

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 8 TH April 2009 7.15pm
IN ATTENDANCE	Town Councillors: Jarvis, Chambers, Shaw, Wright, Freer, Clews, G Davis, M Davis, Peat, Barker, Vickers.
APOLOGIES	Councillors Singh, Sweet and Hopkins
CHAIRMAN	Cllr G Davis
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Barker, Seconded Cllr Peat		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 11TH MARCH 2009 It was resolved to accept the minutes as offered. Proposed Cllr Barker, Seconded Cllr Clews		
4.	MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 11TH MARCH 2009 <u>P88- Item 3/ E6: Floral Planters / Ball Game</u> – the clerk was asked to chase a reply from the Ball Game Committee following the recent meeting with the Town Council. <u>P92- Item 8/ (e): VAS Signs</u> – Cllr Jarvis had provided the clerk with an update regarding costs of VAS signs which would be filed for information.		
5.	CORRESPONDENCE RECEIVED <u>Item 3: Land Registry Voluntary Registration.</u> It was resolved that the clerk would investigate the costs and register an interest in the scheme. Proposed Cllr M Davis seconded Cllr Barker <u>Item E14: Comma Funding</u> It was resolved to liaise with British Waterways to investigate a funding application for towpath improvements. Proposed Cllr Barker seconded Cllr M Davis <u>Item E21: Coleshill Road bus services</u> It was resolved to ask the WCC Transport Operations Publicity Team representative to meet with the Town Council. Proposed Cllr Barker seconded Cllr M Davis P102 - 04/09		

<p>6.</p>	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 10,11,12 ,13 and 14 were noted.</p> <p>b) Consultations</p> <p>PAP/2009/045 17-19 Long Street Proposed mixed use development, comprising of five retail units to ground floor, six self contained office units to first floor and thirteen number 1 and 2 bedroom apartments including rear block, with 11 shared car parking spaces in rear courtyard. It was resolved to re-iterate the previous response to this application. Proposed Cllr Clews seconded Cllr Barker</p> <p>PAP/2009/0107 25 Owen Street Outline- erection of three bed detached dwelling It was resolved that there was no objection to this application. Proposed Cllr Barker seconded Cllr Peat</p> <p>PAP/2009/0112 7 Mill Race View Dormer windows to west elevation, heightening of chimney on north wall, rear single storey extension It was resolved that there was no objection to this application. Proposed Cllr Barker seconded Cllr Freer</p> <p>PAP/2009/0122 Avondale Coachcraft Ltd, Carlyon Rd Erection of palisade fence and gates It was resolved that there was no objection to this application. Proposed Cllr Barker seconded Cllr Jarvis</p> <p>PAP/2009/0142 17 Holte Road First floor extension It was resolved that there was no objection to this application. Proposed Cllr Barker seconded Cllr Peat</p> <p>PAP/2009/0147 Former St John’s Ambulance Site rear of 63-67 Station Street Alterations to the existing façade of the 4 flat unit, construction of a 5 dwelling terrace It was resolved to object to the plans on the grounds of over development of the area. Proposed Cllr Barker seconded Cllr Vickers</p> <p>c) Decisions – Nothing to report</p> <p>d) Appeals - Nothing to report</p> <p>e) Conservation Areas and Listed Buildings - Nothing to report</p> <p style="text-align: center;">P103 - 04/09</p>		
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	<p>f) Other - Complaint Ref: CMP/2009/00058 6 Market Street Atherstone. An acknowledgement of the complaint was read out by the clerk.</p> <p>g) Licensing Matters - Nothing to report.</p>		
7	<p>ALLOTMENTS</p> <p>a) Applications were considered as follows – all applicants are in parish.</p> <p>Gypsy Lane Plot 5C: Mr Watson Gypsy Lane Plot 5D: Miss Charlotte Kirtley Gypsy Lane Plot 24a: Miss K Griffiths</p> <p>Merevale Plot 38B: Mr Michael Payne Merevale Plot 42b: Mr Robert Bernard Merevale Plot 42a: Mr Andrew Specht</p> <p>It was resolved to accept all the above listed applications and offer six months rent free if the plots were uncultivated. Proposed Cllr Freer seconded Cllr Barker.</p> <p><u>Cllr Wright raised various issues as follows:</u></p> <p>1) Asbestos had been reported on Plots 3, 28 42 and 44 at Merevale. It was agreed that Cllr Shaw would visit the site and identify the asbestos with a spray.</p> <p>2) A complaint had been received that the tenant of Plot 30 was driving to his allotment on a regular basis. It was resolved to write to the tenant in question and tell him not to drive down to his plot or his tenancy could be terminated. Proposed Cllr Shaw seconded Cllr Barker</p> <p>3) Cllr Wright had been asked for an update about the locking posts. The meeting was reminded that this matter had been deferred to a May Council meeting.</p> <p>4) It was reported that the brook running through Plot 6 was blocked and causing flooding. It was also reported that the boundary walls were in need of repair. The clerk was asked to investigate the terms of the lease regarding boundary maintenance and report back.</p> <p>5) The new tenant of Plot 6 was requesting skips on site and that he would fill them with the debris left on plot 6 by the previous tenant. It was resolved to provide skips one at a time and to ask the plot holder to remove the bridges and items blocking the brook first. Proposed Cllr M Davis seconded Cllr Wright.</p> <p style="text-align: center;">P104 - 04/09</p>		

There was also a request to re-direct the unwanted top soil from St Mary's Road to Plot 6 at Merevale. This was agreed and the clerk would liaise with Cllr Wright and the plot holder.

The clerk reported as follows:

1) A meeting with the probation service was being arranged for the week commencing 20th April to discuss plot clearance.

2) The abusive sign on Plot 24 at Merevale had been painted over.

3) The current holder of the shooting permit had requested permission to shoot at the Merevale Allotment site.

It was agreed that the request would be declined and the clerk was asked to look into the licences in place for the Cemetery and Gypsy Lane and report back.

4) Merevale Plot 6: The clerk reported a site visit to inspect the plot in advance of the new tenant taking over on April 2nd 2009.

Correspondence from Mr Armstrong and Mr Bastock was reported and noted.

It was agreed to write to Mr Armstrong confirming that his tenancy of the Plot had ceased on April 1st 2009.

8 CEMETERY MATTERS

a) Memorial Applications

A371: Joyce Grace – Headstone

A378: John Way – Headstone

B139: Susan Ann Moore – Headstone

RC E758: David William Skelcher – Additional Inscription

RC E14: Vera Johnson - Headstone

It was resolved to accept the above listed memorial applications.

Proposed Cllr Barker seconded Cllr Freer

b) Recent burials in Atherstone Cemetery

Nothing to report

c) Cemetery Charges 2009/10.

It was confirmed that the cemetery charges would be increased by 3% to be applied from April 1st 2009 to 31st March 2010.

d) The clerk reported that the pump for shoring equipment had arrived.

e) The clerk reported that the PCSO's had been cleaning the graffiti off the inside of the cemetery shelter.

	<p>f) It was reported to the meeting that the surplus soil was being left at the bottom of the cemetery and the grave diggers were to be asked to remove it.</p>		
9.	<p>CONTRACT MATTERS</p> <p>a) Play Areas</p> <p>i) Monthly Inspection Reports dated 9th February 2009 were read out to the meeting.</p> <p>ii) St Mary's Road: The clerk was to ask the PCSO's for equipment to try cleaning off the graffiti at the play area.</p> <p>iii) Top Soil: It was agreed to move the surplus top soil from St Mary's to the Merevale Allotment plot 6.</p> <p>iv) It was reported that a three week programme of installing the play equipment had commenced.</p> <p>v) Dog Grid at St Mary's Road. It was resolved to: a) Follow the advice of David Baxendale regarding the legal procedure for introducing a dog ban order. b) Install the appropriate width dog grid at the pedestrian gate at St Mary's Road. (An installation quote to be obtained from the contractor who is moving the teen shelter and installing pathways). Proposed Cllr M Davis seconded Cllr Barker</p> <p>b) Market Square It was reported that a meeting date with John Bird was taking place on 22nd April at 6.30pm prior to the Council meeting at 7pm. Cllrs Freer, M Davis and Vickers gave their apologies in advance for this meeting due to prior commitments.</p> <p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr Freer seconded Cllr Barker</p>		
10	<p>QUOTATIONS RECEIVED</p> <p>a) Cemetery Maintenance It was resolved to accept the quotation supplied by Glendale. Proposed Cllr M Davis seconded Cllr Clews</p> <p style="text-align: center;">P106 - 04/09</p>		

	<p>b) Westwood Road Play Area Maintenance and c) St Marys Road Play Area Maintenance</p> <p>It was resolved to accept the quotation supplied by Glendale. Proposed Cllr M Davis seconded Cllr Jarvis</p> <p>d) Cemetery Hard standing Area / Fencing The clerk informed the meeting that NWBC had confirmed that storage for the bowser had been identified and therefore it was agreed that this quotation was no longer required.</p> <p>e) "Topping" Work to Canal Park area grass It was resolved that a further quotation be requested from Glendale and then the cheapest of the three be accepted. Proposed Cllr M Davis seconded Cllr Jarvis</p> <p>f) Extension to Canal Park Fence It was resolved to accept the quotation supplied by Gorringe. Proposed Cllr M Davis seconded Cllr Jarvis</p> <p>g) Honours Boards It was resolved to accept the quotation supplied by Harry Stebbing Workshop. Proposed Cllr Clews seconded Cllr Jarvis</p> <p>h) Floral Displays The matter of the bowser storage had been resolved at (d) above. Quotations for planting and watering would be reported to the second meeting in May.</p> <p>i) Cemetery Security Quotation It was agreed to defer a decision until the second meeting in June.</p> <p>j) Disabled Toilet Repair It was resolved to accept the quotation supplied by Harvey Pointon Proposed Cllr Shaw seconded Cllr Freer</p>		
11.	<p>STAFFING MATTERS</p> <p>It was resolved to sign the Cheque for the National Insurance re-calculation of £896.00 but to write to the accountants expressing that the council did not wish to see a repeat of such an error. Proposed Cllr M Davis seconded Cllr Jarvis</p> <p>The clerk was asked to provide a report for the next meeting regarding expenditure to date for the services of the accountants.</p> <p>CILCA:</p> <p>a) It was reported that Sally Oldham had attended final mentoring session prior to submitting her CILCA portfolio. b) It was reported that Graham Day was arranging to discuss his portfolio with Chris Foster prior to booking his final mentoring session.</p>		

<p>12.</p>	<p>c) Accommodation</p> <p>Cllr Shaw left the meeting at 9.10pm.</p> <p>It was reported that a working group was to meet Thursday 9th April at 10am.</p> <p>The meeting closed at 9.15pm</p>		
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Signed

Chairman of Atherstone Town Council.