

30 SEP 2009

ATHERSTONE PARISH/TOWN COUNCIL

NOTICE OF CONCLUSION OF AUDIT

Accounts year ended 31 March 2009

Audit Commission Act 1998
The Accounts and Audit Regulations 2003 (as amended 2006)

Date of Notice 09/10/2009

Notice

The Audit of the Council's accounts for the above year has been concluded on 24/9/09 by Clement Keys.

Rights

A local Government Elector for the Parish may inspect or take copies of the Statement of Accounts and Auditors Certificate and Report by arrangement with the Clerk at the address and times set out below.

Days and times available

Date: MONDAYS TO FRIDAYS

Time: 9.30 AM TO 11.00 AM

Date:

Time:

Date:


Time:

Address documents may be inspected or purchased:

THE OLD MORTUARY
NORTH STREET
ATHERSTONE
CV9 1JN

Signature of person giving Notice on behalf of the Council.

Clerk and/or RFO


.....

Notice to be displayed for 14 days.

Section 1 – Statement of accounts for

ATHERSTONE TOWN COUNCIL

In completing the boxes below please explain any significant variances on a separate sheet and send this to the external auditor together with a copy of your bank reconciliation as at 31 March 2009.

	Year ending		Notes and guidance
	31 March 2008 £	31 March 2009 £	
1 Balances brought forward	307242	372181	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Annual precept	182510	182510	Total amount of precept received in the year.
3 (+) Total other receipts	86621	61696	Total receipts or income as recorded in the cashbook less the precept. Includes support, discretionary and revenue grants.
4 (-) Staff costs	38314	44492	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5 (-) Loan interest/capital repayments	—	—	Total expenditure or payments of capital and interest made during the year on borrowings (if any).
6 (-) Total other payments	165878	160561	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	372181	411334	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8 Total cash and short term investments	371054	420483	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – to agree with bank reconciliation.
9 Total fixed assets and long term assets	153860	197253	The recorded book value at 31 March of all fixed assets owned by the council and any other long term assets e.g. loans to third parties and any long term investments.
10 Total borrowings	—	—	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11 Trust funds (including charitable) disclosure note	—	—	The council acts as sole trustee for and is responsible for managing trust funds or assets. (Readers should note that the figures above do not include any trust transactions.)

I certify that the statement of accounts contained in this annual return presents fairly the financial position of the council/meeting and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2009.

Signed by Responsible Financial Officer

[Signature]

Date 17/06/2009

I confirm that these accounts were approved by the council/meeting and recorded as minute reference

PA 06/09

Date 17/6/2009

Signed by Chair of meeting approving this statement of accounts

[Signature]

Date 17/06/09

Section 3 – External auditor’s certificate and opinion

Certificate

We certify that we have completed the audit of the annual return for the year ended 31 March 2009 of

ATHELSTONE TOWN COUNCIL/MEETING

Respective responsibilities of the council and the auditor

The council is responsible for the preparation of the accounts in accordance with the requirements of the Accounts and Audit Regulations and for the preparation of an annual return which:

- summarises the council’s accounting records for the year ended 31 March 2009; and
- confirms and provides assurance on those matters that are important to our audit responsibilities.

Our responsibility is to conduct an audit in accordance with guidance issued by the Audit Commission and, on the basis of our review of the annual return and supporting information, to report whether any matters that come to our attention give cause for concern that relevant legislation and regulatory requirements have not been met.

External auditor’s report

~~(Except for the matters reported below)~~* on the basis of our review, in our opinion the information contained in the annual return is in accordance with the Audit Commission’s requirements and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (~~delete as appropriate~~).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the council/meeting:

Clement Keys
39/40 Calthorpe Road
Edgbaston
Birmingham
B15 1TS

(continue on a separate sheet if required)

External auditor’s signature

Clement Keys

External auditor’s name

CLEMENT KEYS

Date

24 September 2009

Note: The auditor signing this page has been appointed by the Audit Commission and is reporting to you that they have carried out and completed all the work that is required of them by law. For further information, please refer to the Audit Commission’s publication entitled ‘Statement of Responsibilities of Auditors and of Audited Small Bodies’.