

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 20 TH May 2009 7.15pm
IN ATTENDANCE	Town Councillors: Jarvis, Chambers, Shaw, Wright, Freer, Clews, G Davis, M Davis, Peat, Hopkins, Singh
APOLOGIES	Councillors Sweet, Barker, Macchi and Vickers
CHAIRMAN	Cllr Jarvis
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr G Davis, Seconded Cllr Peat		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 8TH APRIL 2009 It was resolved to accept the minutes as offered. Proposed Cllr Peat, Seconded Cllr Wright		
4.	MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 8TH APRIL 2009 <u>P102:</u> <u>Item 4 -Floral Planters / Ball Game</u> – the clerk reported that a reply was still awaited. <u>Item 3: Land Registry Registration</u> The clerk confirmed that all of the land / property in ownership of the Town Council was already registered. <u>Item E14:</u> The clerk reported that a meeting had been arranged with Chris Bailey of British Waterways on Thursday 21 st May at 11.00am to discuss towpath improvements. All other matters arising were on the agenda for tonight.		
5.	BUS SERVICES ATHERSTONE AREA UPDATE (matter arising from 8th April 2009) It was agreed to ask the WCC Transport Operations Publicity Team representative to meet with the Town Council as suggested in their email of 24 th April to discuss bus service / route improvements Cllr M Davis would also raise the matter at Mancetter Parish Council.		
6.	QUALITY STATUS UPDATE It was reported that the Town Council had been re-accredited Quality Status to run until 2013. It was agreed to produce a newsletter including publicity about the award and to include it on the website.		
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	<p>Statement of Intent on Training for 2009/13: Following a review it was resolved to adopt the Statement of Intent on Training for 2009-2013. Proposed G Davis seconded Cllr Shaw</p>		
7.	<p>CORRESPONDENCE RECEIVED <u>Item 11:</u> It was resolved to reply to Mike OBrien MP attaching a copy of the NWBC correspondence about his constituent's allotment application. In addition the applicant was to be asked to return the gate key within 14 days and she would be then offered a suitable plot as per the waiting list. Proposed Cllr Freer seconded Cllr Shaw <u>Item 12:</u> It was agreed to seek the advice of the Piece Master regarding the letter. Item E37: Noted</p>		
8.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 15,16,17, 18, 19 were noted.</p> <p>b) Consultations</p> <p>PAP/2009/066 5-6 Woodhayes Grange, South Street, Atherstone Erection of garages for houses being built, long with associated drive and two spaces for neighbour It was agreed that there was no objection to this application.</p> <p>PAP/2009/0169 Aldi Foodstore Ltd , Holly Lane, Atherstone Extension to existing gatehouse building which includes additional toilet facilities, for use by goods inwards drivers and storage room. It was agreed that there was no objection to this application.</p> <p>PAP/2009/107 25 Owen Street Outline erection of three bed detached dwelling A notice of withdrawal was noted.</p> <p>c) Decisions – Nothing to report</p> <p>d) Appeals - Nothing to report</p> <p>e) Conservation Areas and Listed Buildings – Cllr Shaw raised concerns about recent alterations to three properties in Atherstone. It was resolved to check with NWBC that all of the necessary planning permissions had been obtained. Proposed Cllr G Davis seconded Cllr Peat It was agreed that the clerk would also enquire whether permissions were in place for the palisade fencing at the Rowans site.</p> <p>f) Other</p> <p>1) WCC: Temporary Road Closure D203 Stratford Avenue. Commences 20th May for 18 months. (It is anticipated road will be closed 20th May to 23rd May inclusive)</p> <p style="text-align: center;">P121 - 05/09</p>		

	<p>2) NWBC: Road Closure Order Sunday 17th May 7am – 9pm Response out of time</p> <p>3) NWBC: Acknowledgement of Complaint 83 Long Street – works to rear of building. Update due 5th JUNE 2009. The clerk read out a response from NWBC which was noted.</p> <p>g) Licensing Matters – Nothing to report.</p>		
9	<p>ALLOTMENTS</p> <p>a) <u>New applications</u> – none.</p> <p>b) <u>Meeting with Probation Service Feedback</u> It was reported that the probation service team were to commence work from 9.30am to 3.30pm on Saturday and Sunday 30th and 31st May.</p> <p>c) <u>Shooting Permit update (matter arising from 8th April 2009).</u> It was resolved to write to the present permit holders reminding them that unless an improvement was made the license would not be renewed in September 2009. Also the permits were only to be used by those individuals named on the license. It was also resolved to offer a permit to Tony Wright and one other. All permit holders were to be made aware of these additional holders of permits. Proposed Cllr M Davis seconded Cllr Singh</p> <p>d) <u>Update of legal advice received regarding cockerels.</u> Nothing to report.</p> <p>e) <u>Merevale Car Park</u> The clerk had received a verbal request for improving the car park with road scalplings. An approximate quote was reported but the clerk was awaiting a response from WCC who may be able to provide the scalplings free of charge from their highways department.</p> <p>f) <u>Gypsy Lane Allotment Association:</u> It had been noted from the Public Session that Gypsy Lane tenants were setting up an Allotment Association.</p> <p>g) The clerk read out a letter from a Merevale allotment tenant requesting permission to drive to his plot. It was agreed that with regret the permission would not be granted so as to treat all tenants in the same way.</p> <p>h) <u>Merevale Allotments Wall and Brooks</u> The clerk circulated a report on the meeting held with a representative of Merevale Estates on Monday 18th May. It was resolved that a site visit would be arranged to assess the clearance of the brook that was the responsibility of the Town Council. In addition the clerk having identified safety concerns</p>		
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	<p>about the condition of the wall would write confirming that Merevale Estates were responsible for the maintenance of the wall boundary. Also it had been agreed that as plots became vacant the 10 ft rule (away from the wall) would be strictly applied and that a sign would be put up to that effect.</p> <p>Proposed Cllr Freer seconded Cllr Wright</p>																						
10	<p>CEMETERY MATTERS</p> <p>a) Memorial Applications</p> <p>E1259: Christopher and Joyce Bassford – Headstone and kerbs B120: Cyril Smith – Headstone and kerbs B81: Keith Burgess – Headstone and kerbs E1026: Marjorie Pagett– Additional Inscription N865: Joan Winifred Corner – Inscription E1016: Kenneth Edward Ford – vase B130: John Croxall – headstone and kerbs</p> <p>It was resolved to accept the above listed memorial applications. Proposed Cllr M Davis seconded Cllr Singh</p> <p>b) Recent burials in Atherstone Cemetery</p> <table border="0"> <tr> <td>09.04.09</td> <td>Anthony Derek Bates</td> <td>N1006</td> <td>Ashes</td> </tr> <tr> <td>22.04.09</td> <td>Joseph Leonard Aston</td> <td>A380</td> <td>New Ash Plot</td> </tr> <tr> <td>23.04.09</td> <td>Paul John Cheshire</td> <td>A381</td> <td>New Ash Plot</td> </tr> <tr> <td>29.04.09</td> <td>Daniel Bloor</td> <td>RC E835</td> <td>New Triple Plot</td> </tr> <tr> <td>06.05.09</td> <td>Blanche Lilian White</td> <td>E1298</td> <td>Re-open to single depth.</td> </tr> </table> <p>i) Designated ash plot in the baby section of the cemetery. It resolved that the fee would be £55 (in parish) and (£110 out of parish). Proposed Cllr Freer seconded Cllr G Davis</p> <p>c) Grounds Maintenance and Refuse Collection The clerk reported a comparison of refuse collection charges. It was agreed to continue the present arrangement of collections by NWBC once a week on Wednesdays.</p>	09.04.09	Anthony Derek Bates	N1006	Ashes	22.04.09	Joseph Leonard Aston	A380	New Ash Plot	23.04.09	Paul John Cheshire	A381	New Ash Plot	29.04.09	Daniel Bloor	RC E835	New Triple Plot	06.05.09	Blanche Lilian White	E1298	Re-open to single depth.		
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11.	<p>CONTRACT MATTERS</p> <p>a) Play Areas - Monthly Inspection Reports. The clerk was asked to inform Simon Powell that the reports had not been received for March, April and May.</p> <p>b) St Mary's Road Play Area update and working group feedback It was agreed not to sign off the HAGS work until the independent safety report was agreed. The clerk presented an update of recommendations from the working</p> <p style="text-align: center;">P123 - 05/09</p>																						

	<p>group. It was agreed to accept them subject to the official opening budget of £100 being paid from the chairman's allowance.</p> <p>c) Market Square The clerk was asked to clarify what the figure for licenses related to in the email from John Bird on 15th May 2009. Also the Council wished for an indication of how much in the last couple of years had been received as income from the traffic warden.</p> <p>It was agreed that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Proposed Cllr G Davis seconded Cllr Peat</p>		
12	<p>QUOTATIONS RECEIVED</p> <p>a) Cemetery Maintenance (Individual sections) Nothing to report</p> <p>b) Summer Floral Displays – Watering and Planting It was resolved to accept the quotations supplied by The Smithy Farmshop. Proposed Cllr Singh seconded Cllr Wright</p> <p>c) “Topping off” work to Canal Park area grass – update This work was to be undertaken by the probation team.</p> <p>d) St Marys Road Play Area</p> <p>i. Litter Bins and Signage It was resolved to accept the quotation from Earth Anchors for a new bin and replacement liner. Proposed Cllr M Davis seconded Cllr G Davis The matter of signage would be discussed at another meeting.</p> <p>ii. Installation of animal grid It was resolved to accept the quotation from Gorringe Landscapes to install the animal grid Proposed Cllr M Davis seconded Cllr Freer</p> <p>iii. Quotations for Turf – these were no longer required.</p> <p>iv. Repairs to Surgery Fence – the clerk was asked to report the quotation to the practice manager at the surgery and report back to council.</p> <p style="text-align: center;">P124 - 05/09</p>		

	e) Six month review of office electricity supplier (from 05.11.08) The clerk reported that the two contracts could be reviewed in October 2009 ready for the contract term ending in January 2010.		
13.	STAFFING MATTERS Nothing to report.		
14.	GYPSY LANE ALLOTMENT AND WASTELAND It was proposed to pass the paperwork to Garner Canning Solicitors and to proceed with conveyancing on behalf of the Town Council Proposed Cllr Shaw seconded Cllr Singh		
15.	ACCOMMODATION Cllr Shaw left the meeting at 9.20pm. Cllr Freer said that information should be in the public domain. It was confirmed that the Town Council had previously resolved (on 14 th May EGM) that discussions would now be held in open session with only details of money and contracts kept in Private & Confidential. Cllr Freer left the meeting at 9.30pm It was resolved that the offer letter as drafted would be sent with the addition of questions relating to the testing of the gas and electricity supply and appliances and if applicable a HIPS pack should be provided. Proposed Cllr M Davis seconded Cllr Wright The meeting closed at 9.45pm		

Signed

Chairman of Atherstone Town Council.