

ATHERSTONE TOWN COUNCIL

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| DOCUMENT | MINUTES OF THE TOWN COUNCIL MEETING |
| VENUE | Town Council Chamber, North Street |
| DATE AND TIME | Wednesday 7 th . January 2009 7.25pm |
| IN ATTENDANCE | Town Councillors M Davis, Peat, Vickers, Chambers, Barker, Jarvis, G Davis, Clews, Macchi. Borough Councillors Dirveiks, Pickard, Mr A Wright, Mr G Wilding |
| APOLOGIES | Town Cllrs Singh, Freer, Shaw, Sweet. R Grant |
| CHAIRMAN | Cllr G Davis |
| CLERK | Mr G Day |

| Item | | Actions | Notes |
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| 1. | APOLOGIES As listed above. It was resolved to accept the Town Councillors apologies as offered. Proposed Cllr M Davis Seconded Cllr Macchi | | |
| 2. | DECLARATIONS OF INTEREST To be taken as and when. | | |
| 3. | REPORTS FROM COUNTY COUNCILLORS AND BOROUGH COUNCILLORS <u>County Cllr Grant's report</u> A written report was circulated at the meeting. It was noted. <u>Cllr Dirveiks' report</u> A report had been circulated prior to the meeting, it was noted. <u>Cllr Pickard's report</u> A report had been circulated prior to the meeting, it was noted. | | |
| 4. | TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETINGS OF 18th December 2008 It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Barker Seconded Cllr Vickers | | |
| 5. | MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETINGS OF 18th December 2008. There were no matters arising. | | |
| 6. | INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE The clerk pointed out that the actual date of the cheques was 7 th . January not 5 th . Jan as stated on the list, this was noted. It was resolved to accept the invoices as listed and cheques 104711 to 104725 were signed. Proposed Cllr Clews, seconded Cllr Barker. | | |

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| 7. | <p>CORRESPONDENCE RECEIVED</p> <p>1. Send copy to P Collins, Merevale Allotment Assoc.</p> <p>5. Reply, Town Mayor or Deputy will endeavour to attend, unable to support any funding due to not being 'in parish'.</p> <p>9. Reply, application went through proper channels, ATC queried suitability of local roads, restriction put on by WCC.</p> <p>13. Reply, these are standard charges for ATC with 'out of parish' being charged double. Mistake was made by M G Evans. Explain reason for charges for 'out of parish'. Proposed Cllr M Davis, seconded Cllr Clews.</p> <p>E2. One of clerks can attend if required.</p> <p>E17. Bryn Patefield now to meet Councillors at 2.30pm.</p> <p>E21. Clerk and Chair to go to Fundraising for Beginners, if possible. Clerk to contact suitable organisations to come and talk to Council.</p> <p>E23 and E26 to be forwarded to Cllr Barker. It was agreed to approach Arragon Properties to put up railway posters in unlet shops.</p> <p>E25. Reply 'no'. Proposed Cllr M Davis, seconded Cllr Barker.</p> <p>E36. More details required.</p> <p>E40. Moved to Private and Confidential.</p> <p>E42. Noted.</p> <p>E45. Police to be contacted again, schedule of checking visits to be requested. Pictures of graffiti and benches to be sent to G Wilding.</p> <p>E51. No reply. Proposed Cllr M Davis, seconded Cllr Barker.</p> <p>E52. It was resolved that Cllr Jarvis would be the representative, proposed Cllr M Davis, seconded Cllr Barker.</p> | | |
| 8. | <p>CORRESPONDENCE ISSUED</p> <p>Filed in office</p> | | |
| 9. | <p>REPORTS</p> <p><u>a) Financial reports for October 2008</u></p> <p>A report was given of the current bank account balances, this was noted.</p> <p><u>b) Clerk's report</u></p> <p>The clerk reported that Baxterley Parish Council had requested to have a copy of the letter sent by ATC opposing the waste site at Merevale. It was agreed to send the letter and allow it to be used.</p> <p><u>c) Representatives reports</u></p> <p>Cllr Clews reported on a meeting with the crews from Atherstone Fire Station during Cllr's Surgery. It was reported that staffing changes were proposed to several stations in Warwickshire including Atherstone. It was felt that under some circumstances this could leave Atherstone without cover. It was agreed to contact the County Councillors as it was thought there was a meeting at County on the 3rd. February and to contact the Chief Fire Officer, Mr William Brown and invite him to meet the Town Council to discuss these concerns.</p> <p>Cllr Vickers reported that he now had the sandbags.</p> | | |
| 10. | <p>ANNUAL DINNER</p> <p>It was agreed to move this item to Private and Confidential</p> | | |
| 11. | <p>UPDATE ON COUNCILLOR VACANCY</p> <p>A discussion took place regarding a draft notice to invite candidates for co-option. It was agreed to change the deadline for applications to midday on Monday 26th January with selection taking place at the Town Council meeting on Wednesday 28th. January. To be displayed from 8th. January.</p> | | |

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| | <p>It was reported that the notice for bye-election for the second vacancy had been put up from 7th. January and the Returning Officer had been informed.</p> <p>One candidate for co-option had already made enquiries and handed a letter in to the meeting.</p> | | |
| 12. | <p>CEMETERY MATTERS</p> <p>The clerk reported that several issues had arisen lately that although had been discussed at meetings in the past and actions resolved they had not been incorporated into the Cemetery Regulations. It was agreed to hold a working Group to review the regulations on the earliest free Wednesday night. (this would be 25th. February)</p> | | |
| 13. | <p>ALLOTMENT MATTERS</p> <p>It was reported by the clerk that the gap in the fence at Gypsy Lane would be repaired by Gorringe Landscapes.</p> <p>It was resolved that Cllr Peat and Cllr Barker would be added to the Allotments committee with Cllr Clews and Cllr Shaw.</p> <p>Proposed Cllr M Davis, seconded Cllr Macchi.</p> <p>It was agreed that Cllr Peat and Cllr Vickers would visit Merevale allotments Monday 12th. January at 9.45am with S Oldham to check plot 6 with the tenant Mr Armstrong.</p> <p>It was agreed to offer plot 27 at Merevale to the next on the list.</p> <p>The clerk reported that the security fence at Merevale would be finished on the 8th. January.</p> | | |
| 14. | <p>OPEN SPACES / PLAY AREAS</p> <p>The clerk reported that he had been approached by a Mr Boulstridge who lived next to the Westwood Road play area regarding flooding from the ditch during the heavy rains in December which had almost reached his house and had encroached on Westwood Road. The clerk had previously reported this to WCC and NWBC but had not yet received a reply. It was resolved to suspend the meeting to discuss this with a member of the public, proposed Cllr Jarvis, seconded Cllr Clews.</p> <p>The meeting then resumed, it was resolved to contact Severn-Trent as it was not clear whether the culvert under Westwood Road was the problem or changes upstream had caused more water flow. Proposed Cllr Barker, seconded Cllr Peat.</p> <p>It was agreed to move discussion of Common Rights to Private and Confidential</p> | | |
| 15. | <p>ACCOMMODATION</p> <p>It was agreed that the clerk should contact WCC for an update on the magistrates court.</p> | | |
| 16. | <p>MARKET SQUARE</p> <p>The clerk reported that nothing had been received from NWBC.</p> <p>The clerk reported that the cost for the NABMA seminar had been received, referred to Contracts.</p> <p>The clerk reported that WCC had been asked again for costs to fit lights on the 2 columns in Market Street.</p> | | |

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| 17. | CCTV Partnership meeting due 8 th January at 11.00am. | | |
| 18. | STAFFING MATTERS Councillors were reminded that a working group for strategy and 5 year plan was scheduled for Saturday morning 10 th . January starting at 9.00am, Town Council offices. The clerk reported that both clerks were booked to attend an accounting course on Tuesday 27 th . January. It was agreed to display notices and close the offices for that day. The clerk reported that the 2 free computers had been received from WCC, it was agreed that Cllr Jarvis would send details of projectors to the clerk who would contact Jeff Brown, at NWBC, to investigate funding for Contracts meeting. Clerk to contact Mr D Evers regarding checking of Christmas lights. | | |
| | It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. | | |
| 7. | E40. A discussion took place regarding the statistics sent by NWBC for the CCTV system. This also took into consideration the item brought up in public session about 6 broken shop windows on Christmas Day. The clerk was asked to Chase NWBC for the parking survey. | | |
| 10. | ANNUAL DINNER The clerk reported that Mr John Austen had confirmed he would speak at the dinner; his subject would be 'Finding Bosworth'. The clerk reported he had not yet contacted the nominee for Honorary Citizen, Cllr Clews would approach her. A discussion took place regarding complementary and paying guests with Cllr G Davis to work through the invitation list with the clerk. It was resolved to contact Mr Noel O'Brien and ask him to sing at the dinner, Cllr G Davis to approach him. Proposed Cllr Clews, seconded Cllr Barker. It was resolved that the dinner would be 'Black tie preferred', proposed Cllr Clews, seconded Cllr Macchi. | | |
| 14. | OPEN SPACES / PLAY AREAS A discussion took place regarding the advice given by NALC about the ownership of Common Rights Shares. It was agreed to contact Geoffrey Vero and send him the information from NALC, also to ask him where the Council had acquired the original 3 rights. | | |

Signed

Chairman of Atherstone Town Council.