



Atherstone Town Council

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Email: clerk@atherstone-tc.gov.uk

Friday 12th June 2020

I hereby give notice of the Annual Meeting of Atherstone Town Council, to be held on Wednesday 17th June 2020 at 7.00 pm.

For the health and well-being of our community, due to the Covid-19 crisis, all Town Council meetings will be held remotely until further notice.

Atherstone Town Council will be using Zoom software to facilitate the holding of meetings. All meetings will be recorded using the Zoom software.

There will be a Public Session during the meeting for members of the public to raise issues for future consideration.

Should any member of the public wish to attend the meeting via Zoom, please email the Town Clerk: clerk@atherstone-tc.gov.uk before Midday 16th June 2020 to register.

AGENDA

1. APOLOGIES AND ACCEPTANCE OF REASON FOR ABSENCE
2. DECLARATIONS OF INTEREST, DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST, DECLARATIONS OF GIFTS AND HOSPITALITY.
3. PUBLIC SESSION (shall not exceed 30 minutes) Members of the public and Councillors' may speak in respect of business itemised on the agenda, or bring up items for future agenda

Café Culture – Market Square Discussion (see also Agenda Item 16)
4. REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS – as per written reports submitted
5. TO RECEIVE THE MINUTES OF THE ANNUAL TOWN COUNCIL MEETING OF 21st MAY 2020
6. MATTERS ARISING FROM MINUTES OF THE ANNUAL TOWN COUNCIL MEETING OF 21st MAY 2020
7. CASUAL VACANCY VOTE
8. INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE
9. CORRESPONDENCE RECEIVED
10. PLANNING MATTERS
11. ACCEPTANCE OF ANNUAL GOVERNANCE STATEMENT (SECTION 1 OF ANNUAL RETURN)
12. ACCEPTANCE OF STATEMENT OF ACCOUNTS (SECTION 2 OF ANNUAL RETURN)
13. ACCEPTANCE OF INTERNAL AUDIT AND REVIEW OF FINDINGS (SECTION 3 OF ANNUAL RETURN)
14. EFFECTIVENESS OF INTERNAL AUDIT
15. ACCEPTANCE OF COMPLETED ANNUAL RETURN

16. MARKET SQUARE – CAFÉ CULTURE

17. REPORTS

- a. Clerk's Report to approve actions taken since 21st May 2020 under delegated powers.
- b. Town Councillors Reports – as per written reports submitted
- c. Request for Dog Bin Warwick Drive – Cllr Singh
- d. Request to cut back hedge on Westwood Park - resident
- e. Arcade – (Action Plan 2020-21 Formulate Development Plan) - Cllr Bishop
- f. Town Centre Recovery Action Plan – Cllr D Clews

18. CEMETERY

- a. Recent Burials and Memorials
- b. Grass Cutting

19. ALLOTMENTS - Report

20. TEMPORARY RELOCATION OF BENCHES

21. ATHERSTONE COMMUNITY SUPPORT TEAM UPDATE

PRIVATE AND CONFIDENTIAL

22. CEMETERY

- a. Baby grave
- b. Ashes Scattering Memorial Wall

23. ACCOMMODATION

24. CCTV update report

25. QUOTATIONS

- a. Additional Cemetery maintenance work.
- b. Dog Bin for Westwood Park
- c. Fireproof Cupboard
- d. Project Manager Old Mortuary
- e. Training events for Clerks

Odette Ghent
Town Clerk



Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting