

ATHERSTONE TOWN COUNCIL

PO Box 2000, Atherstone, Warwickshire, CV9 1YN
 Communications: Telephone and Fax 01827 720829
 Email clerk@atherstone-tc.gov.uk

| | |
|---------------|--|
| DOCUMENT | MINUTES OF THE TOWN COUNCIL MEETING |
| VENUE | Town Council Chamber, North Street |
| DATE AND TIME | Wednesday 20 th April 2011 7.00pm |
| IN ATTENDANCE | Town Councillors: Wright, Clews, Vickers, Chambers, Jarvis, Shaw, G Davis, M Davis, Singh Public: Mrs Clay, Mrs Wrigley, Mr Reynolds. |
| APOLOGIES | Councillors Macchi, L Freer, R Freer. |
| CHAIR | Cllr D Clews |
| CLERK | Mr G Day |

| Item | | Actions | Notes |
|------|---|---------|-------|
| 1. | APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Jarvis seconded Cllr G Davis | | |
| 2. | DECLARATIONS OF INTEREST To be taken as and when. | | |
| 3. | PUBLIC SESSION Cllr Chambers reported that she had visited Heart Park, nr. Meriden and had found it to be very good, just like visiting the seaside. She had been told that 'people on Atherstone Council were trying to shut it down'. Cllr M Davis stated that the problem lay with the owner who refused to use the correct planning process. Cllr Shaw reported that from May new bus services would commence taking in areas such as Birchley Heath, Ridge Lane and Mancetter, bus passes could be used. Cllr Jarvis stressed the need to publicise the service. Cllr M Davis said he had a map of the routes. It was agreed to distribute details to the other parishes in the area. Cllr Macchi had sent an e-mail requesting that the development at MIRA be put on the agenda for a future meeting. | | |
| 4. | TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 6th April 2011 It was resolved accept the minutes. Proposed Cllr G Davis seconded Cllr Wright | | |
| 5. | MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 6th April 2011 P3, item E76, the clerk presented a response from W Gibbons, WCAVA, regarding the Big Tree Plant Funding. P4, item 11, the clerk presented responses from NWBC regarding dog fouling. P6, items E37 & E52, the clerk presented a response from the bungalow owner. It was agreed to find details of the soil pipe from the solicitors at the time of the sale. P7 4/11 | | |

| | | | |
|----|--|--|--|
| 6. | <p>CORRESPONDENCE RECEIVED</p> <p>1. Notice of uncontested elections, it was noted that this could have cost up to £7000 if elections had been required.</p> <p>3. It was agreed to put details of the woodchipping service in the noticeboard. Clerk to investigate whether it could be used at the Old Allotment Gardens.</p> <p>8. Funday, request for donation. It was resolved that the Council would pay directly for the Punch & Judy Show. Accounts of last year's event to be supplied. Proposed Cllr G Davis, seconded Cllr Wright.</p> <p>13. Tannery Close Neighbourhood Watch meeting to be held at Town Council offices 10/5/2011 starting at 8.00pm.</p> <p>E40. The clerk reported that Kingsbury PC was not a member of Warks Area Committee of Parish Councils.</p> <p>E44. Play area annual inspections, it was resolved to order the inspections through NWBC. Proposed Cllr M Davis, seconded Cllr Jarvis.</p> | | |
| 7. | <p>PLANNING MATTERS</p> <p>a) Planning Lists – 10, 11 and 12</p> <p>b) Consultations</p> <p>PAP/2011/0101 Sandwich Factory, Unit 7 Carlyon Road, Atherstone, CV9 1LQ External upgrade of wall finishes to existing factory and offices. (amended plans) It was resolved that there was no objection to this application. Proposed Cllr Jarvis, seconded Cllr Singh.</p> <p>PAP/2011/0115 Land to the rear of, 69 Long Street, Atherstone, CV9 1AZ Erection of 2 no: two storey bed cottages.</p> <p>PAP/2011/0116 Land to the rear of, 69 Long Street, Atherstone, CV9 1AZ Listed building consent for the erection of 2 no: two storey bed cottages. It was resolved that there was no objection to the above 2 applications. Proposed Cllr Jarvis, seconded Cllr Wright.</p> <p>PAP/2011/0157 The Lounge, 53 Station Street, Atherstone, CV9 1DB Advertisement Consent Application. It was resolved that there was no objection to this application but ask that the sign be repositioned so that the old Square and Compass sign (part of the heritage of Atherstone) becomes visible. Proposed Cllr Jarvis, seconded Cllr Wright.</p> <p>PAP/2011/0126 Nationwide Building Society, 78 Long Street, Atherstone, CV9 1AU Display of ATM signage. It was resolved that there was no objection to this application. Proposed Cllr Jarvis, seconded Cllr G Davis.</p> <p style="text-align: center;">P8 4/11</p> | | |

| | | | |
|----|--|--|--|
| | <p>PAP/2011/0200 19 Stratford Avenue, Atherstone, CV9 2AN Erection of two storey extension and detached garage. It was resolved that there was no objection to this application, if acceptable to the neighbours. Proposed Cllr Wright, seconded Cllr Singh.</p> <p>PAP/2011/0183 The Sandwich Factory, Unit 7, Carlyon Road, Atherstone, CV9 1LQ Retrospective application for retention of portakabin type gatehouse. It was resolved that there was no objection to this application. Proposed Cllr Jarvis, seconded Cllr Wright.</p> <p>c) Decisions</p> <p>PAP/2011/0024 17 Stratford Avenue, Atherstone Two storey rear extension and conservatory. Granted</p> <p>PAP/2011/0013 65 Station Street, Atherstone Variation of condition no:2 of PAP/2005/9631 (0468/2005) for revised window design to front and side elevations. Approval of reserved matters granted.</p> <p>PAP/2011/0025 77 Long Street, Atherstone. Variation of condition no:2 of planning permission PAP/2010/0433 for approval of window joinery as installed. Application to vary conditions granted.</p> <p>PAP/2011/0083 12 Penny Hapenny Court, Atherstone Conservatory Granted.</p> <p>PAP/2011/0053 The Lounge, 53 Station Street, Atherstone Change of use to dance studio on the ground floor, one manager's flat and ancillary office to the first floor and one residential unit to the first and second floors. Granted.</p> <p>d) Conservation Areas and Listed Buildings Nothing to report</p> <p>e) Other Letter received from County Highways, objection to PAP/2011/0054, land at rear of Barge & Bridge Public House.</p> <p>f) Licensing Matters Nothing to report</p> | | |
| 8. | <p>REPORTS</p> <p>a) Clerk's Report The clerk presented an e-mail, from Ken Manger regarding funding for the Community Carnival. Cllr Shaw declared an interest, as he would be helping on the day. It was resolved to give a further donation to bring the total amount up to £700. Proposed Cllr Singh, seconded Cllr Jarvis.</p> | | |

| | | | |
|-----|---|--|--|
| | <p>b) Representatives Reports</p> <p>Cllr Shaw reported that he was to attend a meeting the following day to discuss changes at the County Council.</p> <p>Cllr G Davis reported that she had been appointed to the Patients Participation Board for the area.</p> | | |
| 9. | <p>ALLOTMENT MATTERS</p> <p>The clerk reported that the contractor was working on the vacated plot and the 'sharps area' at Gypsy Lane.</p> <p>Plots let at Merevale; 56b, Leanne Fitzpatrick, 41a, Matthew Shaw.</p> <p>Cllr Clews reported that there had been some complaints regarding bonfires at Merevale, it was agreed to write to the Allotment Association.</p> | | |
| 10. | <p>CEMETERY MATTERS</p> <p>(a) Memorial Applications</p> <p>The following have been approved.</p> <p>A402 Leslie Smith Headstone</p> <p>b) Recent Burials in Atherstone Cemetery</p> <p>Beryl Joan Yeatman E1421 Reopen to single depth Elsie May Stokes E625 Re open to single depth Sarah Bartlam E1230 Re –open to single depth Thomas Arthur James King O1191 Ashes Lilian Gwendoline Randle B72 Re open to single depth</p> | | |
| 11 | <p>CONTRACT MATTERS</p> <p>a) <u>Play areas – monthly inspection reports.</u></p> <p>Playground inspection reports had been circulated dated 8.03.11 and were noted. The clerk reported that the item regarding loose bolts on the kiddies basketball would be investigated.</p> | | |
| 12. | <p>MAGISTRATES COURT / POLICE STATION update</p> <p>Copies of the letter sent to the Atherstone Herald had been circulated and were noted. Cllr Wright presented a leaflet regarding the Police enquiry desk now being situated in the one-stop-shop at NWBC, opening times 8.30am to 5.30pm, weekdays, and the safer neighbourhood teams moving into Bank House. It was agreed that this information needed to be publicised.</p> | | |
| 13. | <p>MARKET SQUARE</p> <p>The clerk reported that the summary business plan had been sent to NWBC.</p> <p>He reported that Hinckley & Bosworth Borough Council had asked for a contact at NWBC, it was agreed to write to HBBC to say the Town Council were happy for them to make direct contact.</p> | | |
| 14. | <p>CO-OPTION DETAILS, CENTRAL WARD</p> <p>The clerk reported that notices had been displayed asking for applications, closing date 9th. May 2011 at midday, to be decided at the Annual Meeting on 11th. May 2011.</p> <p style="text-align: center;">P10 4/11</p> | | |

| | | | |
|-----|---|--|--|
| | The meeting was then suspended to pay tribute to, and make a presentation to, Cllr Ruby Chambers, who was retiring from the Council. | | |
| | <p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted: namely the details of the terms of contracts for the supply of goods or services, and Conditions and Terms of Employment of employees. It is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr G Davis seconded Cllr Wright.</p> | | |
| 15. | <p>STAFFING MATTERS</p> <p>a) To receive draft contracts for clerks. It was resolved that Job Titles be updated, holiday entitlement be brought in line with NJC agreement and hours of work be altered to 24 hours each.</p> <p>b)Matters arising from appraisals. It was resolved that the Deputy Clerk's salary should rise by one scale point to LC 35, in line with contract. It was resolved that contracts be updated and signed. The above items proposed by Cllr G Davis, seconded by Cllr Vickers.</p> | | |
| 16. | <p>QUOTES FOR TREE MAINTENANCE</p> <p>The clerk circulated a list of quotations from the companies recommended by NWBC, he noted that although there was some discrepancy between the amounts they had all been supplied with the report from Peter Wharton of NWBC. It was resolved to accept the quotation from Beechwood, proposed Cllr Shaw, seconded Cllr Vickers.</p> | | |
| 17. | <p>TO RECEIVE FINAL DRAFT OF LEASE, ATHERSTONE ALLOTMENT ASSOCIATION</p> <p>The clerk had circulated a final draft of the lease received from the solicitor. He noted that the only requested change was in the permitted use so that the Allotment Association could carry on running their shop. It was resolved to accept the lease. Proposed Cllr Clews, seconded Cllr Singh. It was agreed that Cllr Clews and Cllr Shaw would sign on behalf of the Council.</p> <p style="text-align: center;">P11 4/11</p> | | |
| 18. | QUOTE FOR HONOURS BOARD | | |

| | | | |
|--|--|--|--|
| | The clerk reported that he was waiting for the quote for the printing, but he had contacted a separate company to price for the removal of the existing lettering. It was resolved to obtain prices for a new board and to re-gilt some of the old lettering. Proposed Cllr G Davis, seconded Cllr Shaw. | | |
| | Cllr Clews thanked everyone for their help and support during the last year. The meeting closed at 8.35pm | | |

Signed

Chairman of Atherstone Town Council.