

ATHERSTONE TOWN COUNCIL

Communications: PO Box 2000, Atherstone, Warwickshire, CV9 1YN
 Telephone and Fax 01827 720829
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 7 th . September 2011 start 7.00pm
IN ATTENDANCE	Town Councillors: Wright, G Davis, M Davis, R Freer, Shaw, Clews, Vickers, Peat, McElhone, L Freer, Barker, M Singh, Jarvis. Members of the public:, Mrs Clay, Mrs Wrigley, County Cllr: C Fox
APOLOGIES	Town Cllrs: Pickard, Macchi Borough Cllrs: N Dirveiks.
CHAIRMAN	Cllr Shaw
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES It was resolved to accept the Town Cllrs apologies as listed above, proposed Cllr Barker, seconded Cllr Singh.		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION The Chairman introduced PCSO Sarah Mander to the meeting, Cllr M Davis welcomed her and was pleased that there would be a police representation at Town Council meetings. Cllr Clews stated that the recent Funday, held at Royal Meadow Drive, had been advertised to finish at 3.00pm, but had actually finished earlier. PCSO Mander gave an explanation of the current police resources in Atherstone. A discussion took place regarding illegal parking in Atherstone; Cllr L Freer stated that the Area Forum had prioritised the area in Long Street, between the ends of Market Street and Church Street. Cllr Shaw explained that the Chief Constable would not sanction PCSOs being given the power to issue parking tickets. County Cllr Fox stated that the sole responsibility is with the Chief Constable, and there were better uses for the PCSOs than tackling parking. She stated that de-criminalisation of parking, in North Warwickshire would come in next year. She also stated that any warranted officer passing through an area could take action. Cllr R Freer stated that the public should know the reduction in police numbers that had taken place in the Atherstone area. Cllr Jarvis stated that the Registrars office had now closed, at Atherstone, with extra facilities being added at Nuneaton, this being announced in the Atherstone Herald. <p style="text-align: center;">P57 9/11</p>		

	<p>Cllr Shaw stated that he would pursue the matter at County, as he had not been consulted, prior to the newspaper article. Borough Cllr Dirveiks reported that she had also first heard the news from the Herald. The clerk was asked to write to the County Council to ask; why had there been no consultation, and why money had been spent to refurbish the area for weddings.</p>		
4.	<p>REPORTS FROM COUNTY AND BOROUGH COUNCILLORS</p> <p>Cllr L Dirveiks reported that advice from the County, regarding a hedge at the side of Westwood Road play area, stated that the hedge could be trimmed but not removed completely.</p> <p>Cllr M Davis noted that the previous item of the closure of the Registrar, perhaps could have gone to part time. He stated that he had attended a meeting at NWBC, regarding local development plans, and that the Town Council should give thought to future developments in the town. To be put on the agenda of a future meeting, any past correspondence to be re-issued. Cllr Shaw noted that the Parish Plan could be revised. Cllr L Freer noted that the Registrars job had previously been part time. Cllr Shaw reported that there had only been 4 applications for the Community Development Fund, so far.</p> <p>Cllr Shaw reported that he had visited the railway station and had been disappointed to see that Network Rail, had not used heritage type street furniture, such as lighting columns. He reported that the ticket machine would not work when the touch screen was wet, and that the cost of a cover could be put to the Community Development Fund.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 17th. August 2011</p> <p>Some pages of the minutes were missing from the copies issued to Cllrs, it was agreed to re-circulate them for approval at the next meeting.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 17th. August 2011.</p> <p>This item held over until the next meeting.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>The clerk reported that the amounts on cheques 105704 and 105705 were incorrect on the list, and should be £162.00, a new list was circulated. Cllr Jarvis declared an interest in these cheques. It was resolved to: ratify cheque 105688, approve and sign cheque 105534 (job now completed), and approve and sign cheques 105689 to 105713. Proposed Cllr Barker, seconded Cllr Vickers.</p>		
8.	<p>CORRESPONDENCE RECEIVED</p> <p>Item 3. Request to plant memorial tree in Cemetery. It was resolved to reply that the Town Council was considering providing a designated area, and would make contact in the future. Proposed Cllr L Freer, seconded Cllr Wright. There was one vote against and 7 abstentions.</p> <p>E25. Request by Dickens Night Committee to use Merevale Allotments for fireworks. This was agreed.</p>		

	<p>E30. Atherstone Boxing Club It was agreed to write to NWBC, Chair of Resources to ask if the premises could be let to just cover the cost of business rates. The Town Council confirmed its support for the Boxing Club, and wished to be kept informed. Copies to be sent to Evan Ross and Jim Beeston.</p> <p>E34. Request for Funding, Summer in the Square 2012. Cllr Jarvis declared an interest. It was agreed to discuss this in January 2012.</p> <p>E39. CCTV, damage to planter. It was resolved to write to the police and ask why no action was taken, and to point out that the Town Council contributed around £33000 towards monitoring costs, of CCTV, and stress the importance of examples being made of the effectiveness of the CCTV. Proposed Cllr Jarvis, seconded Cllr R Freer.</p> <p>E57. Request to include the Town Council in the NWBC Tax Booklet. It was resolved not to do this. Proposed Cllr M Davis, seconded Cllr Vickers.</p>		
<p>9.</p>	<p>CORRESPONDENCE ISSUED List available in office.</p>		
<p>10.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists- 32 and 33.</p> <p>b) Consultations</p> <p>MIA/2011/0014, 93-95 Long Street, Atherstone Application for a minor amendment (original application PAP/2010/0449) Non material amendment to alter the position of two ground floor windows to align with the jamb of first floor window. It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Singh.</p> <p>MIA/2011/0015, The Three Tuns, Long Street, Atherstone Application for a minor amendment (original application PAP/2010/0449) Non material amendment to alter the position of two ground floor windows to align with the jamb of first floor window. It was resolved that there was no objection to this application. Proposed Cllr Barker, seconded Cllr Singh.</p> <p>PAP/2011/0343, 45 North Street, Atherstone Proposed two storey side extension so as to provide two apartments in total on the site, amended plans. It was resolved to object to this application on the grounds of parking arrangements, and to support the views of County Highways. Proposed Cllr Barker, seconded Singh.</p> <p>PAP/2011/0442, 14 Oakfield Gardens, Atherstone Works to trees protected by a tree preservation order. It was resolved that there was no objection to this application outside of the nesting season. Proposed Cllr Barker, seconded Cllr Vickers.</p> <p>c) Decisions</p> <p>PAP/2011/0249, 59 Long Street-Granted PAP/2011/0306, Avondale-Granted PAP/2011/0347, 23a Long Street-Granted</p> <p>d) Conservation Areas and Listed Buildings Nothing to report</p> <p style="text-align: center;">P59 9/11</p>		

	<p>e) Other Nothing to report</p> <p>f) Licensing matters Nothing to report</p>		
11.	<p>REPORTS</p> <p>Financial Report The clerk presented a budget report, bank reconciliation, and statement of bank balances for August. This was noted. The clerk reported that bank charges had been made for the past two months, he had raised the matter with the bank, and was waiting for a reply. The clerk reported that a cheque had been received from Severn-Trent, to pay back the £3669.35 overcharge since 2004, for the cemetery water supply. The clerk reported that a donation of £400 had been received from Garner Canning towards the cost of the Floral Displays, thank you letter to be sent.</p> <p>Clerk's Report The clerk reported that a request had been received from a group of parents wishing to attract funding for extra play equipment. It was agreed that support would be given to the group. The clerk reported that the non-conforming Ashes Memorials had been identified, and the owners confirmed. It was agreed to that when the letters had been completed they would be e-mailed to all Councillors, for comment. The clerk reported that a telephone complaint had been received regarding trees hanging over the ashes plots. It was agreed to reply that the trees had all been inspected, and required no attention.</p> <p>Representatives reports Cllr Peat reported that Gramer cottages were almost complete.</p>		
12.	<p>POLICE STATION / MAGISTRATES COURT, UPDATE Visit arranged for viewing on Saturday 10th. September at 11.00am. Clerk to ask if later date could be arranged for Councillors unable to attend.</p>		
13.	<p>MARKET SQUARE UPDATE The clerk reported that an update on the plans for the market had not yet been received from Hinckley. It was agreed to arrange a meeting with Hinckley to discuss future plans, photos to be taken of the current Tuesday and Friday markets. The clerk reported that the Insures had been notified about the Market Square, and confirmation had been received. Hinckley to be asked to supply copies of the traders risk assessments and insurance. The Planning Application history of Beech House had been circulated. Cllr Shaw stated that he was in discussions with the County Council regarding the ownership of the highways part of the square. For the future the County would be looking at stopping up orders for Derby Lane, Silver Lane, and perhaps Market Street. Map of area to be provided, and the Town Council to comment on ideas for future development. (to go on an agenda)</p>		

14.	<p>DOG EXCLUSION ORDERS It was agreed to arrange a special meeting to discuss this subject.</p>		
15.	<p>CEMETERY MATTERS Baby Graves, RC section. It was agreed to arrange a site visit.</p>		
16.	<p>ALLOTMENT MATTERS Report from Working Group 2a) It was resolved that reminder letters should be sent out regarding the new tenancy agreements. Proposed Cllr Barker, seconded Cllr Wright. 2c) Clearance of new plots completed, to be marked out and let. 2f) It was agreed that grass cutting of pathways to be carried out as required. 2g) It was resolved that the awards would be made as follows; half plot, best plot, second best plot and best newcomer, with the same awards being made for full plots. Proposed Cllr R Freer, seconded Cllr Clews. The clerk reported that there had been break ins at Gypsy Lane site. There had been a request for the gates to be locked at Gypsy Lane to prevent cars being used for the thefts. It was resolved that the Association could introduce security measures, but a key should be given to the Town Council. Proposed Cllr R Freer, seconded Cllr Jarvis. Correspondence item 7, noise nuisance. It was resolved to write to the Merevale Association, and send them a copy of the warning letter, and ask for their comments. A copy to be put on the noticeboard. Proposed Cllr R Freer, seconded Cllr L Freer. Cllr Clews abstained.</p>		
17.	<p>DICKENS NIGHT, REQUEST FOR FUNDING-CORRESPONDENCE ITEM 2. Cllr G Davis declared an interest and left the meeting. It was resolved to give a donation of £1993 to the Dickens Night Committee. Proposed Cllr Vickers, seconded Cllr Barker. Cllrs Jarvis and Wright abstained.</p>		
18.	<p>ATHERSTONE BALL GAME DOCUMENTATION Letter received from Garner Canning regarding setting up of a new committee. It was resolved to release the cash and documents to Kevin Garner. Proposed Cllr Barker, seconded Cllr Wright.</p>		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr R Freer, seconded Cllr Wright.</p> <p style="text-align: center;">P61 9/11</p>		

<p>19.</p>	<p>QUOTATIONS RECEIVED</p> <p>Floral display wicks It was resolved to buy a roll of matting from Plantscape as quoted. Proposed Cllr R Freer, seconded Cllr M Davis.</p> <p>Dickens Night Reception It was resolved to accept the quotation from the Red Lion. Proposed Cllr Barker, seconded Cllr M Davis.</p> <p>Christmas Lights It was resolved to accept the quotation from Merlin Lighting for the 2011 installation of the lights and to refurbish the column lights with white LEDs. Proposed Cllr Jarvis, seconded Cllr Barker.</p> <p>It was resolved to accept the quotation from Merlin Lighting, for the next 3 years, for the complete removal/installation/testing of the lights. Proposed Cllr Jarvis, seconded Cllr Barker.</p> <p>The clerk presented a quotation from the grounds maintenance contractor as requested, for the mowing of the pathway around the Old Allotment Gardens. It was resolved to accept this quotation, proposed Cllr Barker, seconded Cllr L Freer.</p>		
	<p>The meeting closed at 9.15pm.</p>		

Signed Chairman of Atherstone Town Council.