

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 8th. January 2014 start 7.00 pm
IN ATTENDANCE	Town Councillors: G Davis, M Davis, Wright, Shaw, R Freer, L Freer, Peat, Barker, Barnard, Clark, Singh, Jarvis, Clews, Pickard, McElhone. Public: Mrs Clay, Mrs Wrigley. Borough Cllr: L Dirveiks County Cllr: N Dirveiks
APOLOGIES	Town Cllrs: None Borough & County Cllr: A McLauchlan
CHAIRMAN	Cllr Singh
CLERK	Mr G Day

Item		Actions	Notes
	Cllr Singh welcomed the two new Cllrs, Wright and Clark to the meeting.		
1.	APOLOGIES There were no Town Council apologies.		
2.	DECLARATIONS OF INTEREST & DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST To be taken as and when.		
3.	PUBLIC SESSION Mrs Clay asked whether there had been any progress on a CCTV camera for Welcome Street. It was agreed to discuss a position to erect a camera, with the police, and then to make an evaluation when the camera was in place in St Mary's Road. Cllr Jarvis said that there was a street light at the bus station end of the alleyway to Long Street but it only worked intermittently. Borough Cllrs would check this as it was on their property. Cllr Jarvis said that lights on the back of the Memorial Hall were still not working, Cllr N Dirveiks said they were waiting for new parts. Mrs Clay complained about water collecting by the traffic calming hump near to the ALDI entrance, which then was splashed all over pedestrians. Clerk to contact County Highways. Cllr Shaw said that now the Christmas lights had been taken down it could be seen that there were quite a number of street lights not working. Cllr Clews said that there had been an accident near to the bridge by P105 1/14		

	<p>TNT where a pedestrian had been hit by an HGV vehicle. Cllr Barnard said that a bollard by Toolbox had been broken off by a lorry, details of the lorry were given to County Cllr N Dirveiks. Clerk to contact County Highways</p>		
4.	<p>REPORTS FROM POLICE, BOROUGH AND COUNTY COUNCILLORS</p> <p>E-mail received from County Cllr McLauchlan, this was noted. County Cllr N Dirveiks said that he was continuing to work on the traffic issues at Carlyon Road and the signage at Merevale Road. Cllr Singh asked if there was any money to paint the bollards and benches in the town. Cllr Shaw said that the bollards were the County responsibility and the benches NWBC. Cllr Shaw asked about Fire Service provision for the town, County Cllr Dirveiks said that he was not on the scrutiny board. Cllr Pickard said that the meetings were open to the public, Cllr Dirveiks said that minutes were published. Borough Cllr L Dirveiks said that a number of groups wanting to commemorate WW1 were coming together to assist with funding requests. Borough Cllr M Davis said that NWBC were looking at involvement with the George Eliot hospital, Cllr Pickard said that the process was just starting. Cllr Pickard said that work was continuing on the Council House, but the one-stop-shop remained open. Cllr R Freer asked that Borough or County Cllrs followed up and reported back any items requested of them. Cllr Shaw said that there was a problem with waste collections for flats in the town centre, as they had no option but to leave bags on the pathway, consideration should be given to weekly collections. Cllr Pickard said these items could be brought up at the annual meeting with parish councils. Cllr Jarvis said that this only happened once a year Cllr R Freer said that the Town Council should be able to ask Borough Cllrs to take up these issues. Cllr L Freer said that she would raise the issue with Streetscape. Borough Cllr L Dirveiks said that Streetscape was aware of these problems but the system was still bedding in.</p>		
5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 18th. December 2013</p> <p>It was resolved to approve the minutes. Proposed Cllr Clews, seconded Cllr L Freer.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 18th. December 2013.</p> <p>P99, item 3, the clerk reported that the lamp post at St Mary's Road was due to be installed on 15th. January.</p> <p>P103, item 9, the clerk reported that CRT had sent details in October 2013, included in 23rd. October correspondence.</p> <p>P103, item 13, reply from Jeff Brown re. alleyway from bus station, section 106 not applicable.</p> <p>P106 1/14</p>		

	The clerk reported that he not received a reply, from the Diocese, regarding the church lights, he had asked the administrator, at St Mary's Church to help.		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>List of cheques presented, numbers 106422 to 106435.</p> <p>It was resolved to approve, and sign, the cheques as listed, proposed Cllr Barker, seconded Cllr M Davis. Cllr R Freer voted against cheque number 106432.</p> <p><i>List of cheques over £500</i> <i>Phantom Knights £927.12</i> <i>Merlin Lighting £3000.00</i></p>		
8.	<p>CORRESPONDENCE RECEIVED</p> <p>5/ St Giles Hospice, funding request received, it was resolved to give a donation of £200, proposed Cllr Barker, seconded Cllr Jarvis.</p> <p>11/ Summer in the Square, funding request received, Cllr Jarvis asked for a dispensation to remain in the meeting, it was resolved to approve this. Proposed Cllr Barker, seconded Cllr Shaw.</p> <p>It was resolved to give a donation of £1000, proposed Cllr Shaw, seconded Cllr L Freer. Cllr Jarvis asked that the Town Council provided logos to stick on the advertising banners, this was agreed.</p> <p>E8. It was noted that the next Police Commissioner scrutiny meeting would take place in Atherstone.</p> <p>E12. Request to place link on the website to assist people with travel directions to Atherstone, it was resolved to approve this, proposed Cllr R Freer, seconded Cllr Barker.</p> <p>E52. Allotment Association, dog fouling. It was resolved to provide a dog bin as requested and to add to the NWBC contract to empty it, proposed Cllr Shaw, seconded Cllr Singh, Cllr Barker abstained.</p> <p>E60. FOI request for financial information, clerk to send information and request a copy be sent of any report etc. produced.</p>		
9.	CORRESPONDENCE ISSUED (available in office)		
10.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 49, 50</p> <p>b) Consultations PAP/2013/0571, 3 River Drive, Atherstone, CV9 3SR, proposed replacement conservatory with eaves height of 2.3 metres, a maximum height of 3,4 metres and extending 4.3 metres from the rear wall of the property. It was resolved that there was no objection to this if acceptable to the neighbours. Proposed Cllr Barker, seconded Cllr L Freer.</p> <p>P107 1/14</p>		

	<p>PAP/2013/0543, 30 Margaret Road, Atherstone, single storey side extension and detached garage, amended plans. It was resolved to reply that the Town Council previously objected to this application, on the grounds of the scale of the development. The Council also asks that any successful application should have the condition included that no business can be carried out. Proposed Cllr Barker, seconded Cllr Jarvis.</p> <p>c) Decisions PAP/2013/0519, Co-op Store 59-61 Long Street, Display of illuminated signage – advertisement consent PAP/2013/0366, as above, replacement windows/doors, security shutters – granted. PAP/2013/0485, The Friendly Plaice, 160 Long Street – replace rendering – granted. Cllr Barker stated that a very good job had been made of this property.</p> <p>d) Conservation Areas and Listed Buildings None at time of compilation</p> <p>e) Other Letter from NWBC, street names/numbers, land off Rowland Way.</p> <p>f) Licensing Matters None at time of compilation</p>		
11.	<p>REPORTS</p> <p>Financial Report The clerk presented a copy of the budget report and bank reconciliation for December, for information only.</p> <p>Clerks Report It was agreed that the next project meeting would take place as planned on 15.1.2014 at 7.00pm, with a morning meeting arranged on the same day about the Ball Game. It was agreed that the Budget setting meeting would take place on 29.1.2014 at 7.00pm. The clerk reported that break ins had occurred over the holidays at all 3 allotment sites, tenants had been urged to report to police and get crime number. It was agreed to contact the police, and to advise them that when they attended disturbances at St Mary’s Road play area, the people that were cleared from the site went back in as soon as they had left. A request had been received from the pest controller to remove wooden debris from Old Allotment Gardens. It was agreed that this could be done, but no vehicles to go on site and the stone not to be removed from the gateway. Clerks to be informed when it was done. A request had been received from CRT to use office for local meeting, but it had been too short notice to bring to a meeting. It was agreed that when an organisation made a request and was approved by the Council, they would be added to a list and the clerks could subsequently approve meetings, times and dates, themselves.</p> <p>P108 1/14</p>		

	<p>Representative's Reports</p> <p>Cllr L Freer said that arrangements would have to be made to protect the floral displays on Ball Game day.</p> <p>Cllr Barker said he had received a report from the Chief Executive of HS2.</p>		
12.	<p>MARKET SQUARE</p> <p>Cllr Shaw reported that the bollard was still being left out after the markets. Cllr Barnard said that she had received a complaint about bad language, from the traders, mostly when setting up. It was agreed to contact Simon Jones, Mark Hryniw with a copy to Bill Cullen at Hinckley and Bosworth Council. Joint meeting to be arranged.</p> <p>Cllr Clark asked that market improvement be added to a future agenda, it was agreed to add to the project meeting.</p> <p>Cllr Shaw suggested that a craft/beer festival be held with the Italian market in March. It was agreed to add this to the project meeting, Cllr Shaw to explain details.</p>		
13.	<p>ARCADE SHOPS</p> <p>E-mail received from Friends of Atherstone Heritage asking for lease on ground floor unit. It was agreed to send a reply, thanking them for their interest, and informing them that the Council would contact them when future plans had been determined, the process would be started at the next weeks project meeting.</p>		
14.	<p>CAR PARKING NEAR STATION</p> <p>Item E3 from Correspondence. parking by station</p> <p>New e-mail received from Howard Vero. It was resolved to forward this to Pride of Atherstone, suggesting that they could apply to NWBC for a grant from the Portas money. Proposed Cllr Singh, seconded Cllr R Freer.</p>		
15.	<p>OLD ALLOTMENT GARDENS</p> <p>Replies to E39, correspondence from meeting of 18th. December asking for details regarding WW1. It was agreed to resend the original e-mail. It was also agreed to send to the following groups asking for information: David Stone (St Mary's Church), Heritage Society, Civic Society, John Austin, HMS Atherstone.</p>		
16.	<p>ADOPTION OF GENERAL POWER OF COMPETENCE</p> <p>The3 clerk explained that a minimum of two thirds of Cllrs must be elected, clerks must be qualified.</p> <p>Gives the Council the power to do anything that individuals may do. Must not break other laws, must abide by existing duties. Will no longer use section 137. It is a power of first resort.</p> <p>It was resolved that the Town Council meets the criteria for eligibility to use the General Power of Competence, this will remain in force until the relevant annual meeting after the next ordinary election. Proposed Cllr M Davis, seconded Cllr Singh.</p> <p>P109 1/14</p>		

17.	<p>AGENDA ITEMS FOR ANNUAL MEETING WITH NWBC The clerk stated that the date had passed for items to be submitted and circulated the agenda for the meeting on 21st. January at Coleshill Town Hall.</p>		
18.	<p>ATHERSTONE FIRE SERVICE PROVISION It was resolved to write to the County Cllrs, the Chief Fire Office and the MP expressing the concerns about the possible loss of full time fire personnel, in Atherstone, especially when many new houses are being built and many more proposed in the area. Proposed Cllr Barker, seconded Cllr R Freer. Clerk to find date of scrutiny meeting at County and circulate.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (<i>Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods or services, action to be taken in connection of the prevention of crime</i>), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr R Freer, seconded Cllr Barker.</p>		
19.	<p>CORRESPONDENCE RECEIVED (confidential) E38. GMT, fibre optic report E40. RF, fibre optic report It was agreed to resend the request about testing the repair to Angela Coates and the Chief Executive at NWBC.</p>		
20.	<p>OSCA BUILDING The information had been received, it was agreed to put the item onto the project meeting. It was agreed to arrange an EGM for the next available Wednesday night, with OSCA in attendance. Clerk to check whether Rachel Taylor is able to act on behalf of the Town Council.</p>		
21.	<p>QUOTATIONS RECEIVED The clerk circulated the quotation from Glendale for grounds maintenance 2014, cemetery and play areas. There was no increase on 2013. It was resolved to continue with the existing contract under the same job by job ordering system. Proposed Cllr Shaw, seconded Cllr R Freer. The clerk circulated a quote from Atherstone Landscapes to clear the mound in the Old Allotment Gardens, it was agreed to get further quotes. The clerk circulated a quote from Atherstone Landscapes to clear the ivy on 2 trees at St Mary's Church. It was agreed to get further quotes just to cut the ivy, at the bottom.</p>		
	<p>P110 1/14</p>		

22.	ARCADE SHOPS, LEASE FOR UNIT 4 The clerk reported that the proposed tenant had completed the lease, and presented a cheque for 3 months, starting from 1 st . February, it was resolved that the tenant could have access earlier to prepare the unit e.g. lighting, fittings, decorating. Proposed Cllr R Freer, seconded Cllr Singh.		
The meeting closed at 9.22pm			

Signed Chairman of Atherstone Town Council