

ATHERSTONE TOWN COUNCIL

PO Box 2000, Atherstone, Warwickshire, CV9 1YN
 Communications: Telephone and Fax 01827 720829
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 12 th August 2009 7.00pm
IN ATTENDANCE	Town Councillors: Freer, Hopkins, Vickers, Chambers, Clews, Wright, Shaw, Barker, Singh, Jarvis, M Davis, G Davis. Mrs Wrigley, Mrs Clay
APOLOGIES	Councillor Macchi, Peat
CHAIR	Cllr Jarvis
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Shaw, Seconded Cllr Clews		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION It was reported by Mrs Clay that there was water lying at the rear of the Co-op store on Station Street. There was a brief discussion about the state of the areas outside several businesses on Long Street. It was agreed to discuss the matter later under licensing.		
4.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 8th July 2009 It was resolved to accept the minutes Proposed Cllr Barker Seconded Cllr Freer		
5.	MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 8th July 2009 P22: The clerk confirmed that no reply had been received regarding the planning response.		
6.	CORRESPONDENCE RECEIVED Item 5: Employment enquiry - It was agreed to reply thanking for the letter and keeping in file. Item 6: Dogs and Public Rights of Way - The clerk was asked to put copies at the play areas and canal Item 7: Atherstone Surgery /CCTV - This was to be copied to the CCTV Partnership meeting on 20 th August. Item 10: Briefing Event 15 th September - It was resolved that one clerk and Cllr Jarvis would attend. <p style="text-align: center;">P38- 08/09</p>		

	<p>Item 14: Queen’s Award for Voluntary Service – Councillors agreed to email the clerk with their nominations.</p> <p>Item E8: Damage to plant tub (feedback from CCTV monitoring room) – It was agreed to thank the monitoring staff for their prompt action.</p> <p>Item E9: North Works College /CCTV - This was to be copied to the CCTV Partnership meeting on 20th August</p> <p>Item E10: St Mary’s Road Play Area / Dogs – it was agreed to ask the correspondent whether the entrance gate side rails were in place when the incident occurred.</p> <p>Item E12: It was reported that the PACT priority meeting was scheduled for 21st August and that representatives from the Town Council would attend.</p> <p>Item E14: Small grants scheme 2009/2010 – it was agreed to send the information to the two allotment associations.</p>		
7.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 28, 29 and 30</p> <p>b) Consultations</p> <p>1) PAP/2009/0126 BEC Engineering Ltd, Richmond Rd, Atherstone Outline – Demolition of existing factory premises and erection of 6 dwellings with associated parking and landscaping It was resolved to object to this application on the grounds of over development. Proposed Cllr M Davis Seconded Cllr Freer Cllrs Barker and Singh abstained</p> <p>2) PAP/2009/0275 Bridge House, Coleshill Rd Part demolition of existing industrial premises (former building merchants and contractors). Conversion of existing buildings into 6 dwellings with a further 8 new dwellings. (2 Bedroom houses). Erection of security fencing across site frontage. It was resolved to object to this application which is overdevelopment in an area which has road traffic safety issues, conservation and environmental sensitivity, and is adjacent to listed buildings. It is felt a full consultation should take place especially with regard to water and sewerage issues. Proposed Cllr Barker Seconded Cllr Clews</p> <p style="text-align: center;">P39- 08/09</p>		

3) PAP /2009/289

85 Long Street Atherstone

Improvements to the shop front, window and repair to the chimney and eaves.

It was resolved that there was no objection to this application.

Proposed Cllr Barker Seconded Cllr Freer
Cllr Singh abstained.

4) PAP /2009/291

36 Long Street Atherstone

Improvements to the shop fronts, window and roof. Re-decoration of the walls, replacement of windows and roof with materials suitable for the conservation area

It was resolved that there was no objection to this application.

Proposed Cllr Barker Seconded Cllr Freer

5) PAP/2009/0334

23 Market Street, Atherstone

Listed building consent for installation of staircase first to second floor and internal works.

Cllr Shaw declared an interest and left the meeting temporarily.

It was resolved that there was no objection to this application.

Proposed Cllr Barker Seconded Cllr Jarvis

Cllr Shaw rejoined the meeting.

6) PAP/2009/0345

Avondale Carlyon Rd

Change of use of existing industrial unit to display and retail caravans

It was resolved that there was no objection to this application.

Proposed Cllr Freer Seconded Cllr M Davis

c) **Decisions**

None at time of compilation

d) **Appeals**

None at time of compilation

e) **Conservation Areas and Listed Buildings**

None at time of compilation

f) **Other**

i) NWBC: Address Problems – The Grove Sports and Social Club address was reported and noted.

ii) NWBC: Electronic Consultations for Planning Applications – this was noted

	<p>g) Licensing Matters</p> <p>i) The clerk circulated an email regarding the Sweet Shop’s liquor license application. It was resolved to write to Sue Hyland at NWBC licensing department requesting that the Town Council be considered a statutory consultee for such applications. Proposed Cllr Freer seconded Cllr Barker</p> <p>ii) It was agreed to write to Richard Thomas at NWBC asking what the present arrangements were for weekend street cleaning, especially Sundays.</p> <p>iii) It was resolved to write to Sue Hyland at NWBC Licensing Department to ask if the licenses can be enforced with regard to businesses cleaning up outside their own premises. Proposed Cllr Davis seconded Cllr Shaw</p> <p>iv) It was resolved to write to Sue Hyland at NWBC Licensing Department to ask if the license for Barbarellas could be reviewed on two matters:</p> <p>a) Families are being encouraged but it is not part of their license b) Noise pollution Proposed Cllr Shaw seconded Cllr Davis</p> <p>v) It was resolved to write to Roger Fildes at Atherstone Police to request that licenses issued to the Angel Inn should be monitored in view of the complaints the Town Council is receiving and that consideration should be given to the police consulting the Town Council on any new licensing matters in the future. Proposed Cllr Davis seconded Cllr Freer</p>		
8.	<p>ALLOTMENTS</p> <p>a) New applications approved by clerk were reported as follows:</p> <p><u>Gypsy Lane</u> Plot 20A: Mr Jason Spragg Plot 20B: Mr Paul Masters</p> <p><u>Merevale</u> Plot 27A: Hazel Greenstiles</p> <p>It was also reported by the clerk that a final stage end of tenancy letter (for 20th August) had been issued to Plot 24B at Gypsy Lane. Also first stage non cultivation notices had been issued to Plots 5C and 5D at Gypsy Lane.</p> <p>Invitations to prize winners to attend a presentation on 2nd September Council Meeting were being posted.</p> <p style="text-align: center;">P41 - 08/09</p>		

	<p>It was resolved to accept the following applications: Plot 37A Gypsy Lane - Mr Healey to take over as soon as Plot 5 at Merevale is ready for Mr Cooke.</p> <p>Proposed Cllr Davis seconded Cllr Freer</p> <p>The clerk reported that the waiting list now had four people at both sites.</p> <p>The clerk reported a complaint from the tenant of Plot 10 at Merevale that the recent probation workers had cut down some cultivated blackberries at their plot.</p> <p>It was resolved to reply supporting the clerks work at the allotments in conjunction with the probation team. Proposed Cllr M Davis seconded Cllr G Davis</p> <p>RSPCA: The clerk reported that an RSPCA officer had responded and that a site visit (attended by the clerk) had taken place on 11th August.</p> <p>It was resolved to write advising the tenant in question that they were in breach of the 1950 Allotment Act as they were not keeping their livestock in a fit and suitable manner. A 28 day notice to end the tenancy was to be issued. Proposed Cllr Barker seconded Cllr Wright</p>		
<p>9</p>	<p>CEMETERY MATTERS</p> <p>a) Memorial Applications – nothing to report</p> <p>b) Recent burials in Atherstone Cemetery</p> <p>Joan Winifred Corner: N865: Re –open for ashes Reginald Henry Day: A78: Interment of ashes Mary Agnes Gisbourne; A140: Interment of ashes Barbara Joyce Blackburn: A383: New Ash Plot David Gavin Johns: B110: New triple grave Lily Marion Beck: A315: Interment of ashes Erna Emma Bertha Chapman: E1457 – Re-open to single depth</p> <p>d) Scattering of ashes It was agreed that, following a site meeting, councillors could bring a recommendation to the next Council Meeting about a possible site for scattering ashes.</p> <p>e) Memorial application checklist It was resolved to accept the clerk’s checklist for considering memorial applications. Proposed Cllr Barker seconded Cllr Clews</p>		
<p>10</p>	<p>CONTRACT MATTERS</p> <p>a) Play areas – monthly inspection reports.</p> <p style="text-align: center;">P42 - 08/09</p>		

	<p>Reports of 1st June 2009 and 7th July were noted.</p> <p>b) Market Square</p> <p>Nothing to report</p>		
11.	<p>ANNUAL TOWN COUNCIL DINNER</p> <p>It was agreed to make the following preliminary plans:</p> <p><u>Date:</u> 19th March 2010 <u>Venue:</u> Invite quotations from the Red Lion and Blue Boar <u>Speaker:</u> Cllr Jarvis would investigate his contact at British Waterways</p>		
12.	<p>AUTUMN / WINTER FLORAL DISPLAYS – Preliminary Plans</p> <p>It was agreed to invite quotations from the same sources as the Summer Planting programme and report back in due course.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr G Davis</p>		
13.	<p>QUOTATIONS RECEIVED</p> <p><u>Dickens Night Reception</u> It was resolved to accept the quotation from The Atherstone Red Lion. Proposed Cllr G Davis seconded Cllr Singh</p> <p><u>Festive Lighting</u> It was agreed that this would be moved for further discussion to the meeting on 26th August 2009.</p> <p><u>Computer Equipment</u> It was resolved to upgrade system as specified, parts to be supplied by Warwickshire County Council as quoted and installed by TT Computing as quoted. Proposed Cllr Davis seconded Cllr Barker</p>		
	<p>P43 - 08/09</p>		

14.	CCTV – Partnership Agreement Cllr Barker reported that he was undertaking a précis of the police report for the next Partnership Meeting. It was agreed to bring back recommendations from the Partnership to a full council meeting.		
15.	GYPSY LANE ALLOTMENT AND WASTELAND Email advice from Garner Canning Solicitors was considered. It was agreed to specify that any car park would be for council use and the rest of the advice was noted.		
16.	ACCOMMODATION No resolved actions. The meeting closed at 9.15pm		

Signed

Chairman of Atherstone Town Council.