

ATHERSTONE TOWN COUNCIL

PO Box 2000, Atherstone, Warwickshire, CV9 1YN
 Communications: Telephone and Fax 01827 720829
 Email clerk@atherstone-tc.gov.uk

DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 5 th . May 2010 start 7.06pm
IN ATTENDANCE	Town Councillors: Jarvis, Vickers, Chambers, Wright, Macchi, M Davis, G Davis, Hopkins, Clews, Shaw, L Freer, R Freer, Barker Borough Councillors D Pickard Members of the public: Mrs Clay, Mrs Wrigley, Mrs Wright, Mrs Jarvis, Mr Clews
APOLOGIES	Town Cllr. Singh Borough Cllrs L&N Dirveiks. D Pickard
CHAIRMAN	Cllr Jarvis / Cllr Clews
CLERK	Mr G Day

Item		Actions	Notes
1.	ELECTION OF CHAIRMAN It was resolved that the chairman for 2010/11 be Cllr Clews, proposed Cllr Jarvis, seconded Cllr Barker. Cllr Clews signed the declaration of acceptance of office and took the chair.		
2.	ELECTION OF VICE-CHAIRMAN It was resolved that the Vice-Chairman for 2010/11 be Cllr R Freer, proposed Cllr M Davis, seconded Cllr Wright.		
3.	APOLOGIES As listed above. It was resolved to accept the Town Councillor's apologies as offered. Proposed Cllr G Barker, seconded Cllr Wright.		
4.	DECLARATIONS OF INTEREST To be taken as and when.		
5.	REPORTS FROM COUNTY AND BOROUGH COUNCILLORS Cllr L Freer stated that she had spoken to County Cllr Fox, at the Area Forum East, regarding the issue of PCSOs helping with Dog Warden duties. Cllr Shaw reported that he made arrangements to obtain the rights of way maps, from the County Council.		
6.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETINGS OF 7th. April 2010 (Cllr Jarvis took the chair for this item) Page 153, Police Station/Magistrates Court added to line 9. Page 153, Cllr M Davis changed to Cllr Shaw, line 20. Page 155, item 10, North Warwickshire added line 16. Page 155, item 16, line 35, Cllr R Freer was Cllr Freer.		
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	It was resolved that the amended minutes be accepted as a true and accurate record. Proposed Cllr G Davis, seconded Cllr Vickers.		
7.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETINGS OF 7th. April 2010.</p> <p>Cllr Shaw reported that the introduction of Junior Fire Fighters was going to happen in Atherstone.</p> <p>Item 15, Cllr G Davis reported that she had met with Rod Parker and that the Council should now register with him. Clerk to do.</p> <p>Cllr L Freer asked if the wells had been marked yet on the Old Allotment Gardens, Cllr Wright replied they would be marked before the litter picking.</p> <p>Cllr Hopkins asked if there had been any further contact from Mr Webster, the clerk replied none.</p>		
8.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>The clerk reported that the list issued had been incorrectly filled in for cheque 105233, and it should read £1120.26.</p> <p>Cllr Jarvis declared an interest in cheque 105256.</p> <p>The clerk asked if the Lifeline Monitoring was still required, it was decided that as the clerks sometimes worked alone it should be kept. It was agreed to approve the amended list, and the cheques be signed.</p>		
9.	<p>CORRESPONDENCE RECEIVED</p> <p>Item 6, THE BIG LUNCH, item noted.</p> <p>Item 18, Community Newspaper Survey, item noted.</p> <p>Item 30, NWBC checks play areas every month, clerk to check whether invoices are ever received.</p>		
10.	<p>CORRESPONDENCE ISSUED</p> <p>Filed in office</p>		
11.	<p>APPOINTMENT OF REPRESENTATIVES TO ORGANISATIONS AND GROUPS. (ALL Cllrs are entitled to attend working groups)</p> <p>It was noted that Cllr G Davis was the representative to the Forum.</p> <p>It was resolved that Cllr R Freer be added to the CCTV group, proposed Cllr G Davis, seconded Cllr L Freer.</p> <p>It was resolved that Cllr R Freer be added to the Footpaths group, seconded Cllr Barker, seconded Cllr G Davis.</p> <p>It was noted that the Employment group was the current and past Chairmen.</p> <p>It was resolved that Cllrs G & M Davis would be the representatives to WALC, proposed Cllr Barker, seconded Cllr L Freer.</p> <p>It was resolved that Cllr Jarvis be added to the Play Areas group, proposed Cllr G Davis, seconded Cllr Wright.</p> <p>It was resolved that Cllr M Davis be added to the Market Square group, proposed Cllr Shaw, seconded Cllr Barker.</p> <p>Cllr Macchi asked to be removed from the Ground's Maintenance group and it was resolved that Cllr R Freer be added, proposed Cllr Barker, seconded Cllr Wright.</p> <p>Cllr Shaw stated that he was a member of the Standards Board.</p>		

<p>12.</p>	<p>REPORTS</p> <p><u>a) Town Council Annual Report</u> It was resolved that the Annual Report be accepted, proposed Cllr M Davis, seconded Cllr L Freer.</p> <p><u>b) Financial Report</u> The clerk presented a draft budget report and bank reconciliation for April, for information only.</p> <p><u>c) Clerk's Report</u> The clerk reported that there was a funeral, in the Bottom area, the following Friday and there was a large amount of litter by the water tap. Cllr Jarvis stated that he would remove it before the funeral. The clerk was asked to investigate whether NWBC would empty a bin from that position, and if the costs would be the same for 2 bins emptied once per week. It was reported that people were walking their dogs in the cemetery. It was agreed to check whether there needed to be bye-laws in place for dropping litter and taking dogs into a cemetery. It was agreed that no further action would be taken regarding the litter until the new signs had been in place and evaluated, for 3 months. The clerk reported that the skips had been ordered for the litter pick of the Old Allotment Gardens, but that several large sheets of white asbestos had been found. It was resolved to get a contractor to remove the asbestos. Proposed Cllr Barker, seconded Cllr Vickers. The clerk reported that the Police were going to check the CCTV footage to see anyone could be identified damaging the floral displays. The clerk reported that he would set up a meeting for the Christmas lights group in the following week. The clerk noted that a list of past Mayors was required for the new honours board. Cllr R Freer said he would investigate this. The clerk reported that his computer screen had failed, it was resolved that a new screen be purchased, proposed Cllr Barker, seconded Cllr Jarvis.</p> <p><u>Representative's Reports</u> Cllr Jarvis reported that he had attended the Patients Participation Group meeting at Atherstone Surgery, he stated 2 new lady doctors were joining the practice and that Dr Garda had left. There was also a new pharmacy to be opened in the town. Cllr R Freer noted that representatives to other groups should be giving full reports and copies of minutes.</p>		
<p>13.</p>	<p>RESPONSE TO PLANNING APPLICATION PAP/2010/0125 It was agreed that there was no objection to this application, with the addition of a note requiring waste bins not to be obstructed.</p>		
<p>14.</p>	<p>MAGISTRATES COURT/POLICE STATION UPDATE Cllr L Freer stated that the revised closure date for the consultation was 7th. May. It was resolved that Cllr R Freer and M Davis would liaise with the clerk and a response letter sent by registered post with guaranteed delivery by the closure date. Proposed Cllr Barker, seconded Cllr Jarvis</p> <p style="text-align: center;">P3 05/10</p>		

15.	<p>MARKET SQUARE UPDATE</p> <p>The clerk stated that an e-mail had been sent to Hinckley and Bosworth requesting a draft agreement, but had had no reply yet. The e-mail from County Highways regarding road closures had been forwarded to Howard Vero.</p>		
	<p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services, and the identity of an individual giving information to the Council), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p>		
16.	<p>TOWPATH REPAIRS</p> <p>Cllr Vickers reported that a kissing gate and a fence had been erected at Westwood Road, and the steps removed, the excess spoil had been levelled. It was resolved to ask for a copy of the formal weekly reports mentioned in the specification to ensure the work was carried out to that specification. Proposed Cllr M Davis, seconded Cllr Wright.</p> <p>Cllr Wright not that in some areas there was excess aggregate left which had been seeded, posing a danger when strimmed in the future. It was resolved to support Jo Gordon regarding the proposed news release from British Waterways. Proposed Cllr M Davis, seconded Cllr Wright.</p>		
17.	<p>COMPLAINT REGARDING MEMORIAL</p> <p>The clerk reported that he had been informed of the theft of part of a memorial from the cemetery, he had reported this to the Police as had the family. It was agreed to write to the family expressing sympathy, and to advise that all memorials should be securely fixed in place and approved as cemetery regulations.</p>		
18.	<p>LETTER TO MEMORIAL MASON</p> <p>A copy of the warning to the memorial mason was discussed. It was resolved that the mason should reply within 7 days to be included in the meeting of 19th. May. Proposed Cllr Barker, seconded Cllr M Davis.</p> <p>It was agreed that no masons could hold keys to the bollards and they must inform the clerks when wanting to carry out work, in the cemetery, obtaining a key for that day only.</p>		
	<p>The meeting closed at 9.15pm.</p>		

Signed

Chairman of Atherstone Town Council.