

ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 10 <sup>th</sup> February 2010 7.00pm
IN ATTENDANCE	Town Councillors: Chambers, Clews, Shaw, Singh, Jarvis, In attendance: Mrs Clay, Mrs Wrigley,
APOLOGIES	Councillor Barker, Vickers, M Davis, G Davis, Peat, Freer, Hopkins, Macchi, Wright
CHAIR	Cllr Jarvis
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	<b>APOLOGIES</b> As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Shaw, seconded Cllr Singh		
2.	<b>DECLARATIONS OF INTEREST</b> To be taken as and when.		
3.	<b>PUBLIC SESSION</b> A member of the public advised that there may be many more wells on the newly purchased ground off Sheepy Road than at first thought and the clerk was to follow up on the information provided. Cllr Singh enquired whether the chairman of council should wear his chain of office to conduct a meeting. It was felt that this was a personal choice for individual chairmen. Cllr Jarvis asked the County Councillor Shaw if he would follow up his query about when County were going to be filling grit bins.		
4.	<b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 13<sup>th</sup> January 2010</b> It was resolved to accept the minutes. Proposed Cllr Shaw Seconded Cllr Singh		
5.	<b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 13<sup>th</sup> January 2010</b>  P113 01/10: NWBC will repair the bench but do not accept it is their responsibility.  P114 01/10: The clerk reported the response from Warwickshire County Council (E22 on correspondence) regarding the filling of the grit bin at the cemetery. The request had been declined.  <p style="text-align: center;"><b>P127 02/10</b></p>		

	<p>P115 01/10: It was agreed to request a de-briefing meeting with the Christmas Lights company on Tuesday 2<sup>nd</sup> March 2010.</p> <p>P116 01/10: HAGS were to address the items identified on the St Mary's Report of 14/12/09 on Saturday 13<sup>th</sup> February 2010.</p>		
<p><b>6.</b></p>	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>Item 10: It was agreed to write and acknowledge receipt of the letters and refer to the meeting on March 24<sup>th</sup> 2010.</p> <p>Item 13: District Valuer's report on Sheepy Road land – the clerk drew attention to the recommendations listed at the end of the report with regard to fencing and clearance. This matter was in hand</p> <p>Item E10: Quality and Governance Celebration Event – it was agreed to display this on the notice board.</p> <p>Item E11 Funding bulletin – it was agreed to pass this to the funding working group on February 24<sup>th</sup> 2010.</p> <p>Item E14: It was agreed to put the poppy calls information onto the notice board.</p> <p>Item E17 It was agreed to ask the correspondent for their public liability insurance details and charges and to keep them on record.</p> <p>Item E22: Filling Grit bins – the clerk was asked to email WCC and ask when the grit bins were due to be replenished in the Atherstone area.</p> <p>Item E26: Market Square enquiry. It was agreed to write to the correspondent and arrange a meeting with both the Hinckley and Nuneaton contacts. In addition the clerk was asked to approach NABMA to begin an advice process with them.</p>		
<p><b>7.</b></p>	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Lists</b> – 3,4</p> <p>b) <b>Consultations</b></p> <p><b>1. PAP/2009/0540 and 541 Land at rear of 65-67 Long St</b>  Amended Plans Erection of no.2 two storey two bedroom cottages  Noted.</p> <p style="text-align: center;"><b>P128                      02/10</b></p>		

**2. PAP/2009/548 and 549 6 Church Street**

Change of use from office to residential and formation of 2 dwellings by conversion.

**It was resolved that this application should be referred to the conservation officer for comment.**

Proposed Cllr Jarvis seconded Cllr Clews  
Cllr Shaw abstained

c) **Decisions**

None

d) **Conservation Areas and Listed Buildings**

**It was resolved for the clerk to write to the planning department and raise queries about the new NISA store regarding permissions for new signage, opening hours until 10.00pm and the ATM machine.**

Proposed Cllr Shaw seconded Cllr Jarvis

e) **Other**

A disabled bay request for 22 Kings Ave was noted

f) **Licensing Matters**

i) Weekly NWBC List – nothing applicable to report

ii) Correspondence E18:

A follow up from the NWBC licensing officer's visit on 27<sup>th</sup> January 2010 was noted.

**8 CLERK'S REPORT**

Chain of office for deputy mayor – it was agreed that the clerk would obtain quotations based on the specification of the current consort's chain.

CCTV un-metered supply – it was agreed that the clerk would proceed with NPower.

Cemetery water supply- it was reported that the work would commence on 18<sup>th</sup> February.

St Marys temporary CCTV – the clerk circulated an email from NWBC. The subject was put on the agenda for 17<sup>th</sup> February council meeting.

Petition from Gypsy Lane – This was to be discussed further within the private session of the meeting.

<p><b>9.</b></p>	<p><b>ALLOTMENTS</b></p> <p>Report / Recommendations from working group of 27<sup>th</sup> January 2010:</p> <p>A report was circulated and the following resolutions were made on the recommendations presented:</p> <p>I. Tenancy of plot 22A Gypsy Lane Allotments.  <b>It was resolved to offer the plot to Mrs Karen Westmoreland, the sister of the late tenant. The new tenant must be advised that children must be supervised at all times when on the allotment site.</b>  Proposed Cllr Clews seconded Cllr Jarvis</p> <p>II. Allotment Procedure Review  <b>It was resolved that the working group under take a review of the procedure and report back to council.</b>  Proposed Cllr Clews seconded Cllr Jarvis</p> <p>III. 2010-2011 Allotment Rent Review – it was agreed to place this on the agenda for 1<sup>st</sup> March 2010.</p> <p>IV. Tenancy Agreement Review – it was agreed that the working group would review this in line with the NALC model agreement and report back to council.</p> <p>V. Re-generation of Allotments through funding – it was agreed that the working group and clerk would investigate this further.</p> <p>VI Gypsy Lane Allotment Association.</p> <p><b>It was resolved to request that the Gypsy Lane Allotment Association change its name to Bracebridge Allotments to avoid confusion with the existing Atherstone Allotments Association.</b>  Proposed Cllr Shaw seconded Cllr Clews</p> <p>It was agreed to reply to Alastair Rigby at WCC that Atherstone Town Council agrees to the formation of the new allotment association but is going to request the name change to avoid confusion with an existing allotment association.</p>		
<p><b>10</b></p>	<p><b>CEMETERY MATTERS</b></p> <p><b>a) MEMORIAL APPLICATIONS</b>  The following have been approved.</p> <p>1) A15 Sidney &amp; Rose Marsh additional inscription  2) A391 Beryl Wallbank headstone</p> <p style="text-align: center;"><b>P 130                      02/10</b></p>		

	<p><b>b) Recent Burials in Atherstone Cemetery</b></p> <p>Wilfred Ford                      Re-open single depth  Joseph Arthur Webb              New Triple Grave  Percy Robert Gudger              Re-open ash plot  Leslie George King                New Ash Plot  Doreen May Fox                    Re-open to single depth  Lola Beeson                         Re-open to double depth</p>		
11	<p><b>CONTRACT MATTERS</b></p> <p><u>a) Play areas – monthly inspection reports.</u>  Playground Inspection Reports dated 19/01/10 were circulated at the meeting. It was reported that Hags were due to address the items listed at St Marys on Saturday 13<sup>th</sup> February 2010.</p> <p><b>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted: namely the details of the terms of contracts for the supply of goods and services and the identity of an individual giving information to the Council about a nuisance it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b>  Proposed Cllr Shaw seconded Cllr Singh</p>		
12.	<p><b>QUOTATIONS RECEIVED</b></p> <p>a) Temporary re-location of floral planters for the Ball Game (Specification 1011-1)</p> <p><b>It was resolved to photograph the planters in question on Monday prior to the Ball Game and again after the Ball Game. They were to be taped over with plastic sheets, police tape and a CCTV warning sign. The clerk would then arrange to meet with the contractor to assess the damage and report back to the meeting on 17<sup>th</sup> February 2010.</b>  Proposed Cllr Jarvis seconded Cllr Singh  Cllr Clews abstained</p> <p>b) Floral Displays Summer 2010 ( Specification 1011-2)</p> <p><b>It was resolved to accept the quotation from the Smithy Farm Shop and the clerk was asked to strictly apply the schedule (with regard to monthly invoicing for watering in particular)</b>  Proposed Cllr Singh seconded Cllr Chambers  Cllr Shaw voted against.</p> <p style="text-align: center;"><b>P131                      02/10</b></p>		

	c) Petition from Gypsy Lane allotment tenants. The clerk reported this for information only and it was due to be discussed further at the next meeting on 17 <sup>th</sup> February 2010.		
<b>13.</b>	<b>STAFF APPRAISALS</b> Cllr Jarvis reported that the clerk Sally Oldham had passed her CILCA. The clerk left the meeting whilst staff appraisals were discussed. Cllr Shaw left the meeting at 8.30pm. Cllr Jarvis closed the meeting as there was no longer a quorum.		
	The meeting closed at 8.30pm		

Signed .....

Chairman of Atherstone Town Council.