

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 11 th November 2009 7.00pm
IN ATTENDANCE	Town Councillors: Hopkins, Vickers, Chambers, Clews, Wright, Shaw, Singh, M Davis, G Davis, Freer, Jarvis, Peat, Macchi Public: Mrs Clay, Mrs Wrigley,
APOLOGIES	Councillor Barker, Sweet
CHAIR	Cllr Jarvis
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr G Davis, Seconded Cllr Peat		
2.	DECLARATIONS OF INTEREST To be taken as and when.		
3.	PUBLIC SESSION Mrs Wrigley reported that one of her neighbours had graffiti on their wall. It was agreed that the clerk would provide a contact number for the PCSO as it was recommended to photograph and report all such graffiti before cleaning it off.		
4.	TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 21st October 2009 It was resolved to accept the minutes. Proposed Cllr G Davis Seconded Cllr Shaw		
5.	MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 21st October 2009 P70: Kwik Fit – Cllr Jarvis reported that having spoken to planning he had been informed the fascia sign was permitted to be illuminated between 07:30 hours and 19:00 Monday to Saturday with no illumination on any Sunday. The planning officers were taking up other matters directly.		
6.	CORRESPONDENCE RECEIVED Item 1: Pathway between Cheshire and Sweet plots. It was resolved to reply asking the owner to arrange to remove the pathway between the plots in order to comply with the grave space. The Town Council did not wish to set a precedent by allowing the path to remain. Proposed Cllr Freer seconded Cllr G Davis		

	<p>Item 2: Funeral of Ken Horton- It was agreed that a representative of the Town Council should have attended.</p> <p>It was resolved to apologise due to extenuating circumstances and to send a card and flowers to Mrs Horton. Proposed Cllr Macchi seconded Cllr Freer Cllr Shaw abstained</p> <p>Item E22: Cllr Freer raised concern about the misquoting of her comments by the local press who had attended a recent Town Council meeting. She asked the chair to bring the matter up with the reporter at the next meeting.</p> <p>Item E11: Cllr Clews asked for clarification about re-location of the camera at the Council Depot.</p>		
7.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – None</p> <p>b) Consultations</p> <p>1) PAP/2009/0448 54 Westwood Crescent, Atherstone Re- consultation Construction of a garage with non-habitable storage above. It was resolved that there was no objection to this application as long as it complies with planning laws. Proposed Cllr Freer Seconded Cllr M Davis</p> <p>c) Decisions None</p> <p>d) Conservation Areas and Listed Buildings None</p> <p>e) Other An additional email from Mike Dittman of NWBC was considered regarding the proposed demolition of Atherstone Rail Bridge.</p> <p>It was resolved to write to the Planning Department (before their next meeting on Monday 16th November 2009) to request that decisions are delayed pending investigations taking place about possible funding that may enable the bridge to be retained. In addition the clerk was to ask if the emergency services have been consulted with regard to the implications of removing the bridge in the event of an emergency requiring police, ambulance or fire service access. Proposed Cllr Freer seconded Cllr G Davis</p>		
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	<p>f) Licensing Matters An email from Steve Maxey of NWBC was circulated. It was resolved to reply that Atherstone Town Council were satisfied with arrangements now in place regarding access to license application information. Proposed Cllr M Davis seconded Cllr Freer</p> <p>An example of the information available from the NWBC website regarding licensing was circulated. It was resolved that licensing matters would be brought up on the planning agenda each month. Proposed Cllr M Davis seconded Cllr Freer</p>		
8	<p>CLERK'S REPORT</p> <p><u>Grit Bins</u> It was resolved to order a new grit bin for Atherstone Fire Station and to obtain a location plan of all other grit bins in Atherstone currently being filled by WCC. Proposed Cllr M Davis seconded Cllr G Davis</p> <p><u>Memorial Training</u> It was reported that the Memorial Training for the two clerks had been fixed for 14th January 2010</p> <p><u>Power of Wellbeing Training</u> It was reported that Alison Hodge would undertake the Power of Well-being Training on Wed 17th March 2010. 80% of councillors were needed to attend and the clerk would email all councillors.</p> <p><u>Festive Lighting</u> A festive lighting update was given on behalf of the Town Clerk. Due to a misunderstanding three cross street displays were being loaned free of charge by the company erecting the lights. It was resolved for the Town Clerk to proceed with negotiations to resolve the outstanding display issues. Proposed Cllr Macchi seconded Cllr M Davis</p>		
9.	<p>ALLOTMENTS</p> <p>a) <u>New tenancies.</u></p> <p>It was reported that tenancies had been approved for: Merevale Plot 21B – Hazel Greenstiles Gypsy Lane Plot 5C – Mr K Lakin</p> <p style="text-align: center;">P87 11/09</p>		

b) Hazardous waste Gypsy Lane Allotments
It was resolved to send a 28 notice to the two tenants at Gypsy Lane Allotments who still had asbestos on their plots.
Proposed Cllr Shaw seconded Cllr Peat

c) Security and Gate-keeping at Gypsy Lane Allotments
Emails from Cllr Barker and PCSO were discussed regarding break ins at the site. The Clerk also reported that another allotment holder had offered to help with the locking up duty as the present gate keeper had given notice.
It was resolved to adopt the same locking procedure as the Merevale site.
Proposed Cllr Clews seconded Cllr Hopkins

d) Merevale Plot 6
It was reported that Mr Barnes had asked to be able to put up owl boxes at the far corner of the plot as it ran to the boundary with the brook and retain the section as a wildlife area. This was agreed.

e) Merevale Car Park
The clerk reported that due to the high transport charges via WCC for the scalps the Allotment Association would be advised to wait.

10 CEMETERY MATTERS

a) Memorial Applications – the following applications had been approved.

1) E1548	Herbert William Dowell	Inscription
2) A387	Alwyn George Brooks	Headstone
3) A374	Dennis Green	Headstone
4) Baby Plot 47	Star Swindell	Headstone
5) B134	Gerald Frederick Turner	Headstone and kerbs

There were no applications outstanding.

b) Damage to plot:
It was reported that investigations were continuing through the stone masons and grounds maintenance company.
It was agreed to call the cemetery working group to consider the memorial checklist and other outstanding matters.

a) Recent burials in Atherstone Cemetery

Josephine Susan Mary Clamp	B148	New triple plot
Stuart Neil Pratt	E1567	Re-open for ashes

11	<p>CONTRACT MATTERS</p> <p>a) Play areas – monthly inspection reports. Playground Inspection Reports dated 5/10/09, 6/10/09, 19/10/09 and 20/10/09 had been circulated. The clerk had also carried out a site inspection and the main problems were:</p> <p>1) Litter and Graffiti: It was agreed to instruct a one off litter pick at both play areas and to obtain a quotation from NWBC for a regular weekly collection.</p> <p>2) Welding Westwood Road: it was agreed that the clerk could have this work carried out as a matter of urgency (within permitted expenditure limit)</p> <p>3) Security issues ST Mary’s Rd Play Area: Cllr Wright reported that a meeting was to be held on Friday 20th November at 10 am to discuss plans with local residents for a neighbourhood watch scheme.</p> <p>4)Cllr Macchi asked if copies of the play area reports could be obtained for Royal Meadow Drive.</p>		
12.	<p>STAFFING MATTERS Christmas Opening Hours for Office: It was resolved to accept the clerks recommendations as follows:</p> <p>24th December close at 11.00am and re-open on January 4th at 9.30am.</p> <p>The clerks were to use three days annual leave and emergency telephone numbers were to be put in place as in previous years. Proposed Cllr Jarvis seconded Cllr Wright</p> <p>The meeting closed at 8.30pm</p>		

Signed

Chairman of Atherstone Town Council.