

Atherstone Town Council

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Email: clerk@atherstone-tc.gov.uk

Friday 12th March 2021

I hereby give notice of a Meeting of Atherstone Town Council, to be held on Wednesday 17th March 2021 at 7.00 pm.

For the health and well-being of our community, due to the Covid-19 crisis, all Town Council meetings will be held remotely until further notice.

Atherstone Town Council will be using Zoom software to facilitate the holding of meetings. All meetings will be recorded using the Zoom software.

There will be a Public Session during the meeting for members of the public to raise issues for future consideration.

Should any member of the public wish to attend the meeting via Zoom, please join using the Meeting ID and Passcode below, any problems using Zoom please email the Town Clerk: clerk@atherstone-tc.gov.uk before Midday on Wednesday 17th March 2021 to register or Call 07928 974576 or 07541 946062

Meeting ID: 847 6785 3058

Passcode: 475021

AGENDA

1. APOLOGIES AND ACCEPTANCE OF REASON FOR ABSENCE
2. DECLARATIONS OF INTEREST, DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST, DECLARATIONS OF GIFTS AND HOSPITALITY
3. PUBLIC SESSION (shall not exceed 30 minutes) Members of the public and Councilors' may speak in respect of business itemised on the agenda, or bring up items for future agenda
4. REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS – as per written reports submitted
5. TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 17th February 2021
6. MATTERS ARISING FROM MINUTES FROM THE TOWN COUNCIL MEETING 17th February 2021
7. TO RECEIVE THE MINUTES OF THE EGM 2nd March 2021
8. MATTERS ARISING FROM MINUTES FROM THE EGM of 2nd March 2021
9. INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE
10. CORRESPONDENCE RECEIVED (see lists)
11. PLANNING MATTERS (see lists)
 - a. PAP/2020/0651 - 84 Stafford Street
 - b. PAP/2021/0059 - 45 North Street
 - c. PAP/2020/0678 - 25a Sheepy Rd
 - d. Feedback from 2nd March 2021 Meeting with NWBC Planning Dept – Shop Fronts

12. MARKET SQUARE
 - a. Church uplighters
 - b. Market Square Booking Requests
 - i. Angel Ale House
 - ii. Dickens 2021
 - iii. Charity Beer Festival – Atherstone Partnership
 - iv. Morris Dancers – see E28
 - v. Hire of Gazebos – The Saddlery Craft Fayre
 - vi. Hire of Gazebos – Wine Bar – see E16
 - vii. Policy for hiring Pop ups
 - c. Associated Grant Requests – Acknowledged as below for consideration in May 2021
 - i. Charity Beer Festival – Atherstone Partnership
 - ii. Annual Insurance - Atherstone Partnership
13. OLD MORTUARY REBUILD PROJECT UPDATE
14. XMAS LIGHTS 2021
15. ATC POLICY DOCUMENTS – SET DATE FOR EGM
16. COUNCILLOR VACANCIES UPDATE
17. REPORTS
 - a. Clerk's Report
 - b. Deputy Clerk's Report
 - c. Finance (Clerk)
 - d. Town Councillors Reports – as per written reports submitted.
18. CEMETERY (Deputy Clerk)
 - a. Recent Burials and Memorials
 - b. Cemetery Administration Report
 - c. General Cemetery Report
19. ALLOTMENTS
 - a. Report for both sites (Deputy Clerk)
20. PLAY AREAS
 - a. Report for both sites (Deputy Clerk)
21. ARCADE (Clerk)
 - a. Arcade Availability and waiting list
 - b. Update from Working group (Cllr Bishop)
 - c. Arcade Fire Action Plan
 - d. Bin Store
22. ATHERSTONE COMMUNITY SUPPORT TEAM UPDATE
23. WILD FLOWERS PROJECT
24. ANNUAL DINNER 2020/DICKENS 2019/MAYOR'S CHARITY Confirmation of Funds Raised.
25. HONORARY CITIZEN 2021 – To receive nominations and award to be determined.
26. RUBY CHAMBERS SPORTS AWARD 2021 - To receive nominations and award to be determined.

Continued..

PRIVATE AND CONFIDENTIAL

27. QUOTATIONS

- a. Old Mortuary Structural Engineers
- b. Old Mortuary Pre-demolition asbestos Survey
- c. Fire Alarm Maintenance and Monitoring
- d. Sports Award Honours Board
- e. Cemetery Maintenance Gate – access to Old Allotment Gardens
- f. Bench & Shelter Maintenance

28. EMPLOYMENT

29. ALLOTMENT COMPLAINT (Deputy Clerk)

- a. Bonfires at Gypsy Lane Site
- b. Merevale Site complaint from tenant

30. CEMETERY (Deputy Clerk)

- a. Request for Ashes Scattering Area Memorial Wall plaque
- b. Report of concern Memorial in New Section
- c. Un-authorized Memorials update
- d. Cemetery Extension Project – Existing Grave Space Report

31. ARCADE

- a. Arcade leases
- b. Arcade rent
- c. Maintenance Schedule

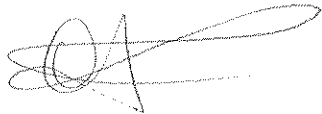
32. PHOTOCOPIER UPDATE

33. MEREVALE ALLOTMENT LEASE

34. CCTV

- a. UPGRADE UPDATE
- b. CCTV PARTNERSHIP next meeting 15.04.21
- c. CCTV Monitoring – see E48

**Odette Ghent
Town Clerk**



Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting