

# Section 1 – Accounting statements for

**ATHERSTONE TOWN COUNCIL**

Readers should note that throughout this annual return references to a 'local council' or 'council' also relate to a parish meeting.

	Year ending		Notes and guidance
	31 March 2009 £	31 March 2010 £	
			Please round all figures to nearest £. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.
1 Balances brought forward	372,181	411,334	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Annual precept	182,510	182,510	Total amount of precept receivable or received in the year.
3 (+) Total other receipts	61,696	80,914	Total receipts or income as recorded in the cashbook less the precept received. Includes support, discretionary and revenue grants.
4 (-) Staff costs	46,492	48,618	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5 (-) Loan interest/capital repayments	-	-	Total expenditure or payments of capital and interest made during the year on borrowings (if any).
6 (-) Total other costs	160,561	279,685	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	411,334	346,455	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8 Total cash and short term investments	420,483	352,151	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – to agree with bank reconciliation.
9 Total fixed assets and long term assets	197,253	312,207	The recorded book value at 31 March of all fixed assets owned by the council and any other long term assets e.g. loans to third parties and any long term investments.
10 Total borrowings	-	-	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
1.1 Trust funds (including charitable) disclosure note	///	///	The council acts as sole trustee for and is responsible for managing trust funds or assets. (Readers should note that the figures above do not include any trust transactions.)

I certify that the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2010.

Signed by Responsible Financial Officer

Date 22/06/2010

I confirm that these accounting statements were approved by the council and recorded as minute reference

P 32 07/10

Date 01/07/2010

Signed by Chair of the meeting at which these accounting statements were approved.

RS [Signature]

Date 01/07/2010

# Section 3 – External auditor's certificate and opinion

## Certificate

We certify that we have completed the audit of the annual return for the year ended 31 March 2010 of

**ATHERSTONE TOWN COUNCIL**

## Respective responsibilities of the council and the auditor

The council is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The council is also responsible for preparing an annual return which:

- summarises the council accounting records for the year ended 31 March 2010; and
- confirms and provides assurance on those matters that are important to our audit responsibilities.

Our responsibility is to conduct an audit in accordance with guidance issued by the Audit Commission and, on the basis of our review of the annual return and supporting information, to report whether any matters that come to our attention give cause for concern that relevant legislation and regulatory requirements have not been met.

## External auditor's report

(Except for the matters reported below)\* on the basis of our review, in our opinion the information contained in the annual return is in accordance with the Audit Commission's requirements and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (\*delete as appropriate).

*Contrary to the accounts & budget regulations 2005 the Council:*  
*(a) did not approve the Return within 3 months of the year end;*  
*(b) gave insufficient notice to electors of their right to inspect.*

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the council:

Clement Keys  
39/40 Calthorpe Road  
Edgbaston  
Birmingham  
B15 1TS

(continue on a separate sheet if required)

External auditor's signature

*Clement Keys*

External auditor's name

*Clement Keys*

Date

*24 August 2010*

Note: The auditor signing this page has been appointed by the Audit Commission and is reporting to you that they have carried out and completed all the work that is required of them by law. For further information please refer to the Audit Commission's publication entitled *Statement of Responsibilities of Auditors and/or Audited Small Bodies*.