

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 6 th . April 2011 start 7.00pm
IN ATTENDANCE	Town Councillors: Cllrs Wright, M Davis, G Davis, Shaw, Jarvis, Clews, R Freer, L Freer, Macchi, Chambers. Members of the public: Mr Reynolds Borough Cllrs: Pickard, L Dirveiks, N Dirveiks.
APOLOGIES	Town Cllrs: Singh, Barker, Vickers. Borough Cllrs: County Cllr Fox
CHAIRMAN	Cllr Clews
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES As listed above. It was resolved to accept the Town Councillor's apologies as offered. Proposed Cllr Wright, seconded Cllr Macchi		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION Cllr Shaw stated that he had been approached by a member of the public regarding a build up of leaves in the pathway to Holte Road at the side of St Mary's Church. Mr Reynolds asked why there was still a lollipop lady at QEII School when a lot of money had been spent on crossings, humps and signs. Cllr L Freer noted that this was being investigated by County Cllr Fox, but stated that children were still crossing the road away from the correct place, and that the upper school had nothing in place. Cllr Shaw stated that the school must be paying for the service. Cllr L Freer stated that a member of the public had complained to her about delivery cages being dragged across the footpath at 5.00am. Cllr R Freer and Borough Cllr Pickard noted that accommodation in town centre areas should expect some noise would take place at unsocial hours, but this could be reported through the one-stop-shop at NWBC.		
4.	REPORTS FROM COUNTY AND BOROUGH COUNCILLORS Cllr Shaw reported that £55k of improvement work had been approved. He stated that there were still some vacancies available on the Junior Firefighters, it was agreed to put up a notice. Borough Cllr Pickard asked if Cllr Shaw had any information on the effect on footfall to local shopping due to the reduction in bus services, P1 4/11		

	<p>Cllr Shaw replied that there was a meeting due at County and that other bus services would be starting.</p> <p>Cllr Shaw noted that Long Street had been very messy the last Sunday morning, Cllr R Freer stated that the Town Council used to fund a Sunday morning clean up through NWBC. Borough Cllr Pickard said he would investigate when cleaning was scheduled.</p> <p>Cllr Shaw reported that two shops in the town were advertising to buy gold or give loans on jewellery, it was noted that to give loans should need a different licence.</p>		
5	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 16th. March 2011</p> <p>It was resolved that the minutes be accepted as a true and accurate record. Proposed Cllr G Davis, seconded Cllr Jarvis.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 16th. March 2011.</p> <p>P151, item 6, Speed Aware Signs, clerk to circulate e-mailed reply.</p> <p>P152, item 12. It was agreed that the letter from the Atherstone Herald be circulated and put on the next agenda.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>Cheques 105537 to 105539 for ratification, it was agreed to ask for a copy of the Ball Game insurance policy/certificate.</p> <p>Cllr Clews declared an interest in cheque number 105552 and 105571 and left the meeting, Cllr R Freer took the chair. It was resolved to ratify the above cheques and approve the cheques 105540 to 105552 for signing. Proposed Cllr M Davis, seconded Cllr G Davis.</p> <p>It was agreed to put on the next agenda the refurbishment of the old honours boards, including adding a list of honorary citizens.</p> <p>Cllr Clews re-took the chair.</p>		
8.	<p>CORRESPONDENCE RECEIVED</p> <p>6. Warks County Council, Waste Consultation. It was noted that this could be completed online.</p> <p>16. Mrs W Smith. Details to be kept on file.</p> <p>E15. The clerk reported that County Cllr Fox had asked to attend the CCTV Partnership meetings. It was resolved that there was no objection to this, proposed Cllr R Freer, seconded Cllr M Davis.</p> <p>E37 and E52 it was resolved to move these to P&C, proposed Cllr R Freer, seconded Cllr Jarvis.</p> <p>E48. Allotment Officers Forum. It was resolved that the Deputy Clerk could attend, proposed Cllr Jarvis, seconded Cllr Wright.</p> <p>E55. Allotment lease, it was agreed that the meeting with Atherstone Allotment Association should be with the solicitor only and no one from ATC to attend.</p> <p>E62. Library consultation. Cllr Jarvis noted that the consultation was restricted to opening hours and those at work could not attend.</p> <p>E67. Clerk to ask what the maximum lease period could be.</p> <p>E68. It was agreed to let the Volunteer Centre pick the date, Cllr L Freer asked that the trees be watered in, if possible.</p> <p>E72. The clerk to thank the association for informing the Council, clerks to monitor future notifications and report to Council.</p>		

	E76. Big Tree Plant Funding. To be kept on record, clerk to send information to W Gibbons.		
9.	CORRESPONDENCE ISSUED List available in office.		
10.	<p>PLANNING MATTERS</p> <p>a) Planning List received, 5</p> <p>b) Consultations</p> <p>Cllr M Davis abstained from the following consultations.</p> <p>PAP/2011/0140 St Mary's Church, Sheepy Road, Atherstone, CV9 1EZ</p> <p>Works to trees protected by a tree preservation order It was resolved that there was no objection to this application, but asked that the contractor should pick up the leaves in the general area. Proposed Cllr Jarvis , seconded Cllr Wright.</p> <p>PAP/2011/0172 Bridge House, Coleshill Road, Atherstone, CV9 2AD</p> <p>Partial demolition of existing commercial premises and re-development with 14 dwellings, inc erection of 7 new dwellings & conversion of retained buildings into 7 dwellings. It was resolved that there was no objection to this application, but ask that a 106 agreement be incorporated to fund traffic controls in the area. Proposed Cllr Jarvis, seconded Cllr Wright.</p> <p>PAP/2011/0113 Unit 3, Carlyon Road, Industrial Estate, Atherstone, CV9 1JQ</p> <p>Change of use of industrial building to use for manufacture and hire of plant, tools, equipment for the building, industrial and DIY markets. It was resolved that there was no objection to this application. Proposed Cllr L Freer, seconded Cllr Jarvis.</p> <p>PAP/2011/0054 Land to rear of Barge and Bridge Public House, Westwood Road, Atherstone, CV9 2AB</p> <p>Erection of 6 no. two storey starter homes. It was resolved to object to this application on the grounds of over development and insufficient parking in the area when the public house was open. Proposed Cllr Jarvis, seconded Cllr Chambers, Cllrs L Freer & R Freer abstained.</p> <p>c) Decisions NWB/11CC001 Outwood Primary School, Southlands, Atherstone. Erection of 2 single storey extensions, 2 external canopies and general refurbishment. Granted.</p> <p>f) Licensing Matters None</p>		
	P3 4/11		

11.	<p>REPORTS</p> <p><u>Financial Report</u> The clerk presented a budget report and bank reconciliation for March 2011, for information only. The clerk presented a budget report and bank reconciliation for the year 2010/11 and VAT reclaim for quarter 4. It was resolved to approve the documents, proposed by Cllr M Davis, seconded by Cllr Jarvis.</p> <p><u>Clerk's Report</u> The clerk presented an e-mail received from Kingsbury Parish Council regarding transport cuts. Cllr Shaw stated that this was still under discussion at County. It was agreed to forward this e-mail to the North Warks Area Committee of Parish Councils. The clerk presented an e-mail regarding school governors, it was agreed to put details in the noticeboard. The clerk reported that Mr Ant Wood wished to thank the Council for the memorial dedication and reception in honour of the late Cllr Beeson and his wife Lola.</p> <p><u>Representative's Reports</u> Cllr Wright reported that following complaints of dog fouling from the public he had met David Baxendale (NWBC) and the dog warden. He explained that when a complaint was made the warden had 5 days to respond, then Streetscape had 3 days. David Baxendale told him there were not enough bins in Atherstone, they had tried using litter bins but Streetscape would not then empty them. After some discussion it was resolved to recommend that CCTV should be used to check people leaving the dog grooming shop and that people walking their dogs in the main streets should be stopped and asked if they were carrying bags with them, proposed Cllr R Freer, seconded Cllr Wright. Cllr Jarvis reported that he had attended a meeting of the Carnival Committee which would be held on June 4th. He reported that the Town Council had decided to give a donation to the amount of the insurance, but the committee had negotiated a much smaller cost this year.</p>		
12.	<p>POLICE STATION / MAGISTRATES COURT, UPDATE Nothing to report.</p>		
13.	<p>MARKET SQUARE UPDATE The clerk presented an e-mail from NWBC asking for summary business plan. It was agreed that the clerk would produce a plan from previous documents.</p>		
14.	<p>ALLOTMENT MATTERS It was agreed that the deputy clerk could attend the Allotment Officers Forum on 9th. June 2011 at Leominster. The clerk reported that the vacant plot at Gypsy Lane had now been baited by NWBC, and would require 10 days before clearing. There were still dead chickens in the well. It was resolved that these should be removed the following day, proposed Cllr R Freer, seconded Cllr M Davis. The clerk reported that other tenants were asking to have items from the plot, it was agreed that all items should be disposed of.</p>		

	<p>It was agreed that the next working group could be held in the daytime. The clerk reported that the solicitor was meeting the Allotment Association the following day, to discuss the draft lease, it was agreed that no one from the Town Council should attend.</p>		
15.	<p>CEMETERY MATTERS The clerk reported that grounds maintenance activities had commenced. He reported that the bin had not been emptied on 31/3/11 due to a oversight by the driver, NWBC had apologised. He reported that rubbish was collecting again at the bottom tap, it was agreed that this should be cleared as required by the grave digging contractor.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p>		
16.	<p>RECOMMENDATIONS FROM FUNDING GROUP The clerk reported the latest situation of the funding application. It was reported that a meeting was held with W Gibbons (WCAVA), he had advised that the next application could include a collection of different jobs such as pathways, trees, benches, fencing and gates. It was also suggested that the Wildlife Trust should do a survey to see if there were any species of interest. It was reported that applications for play areas were better made through community bids by constituted groups, with support from Local Councils. The clerk reported that it would be possible to negotiate a longer lease for Westwood Road if needed for funding purposes. Cllr Chambers noted that publicity was need for these activities and that the Forum should be resurrected.</p>		
17.	<p>REPORT FROM PLAY AREA MEETING A discussion took place regarding the meeting held with NWBC to discuss the play areas at Warwick Drive and Minions Close. It was resolved to recommend that NWBC should contact the respondents the consultation and urge them to form a group to apply for funding, also NWBC were better placed to help them achieve this, Atherstone Town Council will give support to these activities, proposed Cllr R Freer, seconded Cllr L Freer, Cllr Macchi voted against.</p>		
18	<p>STAFFING MATTERS It was agreed to refer this to the next meeting, clerk to circulate copies of the old contracts and draft copies with proposed changes.</p>		
19.	<p>QUOTATIONS FOR TREETWORK The clerk reported that only one had been received so far.</p>		

20.	<p>QUOTATIONS FOR CLEARANCE</p> <p>a) Old Allotment Gardens (waste items) and pathway. The clerk presented the quote from Peter Richards Contractors, it was resolved to accept this, proposed Cllr M Davis, seconded Cllr R Freer.</p> <p>b) Gypsy Lane Allotments (“sharps area”) The clerk presented a quote from Peter Richards Contractors, it was resolved to accept this, proposed Cllr R Freer, seconded Cllr Wright.</p> <p>c) The clerk reported that this had been included in quote a) The clerk reported the cost for the clearance of the vacant plot at Gypsy Lane, resolved at the last meeting.</p>		
	<p>CORRESPONDENCE E37 AND E52</p> <p>It was resolved to reply that the Town Council had nothing to add to previous correspondence and wished to make “no comment” on the request which neither implied that they agreed or disagreed with the contents. Proposed Cllr Clews, seconded Cllr M Davis.</p>		
	<p>The meeting closed at 9.15 pm.</p>		

Signed Chairman of Atherstone Town Council.