

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Town Council Chamber, North Street
DATE AND TIME	Wednesday 21 st October 2009 7.00pm
IN ATTENDANCE	Town Councillors: Hopkins, Vickers, Chambers, Clews, Wright, Shaw, Singh, M Davis, G Davis, Barker, Freer, Jarvis, Peat Public: Mrs Clay, Mrs Wrigley, Mr and Mrs Terry
APOLOGIES	Councillor Sweet, Macchi
CHAIR	Cllr Jarvis
CLERK	Mrs Sally Oldham

Item		Actions	Notes
1.	<p>APOLOGIES As listed above. It was resolved to accept the apologies as offered. Proposed Cllr Shaw, Seconded Cllr G Davis.</p>		
2.	<p>DECLARATIONS OF INTEREST To be taken as and when.</p>		
3.	<p>PUBLIC SESSION Mr Terry of Gypsy Lane Allotment spoke in response to a cultivation notice that had been issued. He felt that the notice was unfair and explained the work that had been carried out at the plot over recent months including ploughing and removal of debris. Cllr Hopkins suggested that the item on allotments could be moved forward on the agenda. Mrs Clay reported that the area to the rear of the tile shop in Long Street had now been cleared. Cllr Vickers reported that although there were more stalls at the market more foot fall was required.</p>		
8	<p>It was resolved to discuss agenda item 8 (Allotments – Clerks Report Item 5 only) at this point in the meeting. Proposed Cllr Shaw seconded Cllr M Davis</p> <p>The clerk explained the cultivation notice issued to Plot 31 at Gypsy Lane Allotments. Photographs of the plot were circulated at the meeting. A further site visit had taken place since the photographs were taken and the clerk reported a satisfactory cultivation inspection. It was resolved to withdraw the 28 day cultivation notice from Plot 31 at Gypsy Lane Allotments. Proposed Cllr M Davis seconded Cllr Freer Cllr Barker Abstained. Mr and Mrs Terry left the meeting.</p> <p style="text-align: center;">P68 10/09</p>		

4.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 9th September 2009 It was resolved to accept the minutes.</p> <p>Proposed Cllr G Davis Seconded Cllr Singh</p>		
5.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 9th September 2009</p> <p>There were no matters arising.</p>		
6.	<p>CORRESPONDENCE RECEIVED</p> <p>Item 5: Ash Plot complaint of damage to memorial. It was agreed that the clerk would investigate this further and report back to council.</p> <p>Item 6: Planning Training NWBC – 12TH and 17TH November. Councillors who wish to attend are to inform the clerk.</p> <p>E9: The clerk reported that the Festive Lights were being erected from 11th November onwards.</p> <p>E17: Gypsy Lane Allotment Group – it was agreed to put this matter on hold until the purchase of the land had been completed.</p> <p>E24: Adoption of Minerals and Waste Core. Cllr Barker asked the clerk to forward a copy to him.</p> <p>E25: Temporary CCTV coverage for St Mary's Rd play area. The response from Sgt Roger Fildes was noted. No further problems had been reported.</p> <p>E31: Funding Workshops – Cllr Shaw urged councillors to let the clerk know if they could attend this event.</p>		
7.	<p>PLANNING MATTERS</p> <p>a) Planning Lists – 37 to 41 inclusive</p> <p>b) Consultations</p> <p>1) PAP/2009/0374 82 South St Atherstone. Two storey side extension and new porch It was resolved that there was no objection to this application. Proposed Cllr Barker seconded Cllr Clews</p> <p style="text-align: center;">P69 10/09</p>		

2) PAP/2009/0380 Market Tavern, 21 Market St, Atherstone

Alterations to improve access for the disabled incorporating secured closure of existing front door, removal of internal lobby, re-opening of side entrance door, formation of new rear door. Conversion of store to disabled toilet, new internal ramp

and

3) PAP /2009/0381 Market Tavern, 21 Market St, Atherstone

Listed building consent for alterations to improve access for the disabled incorporating secured closure of existing front door, removal of internal lobby, re-opening of side entrance door, formation of new rear door. Conversion of store to disabled toilet, new internal ramp

Cllr Shaw declared an interest.

It was resolved that there was no objection to these applications.

Proposed Cllr Barker seconded Cllr Vickers

4) PAP /2009/0383 Kwik Fit, Milliners Court, Coleshill Road
Advertisement Consent for 2 signs for illuminated fascia badge sign and fascia sign

Cllr Jarvis declared an interest.

It was agreed to re-iterate the previous resolution of the Town Council and to request that the signage is not illuminated between the hours of 10pm and 8.00am.

5) PAP /2009/0440 Atherstone Station, Long Street, Atherstone

Listed Building Consent for demolition of station footbridge (as part of a wider scheme to create DDA compliant access to the station)

It was resolved to object to the removal of the foot bridge as it had not been clearly demonstrated that there was a risk to the structure. The footbridge is part of the heritage of Atherstone, it is consistent with the old station building and should be retained for the heritage of the Town and kept in Atherstone. In addition the footbridge provides essential means of crossing the tracks for example in the case of an emergency.

Proposed Cllr Barker seconded Cllr M Davis

6) PAP/2009/0448 54 Westwood Crescent, Atherstone
Construction of a garage with non habitable storage above.
It was resolved that there was no objection to this application.
Proposed Cllr M Davis seconded Cllr Barker

c) **Decisions**

REFERENCE No: PAP/2009/0365

Decision Date / Decision: 11-Sep-2009 **Granted**

Replace Corrugated Sheet Roof With A Tiled Roof On The Garage.
1 Witherley Road
Atherstone

REFERENCE No: PAP/2009/0334

Decision Date / Decision: 11-Sep-2009 **Listed Building Consent Granted**

Listed Building Consent For Installation Of Staircase From First To
Second Floor And Internal Works
23 Market Street
Atherstone

Cllr Shaw declared an interest in the above application.

REFERENCE No: PAP/2009/0320

Decision Date / Decision: 7-Sep-2009 **Granted**

Proposal: Single Storey Extension To Side And Rear
80 South Street
Atherstone

REFERENCE No: PAP/2009/0369

Decision Date / Decision: 17-Sep-2009 **Granted**

Part Change Of Use To Offices (Use Classes A2 & B1(A) Of The Use
Classes Order 1987 (As Amended))
157- 159 Atherstone Garage
Long Street
Atherstone

REFERENCE No: PAP/2009/0354

Decision Date / Decision: 14-Sep-2009 **Granted**

Replacement Of Shop Front And Redecoration To Frontage. Re-Roofing
And Render And Re-pointing
2A Church Street
Atherstone

REFERENCE No: PAP/2009/0339

Decision Date / Decision: 18-Sep-2009 **Granted**

Proposal: Erection Of Conservatory To The Rear.
1 Bath Road
Atherstone

	<p>REFERENCE No: PAP/2009/0345 Decision Date / Decision: 22-Sep-2009 Granted Proposal: Change Of Use Of Existing Industrial Unit To Display And Retail Caravans Avondale Carlyon Road Atherstone</p> <p>REFERENCE No: PAP/2009/0182 Decision Date / Decision: 23-Sep-2009 Granted Proposal: Erection Of A Two Storey Cottage Land Rear Of 73 Station Street Atherstone</p> <p>REFERENCE No: PAP/2009/0346 Decision Date / Decision: 24-Sep-2009 Granted Proposal: Advert Consent For New Illuminated Sign 112 Long Street Atherstone</p> <p>d) Conservation Areas and Listed Buildings None at time of compilation</p> <p>e) Other None at time of compilation</p> <p>f) Licensing Matters None at time of compilation</p>		
<p>8.</p>	<p>ALLOTMENTS a) Clerk's report</p> <p><u>A written report had been circulated to all councillors as follows:</u></p> <p><u>RENT (reminders issued - outstanding at 14th October)</u></p> <p>Merevale – Currently 7 unpaid plots Gypsy Lane – Currently 3 unpaid plots</p> <p><u>28 DAY CULTIVATION NOTICES ISSUED</u></p> <p>Gypsy Plots 31 and 6A (It was reported that cultivation had now commenced) Merevale 12A, 41, 4B, 27B, 55B</p> <p style="text-align: center;">P72 10/09</p>		

The clerk circulated a letter from the tenant of Merevale -Plot 55B.
It was resolved to support the actions of the clerk and for the clerk to continue to follow allotment procedures.

Proposed Cllr M Davis seconded Cllr Wright.

FINAL 28 DAY EVICTION NOTICES (For Non cultivation)

Two have been issued for plot 5C and 21A at Gypsy Lane. The plots will be re-let after 6th November.

WAITING LISTS

For Gypsy only – 6 people in parish
For Merevale only – 2 people in parish
On both waiting lists – 6 people in parish

Currently vacant plots were to be let as soon as possible.

Mr Gary Masters has taken Plot 3A Gypsy Lane.
Mr Lakin is to take Plot 5C at Gypsy Lane @ 6th November

The following items were also considered

1) and 2) Tenancy transfers of Merevale Plots 18 and 35.

It was resolved that the transfers take place as requested subject to the normal waiting list procedures.

Proposed Cllr M Davis seconded Cllr Barker.

3) Plot 21A Merevale.

It was resolved to inform the old tenant that he had 28 days to clear the plot of debris ready for cultivation. A new tenancy agreement would not be issued until satisfactory clearance had taken place.

Proposed Cllr M Davis seconded Cllr Barker

4) Merevale Car Park:

It was resolved to permit the Allotment Association to spread road scalplings onto car park area to improve the surface. The clerk had sourced a free supply of 20 tonne through WCC Highways Dept subject to the Allotment Association paying for the delivery cost and keeping the council informed.

Proposed Cllr Barker seconded Cllr Freer

5) Plot 31 Gypsy Lane

See earlier in the meeting after the public session.

The clerk requested advice on the number of plots permitted to be held by a tenant.

It was resolved that whilst there is a waiting list an individual should only be permitted a maximum of two plots.

<p>9</p>	<p>CEMETERY MATTERS</p> <p>a) Memorial Applications – the following applications had been approved.</p> <table border="0"> <tr> <td>1) B86</td> <td>James Wykes</td> <td>Headstone</td> </tr> <tr> <td>2) A383</td> <td>Barbara Joyce Blackburn</td> <td>Headstone</td> </tr> <tr> <td>3) E894</td> <td>Violet Mary Mills</td> <td>Add inscription</td> </tr> <tr> <td>4) E1529</td> <td>Florence Bonner</td> <td>Add inscription</td> </tr> <tr> <td>5) RC E838</td> <td>Michael Feely</td> <td>Headstone and kerbs</td> </tr> <tr> <td>6) E1162</td> <td>S Ford</td> <td>Headstone</td> </tr> <tr> <td>7) Baby Gr. 46</td> <td>Thomas George Woodward</td> <td>Headstone</td> </tr> <tr> <td>8) A379</td> <td>Sidney Gudger</td> <td>Headstone</td> </tr> </table> <p>There were no applications outstanding.</p> <p>b) Recent burials in Atherstone Cemetery</p> <table border="0"> <tr> <td>Baby Eva Meads</td> <td>No.48</td> <td>Baby grave</td> </tr> <tr> <td>George Edward Steele</td> <td>B146</td> <td>Pre-select triple plot</td> </tr> <tr> <td>Robert Wilson Nicholson</td> <td>A385</td> <td>New ash plot</td> </tr> <tr> <td>Ann Starkey</td> <td>A386</td> <td>New Ash Plot</td> </tr> <tr> <td>Peter Joseph William Simpson</td> <td>A390</td> <td>New Ash Plot</td> </tr> <tr> <td>Sheila Margaret Cox</td> <td>B57</td> <td>Re-open for ashes</td> </tr> </table> <p>The clerk reported that the work to the cemetery water supply was being started on 26th October.</p>	1) B86	James Wykes	Headstone	2) A383	Barbara Joyce Blackburn	Headstone	3) E894	Violet Mary Mills	Add inscription	4) E1529	Florence Bonner	Add inscription	5) RC E838	Michael Feely	Headstone and kerbs	6) E1162	S Ford	Headstone	7) Baby Gr. 46	Thomas George Woodward	Headstone	8) A379	Sidney Gudger	Headstone	Baby Eva Meads	No.48	Baby grave	George Edward Steele	B146	Pre-select triple plot	Robert Wilson Nicholson	A385	New ash plot	Ann Starkey	A386	New Ash Plot	Peter Joseph William Simpson	A390	New Ash Plot	Sheila Margaret Cox	B57	Re-open for ashes		
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<p>10</p>	<p>CONTRACT MATTERS</p> <p>a) Play areas – monthly inspection reports. Playground Inspection Reports dated 07.09.09 had been circulated.</p> <p>It was reported that the bolts from the supplier (for Westwood Rd) were not correct and the clerk was to rectify. The clerk would make a site visit to establish what welding was required as reported at Westwood Rd.</p> <p>St Mary’s Road: The mini roundabout stand had been replaced by HAGS, as part of the warranty.</p> <p>b) Town Council Dinner</p> <p>Speaker: There was still nothing to report at the moment.</p> <p>Choice of Menus: The menu (including beef) as presented by the clerk was accepted.</p> <p style="text-align: center;">P74 10/09</p>																																												

<p>11.</p>	<p>GYPSY LANE WASTE GROUND AND ALLOTMENTS - UPDATE Cllr Jarvis read out a copy of the email from Garner Canning confirming that Contracts had been exchanged and a completion date of 22nd October had been fixed. It was agreed that Cllr Wright could look at the pest control on the site once it was in the council's ownership.</p> <p>The meeting closed at 8.30pm</p>		

Signed

Chairman of Atherstone Town Council.