

ATHERSTONE ~~PARISH~~/TOWN COUNCIL

NOTICE OF CONCLUSION OF AUDIT

Accounts year ended 31 March 2011

Audit Commission Act 1998  
The Accounts and Audit Regulations 2011

Date of Notice .....3.../10.../2011

Notice

The Audit of the Council's accounts for the above year has been concluded on 28/9/11 by Clement Keys.

Rights

A local Government Elector for the Parish may inspect or take copies of the Statement of Accounts and Auditors Certificate and Report by arrangement with the Clerk at the address and times set out below.

Days and times available

Date: MONDAYS TO

Time: 9.30 AM TO

Date: FRIDAYS (INCLUSIVE)

Time: 11.00 AM

Date: START 4/9/2011

Time: .....

Address documents may be inspected or purchased:

THE OLD MORTUARY

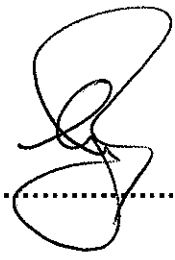
NORTH STREET

ATHERSTONE

WARKS CV9 1JN

Signature of person giving Notice on behalf of the Council.

Clerk and/or RFO



Notice to be displayed for 14 days.

# Section 1 – Accounting statements for

**ATHERSTONE INTERNATIONAL COUNCIL**

Readers should note that throughout this annual return references to a 'local council' or 'council' also relate to a parish meeting.

	Year ending		Notes and guidance
	31 March 2010 £	31 March 2011 £	
1 Balances brought forward	411,334	346,455	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Annual precept	182,510	182,510	Total amount of precept received or receivable in the year.
3 (+) Total other receipts	809,114	54,183	Total income or receipts as recorded in the cashbook less the precept received (line 2). Include any grants received here.
4 (-) Staff costs	486,183	47,113	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5 (-) Loan interest/capital repayments	-	-	Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).
6 (-) All other payments	279,687	155,696	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (-) Balances carried forward	346,455	380,339	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8 Total cash and short term investments	352,151	380,757	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – to agree with bank reconciliation.
9 Total fixed assets and long term assets	312,207	335,411	The recorded book value at 31 March of all fixed assets owned by the council and any other long term assets e.g. loans to third parties and any long term investments.
10 Total borrowings	-	-	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11 Trust funds (including charitable) disclosure note	<del>                    </del>	<del>                    </del>	The council acts as sole trustee for and is responsible for managing trust funds or assets. (Readers should note that the figures above do not include any trust transactions.)

I certify that for the year ended 31 March 2011 the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

**SIGNATURE REQUIRED**

Date 01/06/2011

I confirm that these accounting statements were approved by the council on:

01/06/2011

and recorded as minute reference:

Item 14a) P27 06/11

Signed by Chair of the meeting approving these accounting statements

**SIGNATURE**

Date 01/06/2011

# Section 3 – External auditor's certificate and opinion

## Certificate

We certify that we have completed the audit of the annual return for the year ended 31 March 2011 of

**ATHERSTONE TOWN COUNCIL**

## Respective responsibilities of the council and the auditor

The council is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The council prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2011; and
- confirms and provides assurance on those matters that are important to our audit responsibilities.

Our responsibility is to conduct an audit in accordance with guidance issued by the Audit Commission and, on the basis of our review of the annual return and supporting information, to report whether any matters that come to our attention give cause for concern that relevant legislation and regulatory requirements have not been met.

## External auditor's report

~~(Except for the matters reported below)\*~~ on the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.  
(\*delete as appropriate)

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the council:

(continue on a separate sheet if required)

Robert Keys  
40-41 Calthorpe Road  
Edgbaston  
Birmingham B15 1TS

External auditor's signature

*Robert Keys*

External auditor's name

Date

28/09/11

**ATHERSTONE TOWN COUNCIL**