

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 11 th March 2009 7.15pm
IN ATTENDANCE	Town Councillors: Jarvis, Chambers, Shaw, Wright, Freer, Clews, Singh, Hopkins, G Davis, M Davis, Peat, Macchi, Sweet and Barker.
APOLOGIES	Councillor Vickers
CHAIRMAN	Cllr G Davis
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	<p>APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Shaw, Seconded Cllr Peat</p>		
2.	<p>DECLARATIONS OF INTEREST To be taken as and when.</p>		
3.	<p>CORRESPONDENCE RECEIVED It was agreed to discuss correspondence items 5 and E10 later under agenda item 5 (Allotments). <u>Item E4: Limousine Company complaint</u> It was resolved to forward the complaint to the limousine company and to advise the complainant that they should contact NWBC. Proposed Cllr Shaw seconded Cllr M Davis <u>Item E6: Moving floral planters due to Ball Game.</u> It was resolved to await the outcome of the meeting with the Ball Game Committee. Proposed Cllr Davis seconded Cllr Macchi <u>Item E9: Web design request</u> This enquiry was noted. <u>Item E19: Induction Day for new Councillors.</u> It was resolved that Councillors Vickers, Hopkins and Wright could attend if they were available. Proposed Cllr M Davis seconded Cllr Clews.</p>		
4.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 6.7,8 and 9 were noted.</p> <p>b) Consultations</p> <p>PAP/2009/003 Land at Unit 12, Carlyon Road Erection of Industrial Unit – out of time</p> <p>PAP/2009/0055 89A Church Walk Erection of one detached 3 bedroom dormer bungalow, change of type and location of previously granted application FAP/2005/9751. A static</p> <p style="text-align: center;">P88 03/09</p>		

	<p>caravan will be temporarily sited to provide accommodation during the build, to be removed on completion of the build: estimated build time is 18 months.</p> <p>It was resolved that whilst there was no objection to the application consideration should be given to the window elevations in relation to the adjoining school.</p> <p>Proposed Cllr Barker seconded Cllr Wright</p> <p>PAP/2009/ 0072 71 South Street, Atherstone Work to trees in Conservation Area. There was no objection to this application but any work should be carried out before the nesting season. Proposed Cllr Clews seconded Cllr Freer.</p> <p>c) Decisions -</p> <p>PAP/2008/0692 114-118 Long Street, Atherstone Installation of new shop front. Granted with two conditions</p> <p>PAP/2008/0683 Royal Meadow Drive Re-consultation:to supply adequate lighting to the access to and from the Royal Meadow Drive multi use games area. Granted with five conditions</p> <p>PAP/2008/0676 64 Kings Avenue, Atherstone Single storey rear extension to provide disabled facility There was no objection to this application. Granted with four conditions</p> <p>PAP/2008/0618 83 Lister Rd, Atherstone Change of use to a canine grooming parlour Granted with one condition</p> <p>d) Appeals - Nothing to report</p> <p>e) Conservation Areas and Listed Buildings - Nothing to report</p> <p>f) Other - Complaint Ref: CMP/2009/00038 P J Rowans, 80 Coleshill Road. The clerk read out an acknowledgement of the above complaint, which was being investigated.</p> <p>g) Licensing Matters - Nothing to report.</p>		
5	<p>ALLOTMENTS</p> <p>a) Applications were considered as follows – all applicants are in parish. Merevale Plot 37A: Kim Vann Turner including a request for a shed and chickens.</p> <p style="text-align: center;">P89 03/09</p>		

Gypsy Lane Plot 5A: Mr R Driver including a shed.
 Gypsy Lane Plot 5B: Mr K Carter including a shed and possibly chickens.
 Gypsy Lane Plot 32: Noel Cope

It was resolved to accept all the applications and hand out environmental advice to those applying to keep chickens.

Proposed Cllr Jarvis seconded Cllr Freer.
 Cllr Barker abstained.

Correspondence Item 5: Plot 6 Merevale Allotments. The clerk informed the meeting that the present tenant of Plot 6 at Merevale had written confirming they wished to end their tenancy on 31st March 2009 and highlighting a number of complaints about plots in general. The letter was noted.

Mr Barnes had applied to take on the plot from April 1st 2009.

It was resolved to transfer the tenancy of Plot 6 to Mr Barnes.

Proposed Cllr M Davis seconded Cllr Wright

It was resolved to offer Mr Barnes a rent-free period of six months to allow for clearance of Plot 6.

Proposed Cllr Clews seconded Cllr M Davis

Correspondence Item E10: It was agreed to inform the allotment association about what had been agreed to at the recent council meeting on March 4th 2009. A notice was to be put up advising that this would be the last asbestos skip on site.

6 CEMETERY MATTERS

a) Memorial Applications

E719: George Thomas and Nellie Smith – Re-fix a toppled memorial

E1420: Joyce Thompson – headstone

E1495: Betty Irene Farmer – additional inscription.

It was resolved to accept the above listed memorial applications.

Proposed Cllr Freer seconded Cllr Peat

b) Recent burials in Atherstone Cemetery

10.02.09	Florence Evelyn Meads	E46	Re-open single depth
11.02.09	Doris Winifred Cheshire	E1345	Re-open single depth
12.02.09	Edith Lillian Hiatt	E940	Re-open single depth
13.02.09	Jeffrey Edward Dent	B138	New Triple Plot
18.02.09	Henry Turner	A365	New ash Plot
19.02.09	Susan Anne Moore	B139	New Triple Plot
20.02.09	Ethel Joyce Grace	A371	Pre-selected Ash Plot
20.02.09	Sally Wardle	0442	Re-open single depth
25.02.09	Stanislaw Jarosz	E227	Re-open double depth

	<p>26.02.09 Doris May Holland A142 Re-open for ashes 27.02.09 Alwyn George Brooks A387 New Ash plot 27.02.09 Frederick Henry Reynolds B106 New Triple Plot 06.03.09 Karen Michele Cook A194 Re-open for ashes 10.03.09 Hilary Ann Ward B117 New Triple plot</p> <p>It was resolved that the cordyline plants which had outgrown the Town Centre planters would be re-planted at the cemetery. Proposed Cllr Freer seconded Cllr Shaw.</p> <p>It was agreed to refer the matter of the cemetery wall / fence to the meeting on April 22nd 2009.</p> <p>The clerk reported an acknowledgement from the PCSO'S regarding the latest vandalism at the cemetery. It was resolved to write a letter to the police requesting a patrol of the area, particularly at weekends. Proposed Cllr Sweet seconded Cllr Clews</p> <p>It was resolved to obtain a quotation for a private security patrol of the cemetery. Proposed Cllr Singh seconded Cllr M Davis</p> <p>The clerk reported a very useful "Grave Matters" course had been attended that day in Newport Pagnell. As a direct result it had raised a Health and Safety query regarding the non - use of shoring equipment during the digging of graves. It was resolved that the present grave digger is asked for a method statement regarding their work, pointing out that it is expected that shoring equipment will be used. Proposed Cllr M Davis seconded Cllr Shaw.</p> <p>It was agreed to contact Richard Thomas at NWBC regarding the shoring equipment.</p>		
7.	<p>CONTRACT MATTERS</p> <p>a) Play Areas</p> <p>i) Monthly Inspection Reports No reports had been received at the time of the meeting.</p> <p>b) Market Square A meeting date with John Bird was still to be confirmed.</p> <p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt</p>		
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	<p>information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Clews seconded Cllr Macchi</p>		
8	<p>QUOTATIONS RECEIVED</p> <p>a) Hourly Rates The rates supplied by four companies were read out by the clerk. It was resolved to utilise different contractors at the discretion of the clerks up to a limit of £15 an hour, dependent on the availability of the contractor and the type of work required. A log of the work carried out along with a quality rating was to be kept for reference. Proposed Cllr Peat seconded Cllr M Davis.</p> <p>b) Fitting T Bars to Atherstone Market Square It was resolved to accept the quotation supplied by Mike Cunningham of Warwickshire County Council. Proposed Cllr Shaw seconded Cllr Davis</p> <p>c) Honours Board It was agreed to obtain a quotation from Harvey Pointon and await the quotation from the company who had supplied the cemetery notice board.</p> <p>d) St Marys Road Play Area – Teen Shelter and Pathways. It was resolved to accept the quotation supplied by Gorrings Landscapes Ltd. Proposed Cllr Peat seconded Cllr M Davis</p> <p>e) VAS Signs It was agreed to write stating that the matter of VAS signs would be put on hold pending the outcome of speed humps review.</p> <p>f) Bowser It was reported that the repair quotation was still awaited. It was agreed to investigate a hard standing area outside the cemetery toilet area or to locate a storage area through NWBC.</p> <p>It was agreed to discuss item 10 before item 9 on the agenda.</p>		
10.	<p>STAFFING MATTERS</p> <p>Annual Incremental Salary Review It was resolved to increase both clerks salary by one incremental scale point. From April 1st 2009 Graham Day would be Scale 33 and Sally Oldham Scale 32. Proposed Cllr M Davis seconded Cllr Freer Cllr Shaw voted against.</p> <p style="text-align: center;">P92 03/09</p>		

	<p>The clerk read out a letter that had been delivered by hand before the meeting from the cemetery gatekeeper.</p> <p>It was resolved to offer a second chance of the cemetery gate keeping job subject to a review in three months time.</p> <p>Proposed Cll Macchi seconded Cllr Freer.</p>		
<p>9.</p>	<p>c) Accommodation Cllr Shaw left the meeting.</p> <p>The clerk reported that surveys had been booked for 10am on Thursday 12th March and 2.30pm on Friday 13th March.</p> <p>The meeting closed at 9 pm</p>		

Signed

Chairman of Atherstone Town Council.