write back and advise them to apply to the Community Development Fund, through the County Area office. Proposed Cllr Singh, seconded Cllr Pickard.</p> <p>Item 13. wheelchair access, clerk to reply and advise to redirect letter to County, copy to go to NHS.</p> <p>Item E45, request to carry out metal detection. It was decided that this was not appropriate in a children's play area.</p> <p>Item E51, Local Council Advisory Service (run by Council's insurers), it was resolved to become a member, proposed Cllr Shaw, seconded Cllr R Freer.</p> <p>Item E58, footpath at side of A5, it was decided to chase up Highways Agency for a response and to ask them for clarification about who owned the footpath.</p> <p>P131 3/12</p>		

	Item E65, WCR250, it was agreed to find costs to join the board, it was stated that NWBC were members but did not attend. Cllr Pickard agreed to investigate.		
10.	CORRESPONDENCE ISSUED (available in office)		
11.	<p>PLANNING MATTERS</p> <p>a) Planning Lists –4,5,6</p> <p>b) Consultations</p> <p>PAP/2012/0025, Barclays Bank, Long Street, Atherstone Display of illuminated signage, amended plans.</p> <p>PAP/2012/0009, Barclays Bank, Long Street, Atherstone Install new ATM surround and new alucobond blue/black panel. Install 1no. new additional AC condenser to the flat roof at the rear of the building. It was decided that there was no comment on these 2 applications.</p> <p>PAP/2012/0084, Land at South Street, rear of Atherstone Garage, Atherstone Conservation area consent for demolition of existing buildings.</p> <p>PAP/2012/0078, Land at South Street, rear of Atherstone Garage, Atherstone Demolition of existing buildings and erection of retirement living housing for the elderly, 46 flats (1 & 2 bed Cat 11 type accommodation), communal facilities, landscaping and 22 car parking spaces with vehicle access from South Street. It was resolved that the Town Council supported these 2 applications, but had concerns about the number of car parking spaces indicated, and the sequential environmental impact this would have on other areas of the town. The Town Council also recommends a 106 agreement be applied for the provision of a CCTV camera at Welcome Street. Proposed Cllr R Freer, seconded Cllr Clews.</p> <p>c) Decisions</p> <p>PAP/2011/0640, Works to trees-no objection to works</p> <p>d) Conservation areas and listed buildings None</p> <p>e) Other None</p> <p>f) Licensing Matters None</p>		
12.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNING</p> <p>Cllr Jarvis declared an interest in cheque 105850. The clerk presented an amended cheque list; cheque 105833 had been corrected to a total of £120, cheques 105847 and 105848 had been transposed, cheques 105851 to 105856 had been added. It was resolved to ratify cheques 105825 to 105828, and to approve cheques 105829 to 105856 for signing, proposed Cllr L Freer, seconded Cllr Pickard.</p>		
13.	<p>REPORTS</p> <p>a) Financial Report The clerk presented a Budget Report and Bank Reconciliation for February, for information only. P132 3/12</p>		

	<p>The clerk presented a review of the bank accounts, with a recommendation that £10,000 be moved from the revenue accounts into the CCTV account, and £40,000 from revenue into the Reserve account. Cllr R Freer noted that the amounts in the recommendations had been typed out of line. It was resolved to accept the amended recommendations. Proposed Cllr M Davis, seconded Cllr Jarvis.</p> <p>b) Clerks Report</p> <p>The clerk reported that the retail radios joint meeting had been arranged for 27th. March, starting at 12.00pm at the Town Council offices, only Shopwatch was yet to confirm.</p> <p>The clerk presented a proposal from Quadrant regarding the CCTV camera by the Coleshill Road bridge, it was decided to refer this to the next meeting.</p> <p>The clerk reported that the Tannery Close Neighbourhood Watch Group had asked for their next meeting on Tuesday evening 13th. March. Cllr R Freer queried that this would involve extra costs of the clerk. Cllr Jarvis said he would cover the meeting, if possible.</p> <p>c) Representatives Reports</p> <p>Cllr M Davis reported that he would no longer be representing the Council at the Dickens Night Committee.</p> <p>Cllr R Freer reported on the visit to Rugby BID. This was a private company, who after a public consultation had taken over the town security from the Council. They were able to claim a percentage of the business rates paid to government.</p> <p>There were 97 wired cameras, with remote cameras up to 10 miles away through wi-fi and the internet. The recording system was by Symantec.</p> <p>Cllr L Freer reported that they had a group of 7 rangers who patrolled the streets from 8.00am to 6.00pm, 6 days per week, and there was a number of emergency push buttons situated through the town. They charged other authorities £2000 per year per camera, for monitoring. They had daily briefing with the police.</p> <p>There were 3 people on shift at any time monitoring the cameras, plus the rangers.</p> <p>They had full access to the police airwaves system.</p> <p>Cllr R Freer recommended that when more information had been collected that Quadrant and the camera suppliers be invited to meet the working group.</p>		
<p>14.</p>	<p>MARKET SQUARE</p> <p>The clerk presented a summary of the meeting with HBBC, and an action list sent by HBBC. It was agreed to refer this list to the next meeting.</p> <p>The clerk reported that a request had been made by a company, on behalf of the County Council, running a “Love food hate waste campaign”. It was agreed to allow this event.</p>		
<p>15.</p>	<p>REQUEST FOR FUNDING</p> <p>Request from “Small Town System” It was resolved to reject this application, and to write back that these grants were meant for Community Groups , benefiting the people of Atherstone.</p> <p>P133 3/12</p>		

	<p>Request from West Midlands Ambulance, it was agreed to reply to ask how the money would benefit the people of Atherstone, and that the Council would like the responder to be based in Atherstone.</p> <p>Request from Atherstone Boxing Club. It was proposed that the Boxing Club be given £520, proposed Cllr M Davis, seconded Cllr Jarvis, an amendment was proposed by Cllr R Freer, seconded by Cllr L Freer that this was subject to clarification from NWBC that the agreement between The Football Club and the Boxing Club was acceptable, and that the Football Club replied to the original letter sent from the Town Council. The amendment was defeated, with 4 votes in favour and the original proposal was accepted by 7 votes to 2, with 1 abstention.</p>		
16.	<p>PLAY AREA INSPECTIONS</p> <p>The clerk presented a summary of costs quoted for full training in inspections with an independent annual inspection. An alternative was also costed for quarterly and annual independent inspections provided by NWBC, and clerks given free training at NWBC to carry out monthly checks. The clerk noted that he had checked this was acceptable to the insurers. It was resolved to approve the alternative, proposed Cllr R Freer, seconded Cllr Singh.</p>		
17.	<p>DIAMOND JUBILEE CELEBRATIONS</p> <p>Cllr Jarvis reported that a large screen had been booked for the Market Square and that authorisation had been given for an official beacon, which would be supervised by the Fire Service.</p>		
18.	<p>CEMETERY MATTERS</p> <p>Nothing to report.</p>		
19.	<p>ALLOTMENT MATTERS</p> <p>A report had been circulated from the working group of 16th. February, it was resolved to approve the 4 recommendations, proposed Cllr R Freer, seconded Cllr Clews.</p> <p>The clerk reported that there had been a number of break ins and damage caused at the Gypsy Lane site. All tenants had been urged to report to the police.</p> <p>A letter from tenants at Gypsy Lane, regarding the Association, was discussed. It was resolved to write to the Association to ask what had happened to any funding they had received. Proposed Cllr R Freer, seconded Cllr Clews.</p>		
20.	<p>FLORAL DISPLAYS</p> <p>Cllr L Freer stated that 3 planters had the displays damaged during the Ball Game, it was resolved to write to the Ball Game Chairman to ask if the Ball Game will pay for any costs incurred for repairs. Proposed Cllr R Freer, seconded Cllr M Davis. (Smithy Farm Shop to be asked for repair costs)</p>		
21.	<p>MARY PORTAS PILOT UPDATE</p> <p>The clerk presented an e-mail, sent in by Cllr Pickard. It was resolved to refer the matter to the Funding/Strategy Group, as a separate item. Proposed Cllr Pickard, seconded Cllr G Davis.</p> <p>P134 3/12</p>		

	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Singh, seconded Cllr Jarvis.</p>		
22.	<p>GROUNDS MAINTENANCE QUOTES</p> <p>The clerk presented a comparison list of 3 quotations, for the grass cutting of the cemetery and the play areas. It was resolved to have the cemetery maintained by “Eric Derry (West Midlands) Ltd” and the play areas by “Glendale”. Proposed Cllr Singh, seconded Cllr Vickers.</p>		
	<p>The meeting closed at 9.05pm.</p>		

Signed Chairman of Atherstone Town Council.