

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 6 th May 2009 7.15pm
ATTENDANCE	Cllrs: G Davis, Jarvis, M Davis, Chambers, Clews, Wright, Sweet, Vickers, Freer, Peat, Barker, Hopkins, Singh, Shaw
APOLOGIES	Cllr Macchi
IN ATTENDANCE	Borough Cllrs L Dirveiks, N Dirveiks, Fox, County Cllr Grant D.Clay, M.Wrigley, K Reynolds, C Jarvis, G.Wilding (Press)
CHAIRMAN	Cllr G Davis (Item 1) Cllr Jarvis (Item 2 onwards)
CLERK	G Day

Item		Actions	Notes
1.	<p>ELECTION OF CHAIRMAN & TOWN MAYOR FOR 2009/10 Cllr Jarvis was proposed by Cllr Barker and seconded by Cllr Clews. It was resolved that Cllr Jarvis be Chairman and Town Mayor for the Council year 2009 – 2010. Cllr Jarvis signed the declaration of acceptance of office and the meeting continued.</p>		
2.	<p>ELECTION OF VICE CHAIRMAN Cllr Clews was proposed by Cllr Barker and seconded by Cllr Sweet Cllr M Davis was proposed by Cllr Singh and seconded by Cllr Peat A vote was taken, the result was 7 votes each, the Chairman gave his casting vote in favour of Cllr Clews. It was therefore resolved that Cllr Clews be Vice Chairman for the Council year 2009 – 2010.</p>		
3.	<p>APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Shaw, seconded Cllr Barker.</p>		
4.	<p>DECLARATIONS OF INTEREST To be taken as and when.</p>		
5.	<p>REPORTS FROM COUNTY AND BOROUGH COUNCILLORS County Cllr Grant Atherstone Station Rail Bridge. A discussion took place regarding the closure of the bridge. County Cllr Grant requested that any observations from the Town council would be welcome to assist him presenting a view of the proposals to WCC. It was agreed that the clerk should contact D Caldecote (WCC) and invite him to meet the Town Council and the public. County Cllr Grant asked that any information be copied to the County Cllrs. Cllr Clews thanked County Cllr Grant for the information presented. Witherley Road Speed Cushions. A discussion took place regarding the present situation of the speed humps, County Cllr Grant presented a copy of the safety audit report to the clerk. It was noted that hatched road markings were due to be put in place down the middle of the road in the near future.</p> <p style="text-align: center;">P113 05/09</p>		

	Borough Cllrs L & N Dirveiks. A report was presented regarding the Owen Street Community Arts Centre, this was noted.		
6.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETINGS OF 1st. APRIL 2009</p> <p>Cllr G Davis took the chair for this item.</p> <p>It was resolved to accept the minutes as a true and accurate record.</p> <p>Proposed Cllr Barker, seconded Cllr Jarvis. Cllr Jarvis resumed as chairman.</p>		
7.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETINGS OF 1st. APRIL 2009.</p> <p>There were no matters arising.</p>		
8.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>Cheque 104802, from April and cheque 104824 both for cemetery rates were not signed, these were referred to Policy pending an appeal against the size of the increase.</p> <p>The clerk reported that two extra cheques were presented 104854 for Cllr G Davis expenses and 104855 for Atherstone Carnival donation. It was agreed that the list was accepted and the cheques signed, Cllr Shaw declared an interest in cheque 104849.</p> <p>It was resolved that the bank mandate now be changed to include Cllr Jarvis as chairman, proposed Cllr G Davis, seconded Cllr Barker</p>		
9.	<p>CORRESPONDENCE RECEIVED</p> <p>2. Request for funding, moved to Policy, proposed Cllr Shaw, seconded Cllr Barker.</p> <p>6. Moved to allotments</p> <p>7. Moved to allotments</p> <p>15. Moved to allotments</p> <p>16. Moved to allotments</p> <p>E13. Noted</p> <p>E15. Noted</p> <p>E26. Noted</p> <p>E47 & E48. D Caldecote being contacted</p> <p>E49 & E50. Moved to allotments</p> <p>E53. D Caldecote being contacted</p> <p>E54. Moved to allotments</p> <p>E55. . D Caldecote being contacted</p> <p>E62. F.O.I information sent</p> <p>E63. Moved to allotments</p> <p>E66. Moved to Market Square</p> <p>E67. Clerk to attend</p> <p>E69. Moved to Market Square</p>		
10.	<p>CORRESPONDENCE SENT</p> <p>Available in the office for inspection.</p>		
11.	<p>APPOINTMENT OF REPRESENTATIVES TO ORGANISATIONS AND GROUPS</p> <p>It was resolved that the list would remain as existing, with the addition of Cllr Wright to Market Square and CCTV and Cllr Hopkins to Market Square. Proposed Cllr Shaw, seconded Cllr Freer.</p> <p>P114 05/09</p>		

12.	<p>REPORTS</p> <p><u>a) Town Council Annual Report</u> It was resolved to accept the Town Council Annual Report. Proposed Cllr Barker, seconded Cllr Shaw.</p> <p><u>b) Financial Report</u> It was resolved to accept the bank reconciliation for April 2009. proposed Cllr Barker, seconded Cllr Shaw</p> <p><u>c) Clerk's Report</u> Nothing to report</p> <p><u>d) Representative's Reports</u> Cllr Vickers reported that the Arden Trail had an application in for £130,000 which was ongoing. Cllr Jarvis reported that he had attended some meetings of the Chamber of trade. Cllr G Davis reported that advice had been received from Linda Ridgely of Warks Rural Community Council to enter the Parish Plan in the Warks best village 2009. It was proposed to ask for advice on eligibility and enter if appropriate. Proposed Cllr G Davis, seconded Cllr Singh.</p>		
13.	<p>CEMETERY MATTERS</p> <p>The clerk reported that there had been various complaints regarding grass cuttings on memorials and clumps of grass cuttings lying about, also two people had been locked in the cemetery at closing time. It was agreed that the clerk should check the condition of the cemetery after each cut and sign off the condition if acceptable. Cllrs to attend if they wish.</p> <p>It was resolved to obtain quotes for each section of the cemetery cutting so areas such as the ashes section could be cut more often as required. Proposed Cllr Shaw, seconded Cllr Freer.</p> <p>It was agreed to write to the gatekeeper and give him a procedure whereby he must check if anyone is in the cemetery before finally locking up.</p>		
14.	<p>ALLOTMENT MATTERS</p> <p>Complaint received regarding chickens from plot 21 at Merevale getting out and causing damage to other plots, it was agreed to check whether previous warnings were still in force, then write to the plot tenant. It was reported that the deputy clerk had met the probation service and they were able to carry out some work. It was agreed to carry on and report to Contracts.</p> <p>Item 6. from correspondence, it was resolved to reply with the facts to date including the photograph of the original condition of the plot. Proposed Cllr M Davis, seconded Cllr G Davis</p> <p>Item 16. from correspondence, this was noted.</p> <p>The clerk reported that he had sent information regarding the legality of keeping cockerels on allotments to NALC for their legal department. It was resolved to extend that removal deadline by one month while the investigations were carried out, with notices to be put up at each site. Proposed Cllr M Davis, seconded Cllr Peat.</p>		

	The clerk reported that plot 42B at Merevale had been given up by Mr Bernard, letter received from Mr Specht (42A) to take it over, this was agreed.		
15.	<p>OPEN SPACES / PLAY AREAS</p> <p>A request had been received from a resident of St Mary's Road to resite the goal posts as balls were often kicked out of the play area hitting his car and sometimes the windows in his house. It was resolved that the clerk should reply that the Council had considered this during the project to site the new equipment but had finally decided not to move them. Proposed Cllr M Davis, seconded Cllr Barker. The resident also reported seeing people climbing over the fencing and causing damage to the contractor's equipment, he had reported this to the Police.</p> <p>The clerk reported that the green paint for the shelter was no longer available from Wickstead, It was agreed to obtain the nearest equivalent colour as long as it was suitable for use in play areas.</p> <p>It was noted that the damage to the pathway outside should be reported to Hags, ideally put on the snagging list.</p> <p>It was decided that some kind of event be organised for the re-opening of the play area, with the Happy Faces play group and the Press being invited. Chairman to arrange.</p>		
16.	<p>CCTV</p> <p>Clerk to ask G McGenity Thomas when the camera in the Market Square actually stopped working, to see if any other work was being carried out.</p>		
17.	<p>FLORAL DISPLAYS</p> <p>Clerk to chase NWBC for storage facilities for the bowser. Quotations to be chased up for Contracts meeting.</p>		
18.	<p>WEBSITE</p> <p>The website is to go live this week because of the Quality Status submission. The clerks would receive training for the management of the site and the content would then be added and updated as required. It was resolved that a press release would be organised with newsletters and notices, the Grapevine to be contacted. Proposed Cllr Hopkins, seconded Cllr Peat</p>		
19.	<p>QUALITY STATUS</p> <p>It was necessary for the submission that the Code of Conduct adopted by the Town Council on 30th. May 2007 needed clarification and that it must 'expressly include' "paragraph 12(2)" It was resolved that the Code of Conduct be re-adopted including paragraph 12(2). Proposed Cllr Barker, seconded Cllr M Davis. Cllr Shaw declared an interest and abstained as he was a member of the Standards Committee.</p>		
20.	<p>STAFFING MATTERS</p> <p>The clerk reported that he was attending a final mentoring session for his CiLCA portfolio on Monday 11th. May prior to its submission.</p>		
	P116 05/09		

	<p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted (namely the details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.</p> <p>Proposed Cllr Barker, seconded Cllr G Davis.</p>		
21.	<p>GYPSY LANE ALLOTMENTS AND WASTE LAND</p> <p>It was resolved to make an offer based on valuations received coupled with a 50% claw back deal valid for 21 years. Proposed Cllr Singh, seconded Cllr Peat.</p>		
22.	<p>MARKET SQUARE</p> <p>A discussion took place regarding the e-mails received from John Bird. It was agreed to query the following items;</p> <p>3. Endeavour to maintain or maintain facility (may not always have stallholders)</p> <p>1/5/6. What are current costs for repair, maintenance, insurance, utility costs, electrical installation and testing and bills such as water, NDR and general cleanliness?.</p> <p>Does WCC charge for repairs such as re-erecting bollards etc.?</p> <p>Does the Farmers' Market currently pay?.</p> <p>Who pays for any road closures?, eg. for charity events.</p> <p>NWBC must notify all traders of the change.</p>		
23.	<p>ACCOMMODATION</p> <p>Cllr Shaw left the meeting at 9.35pm.</p> <p>The clerk reported that reports had been received from the damp/wood survey, the structural survey, and the architect. It was resolved to call an EGM on Thursday 14th. May at 7.00pm to discuss accommodation, proposed Cllr G Davis, seconded Cllr M Davis. The clerk duly presented Cllrs present with a pack containing notices for the meeting and copies of all reports.</p>		
	<p>The meeting closed at 9.45pm.</p>		

Signed

Chairman of Atherstone Town Council.