

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 27 TH May 2009 7.15pm
IN ATTENDANCE	Town Councillors: Jarvis, Freer, G Davis, M Davis, Peat, Hopkins, Sweet, Vickers and Macchi
APOLOGIES	Councillors Barker, Shaw, Singh, Clews, Chambers, Wright
CHAIRMAN	Cllr Jarvis
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr G Davis, Seconded Cllr Macchi		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 22nd APRIL 2009 It was resolved to accept the minutes as offered subject to the amendment that Cllr Vickers was in attendance. Proposed Cllr Vickers, Seconded Cllr Jarvis		
4.	MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 22nd APRIL 2009 There were no matters arising.		
5.	CORRESPONDENCE RECEIVED <u>Item 2:</u> The Mayor is to attend the Theatre Workshop production. <u>Item 9:</u> The clerk is to write to the Merevale View Group and wish them well. <u>Item 11:</u> It was agreed to publicise the Quality Award through a newsletter / website <u>Item E2:</u> It was confirmed that Cllr Chambers and G Davis were representatives for North Warwickshire Area Committee of Parish Councils,(meeting on 1 st June). <u>Item E12:</u> The clerk was asked to put the Police Surgery dates onto the website.		
6.	PLANNING MATTERS a) Planning Lists – 20 was noted. b) Consultations PAP/2009/0205 1 & 2 Orchard Cottages, South Street Conversion of existing cottage back into two cottages and removal of modern conservatory. P126 - 05/09		

	<p>PAP/2009/0207 Co-operative Supermarket, Station Street Display of illuminated signage.</p> <p>PAP/2008/0683 Royal Meadow Drive Recreation Ground Minor amendment to planning approval.</p> <p>It was agreed that there is no objection to these three applications.</p> <p>c) Decisions – Nothing to report</p> <p>d) Appeals - Nothing to report</p> <p>e) Conservation Areas and Listed Buildings – Nothing to report</p> <p>f) Other – Nothing to report.</p> <p>g) Licensing Matters - Nothing to report.</p>		
<p>7.</p>	<p>POLICY MATTERS</p> <p>a) Cemetery The clerk was reminded that a sub group to discuss memorial stability was still due as an action (from 22.04.09 meeting – item 5). It was reported that the emptying of the refuse bin seemed to be on schedule. The clerks were to ask for additional empties at busy times on a one off basis.</p> <p>b) Allotments</p> <p>i) The clerk reported that the tenant of the Merevale Allotment where a complaint had been received about hens escaping onto other plots has been given 28 days to remedy the problem.</p> <p>ii) WCC County Council would advise the clerk when scalplings suitable as a car park covering for Merevale Allotments would be available. The clerk was to report back to the allotment association.</p> <p>iii) It was agreed that Mr Ball could keep eight hens as requested.</p> <p>iv) The clerk reported that they had arranged a meeting with a representative of NWBC environment department to assess the allotments for hazardous waste. Cllr Jarvis said he would also attend.</p> <p>v) Cockerels: The clerk presented the legal advice to date. It was agreed that the clerk would prepare a draft statement for further consideration by council, based on the legal advice offered to date. The clerk was also asked to invite the two individual plot holders (who had written in) and the one resident (who had emailed) to meet with representatives of the Town Council individually for further consultation. Until resolved fully the matter would be discussed in private session.</p> <p style="text-align: center;">P127 - 05/09</p>		

c) Open Spaces / Play Areas

The clerk was asked to arrange for the benches at the St Mary's Road play area to be installed with tarmac and kerbing underneath as requested by the working group.

It was reported that Atherstone Surgery had declined to carry out repairs to the fence.

d) Market Square

The clerk read out an email received from John Bird on 21st May advising that he would be following through the matter of the Market Square after his retirement on 31st May 2009.

e) CCTV

It was reported that Cllrs M Davis and Barker were due to observe the tender assessment process with NWBC on Thursday 28th May at 2.30pm (Town Council Office) and other councillors could attend if they wished.

f)) Floral Displays

- i. It was reported that the bowser was being collected and repaired ready for use by the new contractor.
- ii. The insurers were to be advised of the change.
- iii. It was clarified that the contractor would remove and plant up the pots outside the office in addition to the original quotation.
- iv. Also it was agreed that the cordylines should all be removed and any that could be salvaged were to be kept for re-planting at the cemetery. Any old compost was to be similarly re-cycled for use at the cemetery.

g) Draft Grant Awarding Policy / Guidance notes / Application Forms

This was referred to the meeting on 24TH June.

h) Funding Requests: Cllr Jarvis declared an interest in request number one and it was agreed that Cllr G Davis would chair this whole agenda item (h)

- i. Summer in the Square

It was resolved to donate £500 under LGA 1972 Section 144.

Proposed Cllr Peat seconded Cllr Vickers

- ii. Credit Union

It was resolved to decline this request for funding as the Town Council could only support Atherstone residents.

Proposed Cll Jarvis seconded Cllr Peat

- iii. Atherstone Children's Theatre Workshop

It was resolved to ask for a further breakdown of the anticipated expenditure.

Proposed Cllr Jarvis seconded Cllr M Davis

	<p>iv. Request for a Bench It was resolved to write to NWBC asking about the possibility of siting or relocating a bench on the hill approaching Regal Court in memory of the late Cllr Barry Beeson. The clerk was to inform the funding applicant of the Town Council's support. Proposed Cllr Freer seconded Cllr M Davis</p> <p>v. Volunteer Centre North Warwickshire It was resolved to donate £100 towards the running costs of the event. Proposed Cllr Freer seconded Cllr Vickers. Cllr Macchi abstained.</p> <p>Cllr Jarvis resumed as chair for the remainder of the meeting. i) Draft Complaints Procedure This was referred to the meeting on 24TH June.</p>		
8	STAFFING MATTERS Nothing to report		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr G Davis seconded Cllr Macchi</p>		
10.	GYPSY LANE ALLOTMENT AND WASTELAND It was reported that the Town Clerk had met with the solicitors as instructed.		
11.	ACCOMMODATION The clerk read out a letter from the owner of the property. It was resolved to delay further discussions until an EGM after 4th June. Proposed Cllr M Davis seconded Cllr Hopkins. Cllr Freer voted against. The meeting closed at 8.45pm		

Signed

Chairman of Atherstone Town Council.