

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 2 nd . February 2011 start 7.00pm
IN ATTENDANCE	Town Councillors: Cllrs Jarvis, Clews, Wright, Chambers, Vickers, Barker, Macchi(left early), R Freer, L Freer, Shaw, Borough Councillors: L & N Dirveiks County Cllr: C Fox Other: B Cullen, S Jones (Hinckley & Bosworth Borough Council) Members of the public: Mrs Clay, Mrs Wrigley
APOLOGIES	Town Cllrs. G Davis, M Davis, Hopkins
CHAIRMAN	Cllr Clews
CLERK	Mr G Day

Item		Actions	Notes
1.	APOLOGIES As listed above. It was resolved to accept the Town Councillor's apologies as offered. Proposed Cllr Barker, seconded Cllr Wright		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION It was resolved that item 13 be brought forward to allow discussion with Hinckley & Bosworth Borough Council to take place, proposed Cllr R Freer, seconded Cllr Wright. Mrs Clay commented that new windows were now fitted in Bates Butchers, very appropriate to the area. Mrs Wrigley noted that water was running in South Street, Cllr Shaw advised her to report it at NWBC one-stop-shop. A discussion took place regarding the condition of St Mary's Church, which is grade 2 listed. Borough Cllr L Dirveiks reported that planning permission was approved for conversion. It was noted that this was the responsibility of the Church.		
13.	MARKET SQUARE UPDATE A discussion took place with B Cullen and S Jones (HBBC) about the Christmas Market, it was agreed from all sides (including the traders) that given the short period of promotion and cold weather, the market had been quite successful. For the future HBBC were willing to manage the market, on behalf of and at no cost to the Town Council, and suggested that a road closure for Market Street would allow room for the market to expand, with a view to start in April. It was resolved that the clerk should contact NWBC to see if an interim		

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	management agreement between ATC and NWBC could be arranged. Proposed Cllr R Freer, seconded Cllr Macchi, Cllr Wright abstained.		
4.	<p>REPORTS FROM COUNTY AND BOROUGH COUNCILLORS</p> <p>County Cllr Fox reported that the future of the traffic calming measures on Witherley Road now depended on the budget decisions at County regarding safety cameras, but pointed out that there had been no reported accidents with the current system. Cllrs Jarvis and L Freer noted that the current humps made the traffic very noisy for local residents.</p> <p>Cllr Vickers hoped that nothing more would be done on Witherley Road as Coleshill Road had more problems, Cllr Macchi noted that this also applied to Sheepy Road.</p> <p>Cllr Shaw reported that a consultation on the future of libraries was taking place at County, but he did not expect any issues at Atherstone. He noted that the advertised consultation for parking at the railway station, was actually just a presentation and was concerned that if a car park with charges was provided this would just cause more parking on the free car parks in the town.</p> <p>It was also stated that if people using a new car park at the rear of the station came under the Cattle Creep it could be very dangerous pulling out on to Long Street, and at the other end on to the A5.</p> <p>Cllr Chambers noted that dog fouling in the town had increased, Cllr Shaw said that CCTV cameras should be used. Cllr Wright said he had spoken to NWBC and that the CCTV operators can only report incidents to the Environmental Health.</p> <p>Borough Cllrs Dirveiks had presented a written report to the meeting, they were thanked for the report which was noted.</p>		
5	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 19th. January 2011</p> <p>It was resolved that the minutes be accepted as a true and accurate record. Proposed Cllr L Freer. Seconded Cllr Jarvis.</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 19th. January 2011.</p> <p>Cllr L Freer asked that e-mail correspondence be distributed earlier and not all at the same time.</p> <p>P129, item 12. The clerk reported that information relating to loans available to Local Councils had been received and distributed.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>Cllr Clews and Cllr R Freer declared an interest in cheques 105509 and 105510 and left the room. Cllr Shaw took the chair.</p> <p>It was resolved to accept the list, cheque 105486 for ratification, and 105487 to 105510 for approval, the cheques to be signed, proposed Cllr Barker, seconded Cllr Wright</p> <p>Cllr Shaw asked that Severn-Trent be contacted to query the amount of the office water bill, and that meter readings be taken.</p> <p>Cll Clews re-took the chair.</p>		
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8.	<p>CORRESPONDENCE RECEIVED</p> <p>Item 5, grit bin for flats in Coleshill Road, it was resolved to send to NWBC and Cllr L Dirveiks.</p> <p>Item 10, nominations for Royal Garden Party, it was agreed that the current Mayor be nominated.</p> <p>Item 15, Request for funding, not applicable, Cllr Jarvis to reply.</p> <p>E33. Notice of VAN Forum, it was agreed that Cllr R Freer should attend.</p> <p>E42. Request for funding, it was agreed that this would not benefit the people of Atherstone.</p> <p>E48. Tree Preservation Order at Police Station, this was noted.</p> <p>E52. Request for reference, P Cook Landscapes. It was agreed that the clerk could reply.</p>		
9.	<p>CORRESPONDENCE ISSUED</p> <p>Available in office.</p>		
10.	<p>PLANNING MATTERS</p> <p>a) Planning Lists received 1,2 and 3.</p> <p>b) Consultations</p> <p>PAP/2011/0013 65 Station Street, Atherstone, CV9 1DB Variation of condition no 2 of PAP/2005/9631 (0468/2005) for revised window design to front and side elevations. It was resolved that there was no objection to this application, proposed Cllr R Freer, seconded Cllr Barker.</p> <p>PAP/2011/0010 Atherstone Health Clinic, Long Street, Atherstone To infill an existing external recessed area to form an entrance lobby, replace existing timber window casements with new and minor internal alterations. Additional application received for manufacture of windows. It was resolved to object to the application and to recommend that the windows should be timber, proposed Cllr Shaw, seconded Cllr R Freer</p> <p>PAP/2011/0024 17 Stratford Avenue, Atherstone Two storey rear extension and conservatory. Closing date 14th February. It was resolved that there was no objection to this application, if acceptable to the neighbours, proposed Cllr Barker, seconded Cllr L Freer.</p> <p>DOC/2010/0085 The Three Tuns Hotel, Long Street, Atherstone Application to discharge condition no 2 of planning permission PAP/2010/0411 dated 3 November, relating to bricks. This was noted.</p> <p>PAP/2011/0015 51a Station Street, Atherstone Replace 3 windows to first floor front elevation with wooden sash windows.</p> <p style="text-align: center;">P134 2/11</p>		

It was resolved that there was no objection to this application, but recommend that the bottom windows should be re-instated to a traditional shop front design. Proposed Cllr Shaw, seconded Cllr Barker.

Cllr Shaw declared a personal interest in the next 2 applications.

PAP/2010/0462 Beech House, Market Street, Atherstone

Conversion of property into 3 no dwellings, including associated rear extension and access to rear garden, formation of parking and garden areas.

PAP/2011/0014 Beech House, Market Street, Atherstone

Listed building consent for above.

It was resolved that there was no objection to these applications, but the extension should be in keeping with the original building, proposed Cllr Barker, seconded Cllr R Freer, Cllr Shaw abstained.

MIA/2011/0001 Land adjacent to and including 12 Meadow Street, Atherstone

Application for minor amendment to planning approval PAP/2010/0388. Non material amendment to PAP/2010/0388 dated 14 September 2010 (conservation area consent) for minor revision to the width of front and rear walls. There was no comment on this application.

NWB/11CC001

Outwood Primary School, Southlands, Atherstone, Warks. CV9 1EH

A new primary school created from the previous Arden Hill Infant School and the Oakfield Junior School it is proposed to build two extensions and refurbish some areas of the school buildings. This includes an extension to form a main entrance at the previous Oakfield School building and an extension to add a reception class at the previous Arden Hill School building.

It was resolved that there was no objection to this application, proposed Cllr Clews, seconded Cllr Macchi.

c) Decisions

PAP/2010/0597 Outline permission granted

PAP/2010/0604 Granted

d) Conservation Areas & Listed Buildings

None

e) Other

Response from Warks County Highways to PAP/2010/0236, 36 Station Street. It was resolved to write to NWBC and recommend more parking should be found on site, proposed Cllr R Freer, seconded Cllr Vickers.

Response from NWBC regarding PAP/2010/0609 3M bowling green. It was resolved to ask if the green formed part of any previous application. Proposed Cllr L Freer, seconded Cllr Macchi.

Response from County Highways, PAP/2010/0462, Beech House, traffic access. This was noted.

f) Licensing None

11.	<p>REPORTS</p> <p><u>Financial Report</u> The clerk presented a Budget Report and Bank Reconciliation to the end of quarter 3, 2010/2011, and the VAT reclaim for quarter 3. It was resolved to accept these documents, to be forwarded to the internal auditor. Proposed Cllr Barker, seconded Cllr R Freer.</p> <p><u>Clerk's Report</u> The clerk presented a list of ashes memorials found to have loose items outside the plot space, or chippings around the memorial base. It was resolved that for Health & Safety reasons (when grass strimming took place) that the owners of the plots be written to and requested to remove these items. Proposed Cllr Jarvis, seconded Cllr Wright. Cllr Clews abstained. The clerk presented an e-mail from Dan Byles MP regarding alleged rabbit damage in then cemetery. It was agreed to reply that to date no complaints had been made directly to the Council. Reply received from the Big Lottery regarding funding for the Old Allotment Gardens, request refused, but could be forwarded to another funder. It was resolved that this should happen, proposed Cllr L Freer, seconded Cllr Vickers. E-mail received from PCSO Sarah Mander requesting use of the office for a Tannery Close neighbourhood Watch meeting at 8.00pm on 24th. February, this was agreed. E-mail received from QE11 Fields Challenge, it was agreed to make contact and forward to the next Funding Group. Exercise Watermark, it was agreed to carry option 1, contact exercise.</p> <p><u>Representative's Reports</u> Cllr Shaw asked that all Cllrs look at drains and gullies in their areas and feedback any problems. Cllr Barker urged all Cllrs to attend the railways drop in meeting and to object to paid car parks.</p>		
12.	<p>POLICE STATION / MAGISTRATES COURT, UPDATE Nothing to report.</p>		
14.	<p>POPPY DAY APPEAL (correspondence 19th. January) Great Poppy Party Weekend to take place 10-12th.June, to be put on agenda for a future meeting.</p>		
15.	<p>BEELINE TRANSPORT It was resolved to wait until County Council budgets were finalised, proposed Cllr Barker, seconded Cllr L Freer.</p>		
	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A P136 2/11</p>		

	<p>of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Barker seconded Cllr R Freer.</p>		
16.	<p>RECOMMENDATIONS FROM ALLOTMENT WORKING GROUP</p> <p>Cllr R Freer said that Cllr Barker should declare an interest as an allotment holder but he did not. Cllr Jarvis said that it was up to the councillor to decide for themselves.</p> <p>It was agreed that option 2 be adopted for rent calculation, but that actual calculation be checked.</p> <p>It was agreed that rents for the full year could be taken by agreement with the tenant.</p> <p>It was agreed that the Tenancy Agreement and the Procedural Agreement be combined in one document, if there were no legal problems.</p> <p>It was resolved that the amendment to the 28 day warning notice be adopted, to allow warnings to remain in place for periods of 6 or 12 months. Proposed Cllr Wright, seconded Cllr R Freer.</p> <p>It was resolved to write to the tenant under warning and extend it a further 12 months.</p> <p>It was noted that the costs of the new lease should be borne by the Allotment Association.</p>		
17.	<p>RECOMMENDATIONS FROM CEMETERY WORKING GROUP</p> <p>The clerk reported that he was waiting for dates for a visit to Nuneaton Crematorium.</p> <p>It was agreed that there would be no change to cemetery charges.</p> <p>It was agreed to retrieve the burial records from County Records.</p> <p>It was agreed to request a free copy of the FHS CD when completed.</p> <p>It was agreed to hold quarterly evening working groups.</p>		
18.	<p>QUOTE FOR HONOURS BOARD LISTING, SUSPEND STANDING ORDERS</p> <p>It was resolved to suspend Standing Orders (Financial Regs) in order to consider only one quote for the listing on the new honours board.</p> <p>Proposed Cllr Barker, seconded Cllr Jarvis.</p> <p>It was resolved to accept the quotation from Signs in the City, including ATC logo and first names, proposed Cllr Barker, seconded Cllr Jarvis.</p>		
19.	<p>QUOTE FOR FLORAL DISPLAYS, SUSPEND STANDING ORDERS</p> <p>It was resolved to suspend Standing Orders (Financial Regs) in order to consider only one quote for floral displays, from the current supplier.</p> <p>Proposed Cllr Jarvis, seconded Cllr Wright.</p> <p>It was resolved to accept the quote form the current supplier, Smithy Farm Shop. Proposed Cllr Jarvis, seconded Cllr Wright.</p>		
	<p>The meeting closed at 9.20 pm.</p>		

Signed Chairman of Atherstone Town Council.