

## ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 10 <sup>th</sup> March 2010 7.00pm
IN ATTENDANCE	Town Councillors: Clews, Shaw, Singh, Jarvis, Barker, M Davis, G Davis, Peat, Freer, Hopkins, Wright. In attendance: Mrs Clay, Mrs Wrigley,
APOLOGIES	Councillor Chambers, Macchi,
CHAIR	Cllr Jarvis
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	<p><b>APOLOGIES</b>                      As listed above.                      It was resolved to accept the apologies as offered.                      Proposed Cllr G Davis, seconded Cllr Peat</p>		
2.	<p><b>DECLARATIONS OF INTEREST</b>                      To be taken as and when.</p>		
3.	<p><b>PUBLIC SESSION</b>                      A member of the public reported that people are still walking dogs on the recently purchased ground on Sheepy Road. It was noted that Cllr Jarvis would be putting up the two warning notices prohibiting access to the area and photographs of the signs in situ would be forwarded to the clerks.                      Cllr Wright was thanked by Cllr Barker for the work he was doing controlling the rabbits on the new site.                      Cllr Barker raised the problem of the Gypsy Lane Allotment gates being left open and that several people were using the area to walk dogs.                      The clerk was asked to put the matter on to a future agenda.                      It was reported by a member of the public that the servicemen picture in the Black Horse Public House had only been removed during the recent refurbishments and would be displayed again in due course.</p>		
4.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 10<sup>th</sup> February 2010</b>                      It was resolved to accept the minutes subject to the amendment on P132 02/10 Item 13 should read:                      "Cllr Shaw left the meeting at 8.30pm. Cllr Jarvis closed the meeting as there was no longer a quorum".                      Proposed Cllr Singh                      Seconded Cllr Clews                      Cllr Shaw abstained</p> <p style="text-align: center;"><b>P142      03/10</b></p>		

5.	<p><b>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 10<sup>th</sup> February 2010</b></p> <p>P127: It was agreed to send a letter of thanks to Mr Webster for the information about the wells which had now been filled and made safe.</p> <p>P129: Item 2 (d) – the clerk reported that there had been no response from the planning department to the Town Council’s recent questions about the new NISA store.</p> <p>P131: Damage to the planters during the Ball Game – it was agreed that this would be addressed when the invoice for repairs is received from the Smithy Farm Shop. It was also noted that if anyone enquires about claiming against the Ball Game insurance they are to be directed to the Ball Game Committee.</p>		
6.	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>Item 4: request for a donation to Stratford District Council for a Skydive – this was noted.</p> <p>Item 2: The Mayor’s consort would be attending the Ladies Day event for Nuneaton and Bedworth Borough Council on 24<sup>th</sup> March.</p> <p>Item 3: NW Area Committee of Parish Councils – Cllrs G and M Davis confirmed they would be attending the meeting on 15<sup>th</sup> March.</p>		
7.	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Lists</b> – 5, 6</p> <p>b) <b>Consultations</b></p> <p><b>i) PAP/2010/0044 Amitayus Welbeing, 189 Long St</b> Change of use of upstairs room from D1(clinic/health centre) to a mixed C3 (residential flat) use and D1 (Clinic/Healthcentre). To extend the opening hours of the shop from 4pm to 5pm Monday to Friday. <b>It was resolved that there is no objection to this application.</b> Proposed Cllr M Davis seconded Cllr Barker</p> <p><b>ii)PAP/2009/0548 and 0549 - 6 Church St (Reconsultation)</b> Change of use from office to residential and formation of 2 dwellings by conversion. <b>It was resolved that these applications should be referred to the conservation officer for comment.</b> Proposed Cllr Barker seconded Cllr Wright</p> <p><b>iii) PAP/2010/0043- 8 Greendale Rd (Re-consultation)</b> Single storey side and rear extension <b>It was resolved that there is no objection to this application</b> Proposed Cllr Barker seconded Cllr M Davis</p> <p>c) <b>Decisions</b></p> <p>i) PAP/2009/0541 <b>Listed Building Consent Granted</b> Proposal: Listed Building Consent For Erection Of No.2 Two Storey Two Bedroom Cottages.Rear Of 65/67,Long Street,Atherstone</p> <p style="text-align: center;"><b>P143      03/10</b></p>		

	<p>ii) PAP/2009/0540 <b>Refused</b> Proposal: Erection Of No.2 Two Storey Two Bedroom Cottages Rear Of 65/67,Long Street, Atherstone</p> <p><b>d) Conservation Areas and Listed Buildings</b> <b>It was resolved to ask the planning department why work which had previously been refused has now commenced at the Market Tavern Public House.</b> Proposed Cllr Barker seconded Cllr Wright Cllr Shaw abstained.</p> <p><b>e) Other</b> Nothing to report</p> <p><b>f) Licensing Matters</b> i) Weekly NWBC List – nothing applicable to report</p>		
8	<p><b>CLERK'S REPORT</b></p> <p><b>a. Office notice board / post box (deferred from February 2009)</b> It was agreed to obtain quotations for a new notice board for the office. The clerk was also asked to: i) Update the information inside the cemetery notice board. ii) Ask Mr King if he would help with a notice board for the Gypsy Lane Alotment site.</p> <p><b>b. NABMA: (Correspondence item E21)</b> Cllr M Davis gave a brief update about the recent meeting with representatives from Hinckley and Bosworth Borough Council. <b>It was resolved to ask NWBC whether the Town Council could set up an agreement to run the market immediately. Following that a public access meeting could be arranged to explain the Town Council's plans to re-generate the market square.</b> Proposed Cllr M Davis seconded Cllr Barker</p> <p><b>c. Direct Debit mandate for British Telecom</b> <b>It was resolved to set up a direct debit with British Telecom for the office telephone bill.</b> Proposed Cllr M Davis seconded Cllr Barker</p> <p><b>d.</b> The clerk reported that the well identified on the new ground had been filled as an emergency health and safety issue.</p> <p><b>e.</b> It was agreed that the removal of Christmas wreaths by Easter was deemed appropriate.</p> <p><b>f.</b> It was reported that a Continental Market was to take place on 13<sup>th</sup> 14<sup>th</sup> March</p> <p style="text-align: center;"><b>P144      03/10</b></p>		

<p><b>9.</b></p>	<p><b>ALLOTMENTS</b></p> <p>a) Officer Report including any new tenancies.</p> <p>It was noted that at Merevale plots had been allocated as follows:</p> <p>18: Mr Aherne  35a Mr Rollins  21a Mr Windridge  21b Mr Gosling</p> <p>It was noted that at Gypsy Lane plots had been allocated as follows:  5d Mr Lakin  15a Mr McCabe</p> <p><b>It was resolved that the clerk should use their discretion regarding whether Plot 15 at Gypsy Lane should be split into 2 or 3 plots.</b>  Proposed Cllr Barker seconded Cllr Wright</p> <p>It was agreed to put information about going onto the allotment waiting list onto the website.</p> <p>b) Merevale Allotment Association request (Correspondence Item E13)  <b>It was resolved to reply that only official school visits would be acceptable as long as a risk assessment is carried out by the school prior to any visit.</b>  Proposed Cllr Barker seconded Cllr Peat  Cllrs Clews and Shaw abstained.</p>																														
<p><b>10</b></p>	<p><b>CEMETERY MATTERS</b></p> <p><b>a) MEMORIAL APPLICATIONS</b>  The following have been approved.</p> <table border="0"> <tr> <td>1) E1324</td> <td>Florence May Williams</td> <td>Headstone and kerbs</td> </tr> <tr> <td colspan="3">Application by executor checked with ICCM and this is correct</td> </tr> <tr> <td>2) A327</td> <td>Percy Robert Gudger</td> <td>Additional inscription</td> </tr> <tr> <td>3) E1579</td> <td>Peter Sargent</td> <td>Additional inscription</td> </tr> <tr> <td>4) O1937</td> <td>Mary Crofts</td> <td>Additional inscription</td> </tr> <tr> <td>5) N778</td> <td>Wilfrid Deeming</td> <td>Additional Inscription</td> </tr> </table> <p>No applications outstanding.</p> <p><b>b) Recent Burials in Atherstone Cemetery</b></p> <table border="0"> <tr> <td>Joan Morris</td> <td>Re-open ash plot</td> </tr> <tr> <td>Geoffrey Cyril Mottram</td> <td>Re-open for ashes</td> </tr> <tr> <td>Winifred Emily Martin</td> <td>Re-open to single depth</td> </tr> <tr> <td>Norman Robert Bonehill</td> <td>New triple grave</td> </tr> <tr> <td>Wilfred Deeming</td> <td>Re-open for ashes</td> </tr> </table> <p style="text-align: center;"><b>P145      03/10</b></p>	1) E1324	Florence May Williams	Headstone and kerbs	Application by executor checked with ICCM and this is correct			2) A327	Percy Robert Gudger	Additional inscription	3) E1579	Peter Sargent	Additional inscription	4) O1937	Mary Crofts	Additional inscription	5) N778	Wilfrid Deeming	Additional Inscription	Joan Morris	Re-open ash plot	Geoffrey Cyril Mottram	Re-open for ashes	Winifred Emily Martin	Re-open to single depth	Norman Robert Bonehill	New triple grave	Wilfred Deeming	Re-open for ashes		
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11	<p><b>CONTRACT MATTERS</b></p> <p>a) <u>Play areas – monthly inspection reports.</u>  Playground Inspection Reports dated 08/02/10 were circulated at the meeting.  It was reported that Hags were addressing all of the items listed on the St Mary’s report.  The clerk was asked to inform NWBC that the gates on the kick-about had been removed by the Town Council.</p> <p><b>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted: namely the details of the terms of contracts for the supply of goods and services and the terms of employment of the Town Clerk and Trainee it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</b>  Proposed Cllr Clews seconded Cllr Barker</p>		
12.	<p><b>QUOTATIONS RECEIVED</b></p> <p>a) Deputy Mayor chain of office  <b>It was resolved to place an order with Toye Kenning and Spencer.</b>  Proposed Cllr G Davis seconded Cllr Barker</p>		
13.	<p><b>STAFF APPRAISALS</b>  The clerk left the meeting whilst staff appraisals were discussed.</p> <p><b>It was resolved that two Councillors should carry out the appraisals:</b>  <b>Town Clerk: The current Chairman and previous Chairman would carry out the appraisal.</b>  <b>Deputy Clerk: The Chairman and the Town Clerk would carry out the appraisal.</b>  Proposed Cllr Barker seconded Cllr Singh  (Seven voted in favour and there were four abstentions)</p>		
	The meeting closed at 8.45pm		

Signed .....

Chairman of Atherstone Town Council.