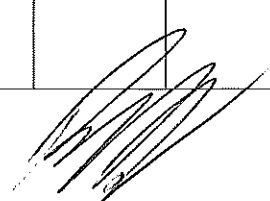


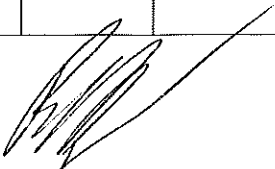
ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	Virtual Meeting held via ZOOM.
DATE AND TIME	Monday 26 th April 2021 7.00pm
IN ATTENDANCE	Town Councillors: D Clews, Gurney, Jarvis, Jordan, Bishop, Singh, Wright, Spencer, Chambers Police: None. Borough and County Councillors: Public: M Short, G Short, K Barnett, L Donnelley, S Wightman, S Johnson, G Chamberlain, The Stone Channel
APOLOGIES	Cllr Henney, Cllr T Clews
CHAIRMAN	Cllr Jarvis
CLERK	Clerk Odette Ghent also present Deputy Clerk Sally Oldham

Item		Action by	Notes
	The Chairman announced that the meeting is being recorded by the Town Council and Gary Chamberlain on behalf of The Stone Channel will be live streaming it to Social Media and anyone not wishing to be visible should either turn off their camera or adjust their background accordingly.		
1.	APOLOGIES AND ACCEPTANCE OF REASON OF ABSENCE Proposed Cllr Jarvis seconded Cllr Wright Cllr Gurney advised he would be leaving the meeting at 21:30 hours.		
2.	DECLARATIONS OF PECUNIARY INTERESTS, DECLARATIONS OF GIFTS AND HOSPITALITY Cllrs Jarvis declared an interest on all items relating to licencing and planning. Cllr D Clews declared an interest on all items relating to licencing and NHS and a non-pecuniary interest in Healthy Living Network It was agreed any others would be taken as and when.		
3.	VACANCY SOUTH WARD CO OPTION There were two applications for the position Laura Donnelley and Stacey Wightman, their applications had been circulated prior to the meeting. The candidates were put in the waiting room whilst the vote took place. Cllr Jarvis proposed Stacey Wightman seconded Cllr Jordan. P150 04/21		

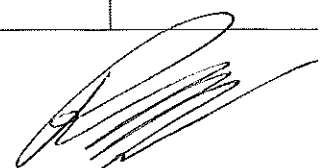


	<p>Cllr Jarvis thanked Laura Donnelley for applying and advised she re apply should further vacancies arise.</p>		
<p>4.</p>	<p>PUBLIC SESSION (maximum 30 minutes)</p> <p>Mr Short reported that the current use of the Market Square was great but asked ATC what are they doing about attracting more Market Traders as they are very sparse. Cllr Jarvis reported that efforts have been made to attract more traders.</p> <p>Mr Short reported he was puzzled about the Annual Parish meeting minutes of 17th February 2021 as the meeting was not correctly called. It was confirmed that as the meeting took place minutes must be taken and the meeting was called taking advice from WALC that was later corrected.</p> <p>Cllr Gurney reported that the Police had delivered letters to residents in South Street and Stafford Street informing them that parking on the footpaths is not allowed and that parking notices will be issued.</p>		
<p>5.</p>	<p>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS.</p> <p>POLICE REPORT – No statistics report this month due to an IT issue, but PC Lloyd Walton reported arrests have been made for assaults, Criminal Damage, Public Order offences and burglary.</p> <p>COUNTY AND BOROUGH COUNCILLORS</p> <p>Cllr D Clews reported she had recently attended the meeting on restarting the High St, it was a very good meeting, feedback was good, and support is still being offered to businesses. Cllr Singh also attended this meeting.</p> <p>Cllr Jarvis reported he has written to NWBC about re opening the Public Toilets which have been closed for 12 months they need to re-open as their closure is preventing some people from shopping in the Town.</p> <p>Cllr Chambers reported she had attended a meeting of NWBC Health and Well Bring Subgroup one of the items discussed was the WCC initiated Green Shoots Funding Opportunity that is still available.</p> <p>Cllr Wright confirmed that Atherstone Nub News incorrectly reported about the ceasing of Borough Care being handled by NWBC. (This has since been corrected) and he wanted to reassure the residents of Atherstone that this had not been done in private and NWBC took a long time debating this and have come to a good solution with a provider in Warwick, every client is being contacted about the changeover of the service.</p> <p>P151 04/21</p>		


6.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 17th March 2021</p> <p>It was resolved to approve the minutes proposed Cllr Wright seconded Cllr Singh</p>		
7.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING OF 17th March 2021</p> <p>P138 Item 12a Church Uplighters, Cllr Jordan asked if alternatives have been found for these. The Clerk confirmed she has asked the electrician to look into this.</p> <p>P142 Cllr Bishop asked if dates had been put against the Fire Risk Assessment, the clerk confirmed they hadn't as yet.</p>		
8.	<p>TO RECEIVE THE MINUTES OF THE EGM OF 8th April 2021</p> <p>It was resolved to approve the minutes proposed Cllr Wright seconded Cllr Singh</p>		
9.	<p>MATTERS ARISING FROM THE EGM OF 8th April 2021</p> <p>P147 Item 2 Cllr Bishop proposed a response was sent relating to the statement read out by Gary Chamberlain seconded Cllr Chambers. A vote was taken which was carried, the Chairman to respond.</p> <p>Cllr Singh asked about the Outside Food Company that had booked to go on the Market Square – the Deputy Clerk confirmed all the required paperwork had been received and that he was pitched up by the side of the Angel Pub but intends to go on the Market Square in future where he will be charged normal Market rent rate.</p>		
10.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>A list was circulated prior to the meeting. Approval requested for all cheques 109041-109063 It was resolved to approve the list proposed Cllr Jarvis seconded Cllr Wright a vote was taken, and all Councillors approved.</p> <p>Cheques over £500 listed below</p> <p>Wages £4,088.37 WCC £1,271.51 NWBC £90,000.00 BNP Paribas £541.20 Paul Parker £560 Perennial Landscapes £1,032.00 Servicom £760.20 WALC £1,181.00 Singing for breathing £1,135.00 Code 6 developments £6,384.00</p> <p>P152 04/21</p>		



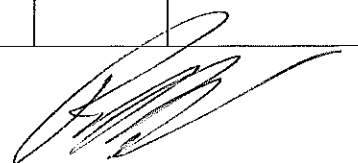
<p>11.</p>	<p>CORRESPONDENCE RECEIVED</p> <p>E16 – Cllr Bishop reminded Councillors about the North Warwickshire networking event on Zoom on 12th May 2021 this is a free session.</p> <p>E17 – Removal of phone boxes – Cllr Chambers proposed that ATC write to NWBC against the removal of the phone box in Lister Road as it would not comply with Ofcom guidance about distance to the next public phone box, serving deprived communities especially groups that do not have accessed to mobile phones, seconded Cllr Bishop.</p> <p>E30 – The government legislation to allow local authorities to hold virtual meetings ends on 6th May 2021 and it requires primary legislation to extend the date. ATC to reply to the Local Authority – remote meetings - call for evidence - consultation confirming they are in favour of virtual meetings until at least the autumn.</p>		
<p>12.</p>	<p>PLANNING MATTERS – Cllr Jarvis introduced the following planning applications but took no part in the discussions.</p> <p>a) Planning Lists – – 9,10,11,12,13,14 b) <u>Consultations</u></p> <p>PAP/2021/0172 2 Woodhayes Grange South Street. It was resolved there is NO OBJECTION as long as it is agreeable to the neighbours.</p> <p>PAP /2021/0136 37 Stratford Avenue Garage Extension to side. It was resolved there is NO OBJECTION as long as it is agreeable to the neighbours.</p> <p>PAP/2021/0120 67 Croft Road Two storey side extension. It was resolved there is NO OBJECTION as long as it is agreeable to the neighbours.</p> <p>PAP/2021/0102 15 Mill Race View Two Storey side extension and single storey rear extension. It was resolved there is NO OBJECTION as long as it is agreeable to the neighbours.</p> <p>PAP/2021/0105 41-43 Long Street Display of signage. It was resolved to OBJECT to this application due to the lack of consideration for conservation aspects in its current form.</p> <p>P153 04/21</p>		




	<p>PAP/2021/0090 Unit 17 Abeles Way Replacement comercial unit It was resolved there is NO OBJECTION to this application.</p> <p>PAP/2020/0430 14 Market St Change of use from retail (A1) to dog grooming salon (Sui Generis). Installation of new signage to exterior and new paint. NO COMMENT</p> <p>PAP/2020/0431 14 Market St Listed Building Consent for change of use from retail (A1) to dog grooming salon (Sui Generis). Installation of new signage to exterior and new paint NO COMMENT</p> <p>PAP/2021/0153 39 Church Walk Rear single storey extension It was resolved there is NO OBJECTION as long as it is agreeable to the neighbours.</p> <p>PAP/2021/0188 49 Friary Road Part two and Part single storey rear extension including modifications tp front elevation. It was resolved there is NO OBJECTION as long as it is agreeable to the neighbours.</p> <p>c) Decisions:- 9,10,11,12,13,14</p> <p>See attached weekly lists decisions highlighted.</p> <p>d) Other Planning Matters – None</p>		
13.	<p>MARKET SQUARE</p> <p>a. Market Square</p> <p>Booking Requests</p> <p>Sarah's Butty Van – more specific details required as the application is too vague. Cllr Jarvis proposed to return the application form requesting more details seconded Cllr Jordan.</p> <p>Thai take away have requested they extend their service to serve the Market Square, as they are not planning to operate on the Market Square they do not require permission from ATC.</p> <p>P154 04/21</p>	<p>SAO emailed 10.5.21</p> <p>SAO Notified 27.4.21</p>	

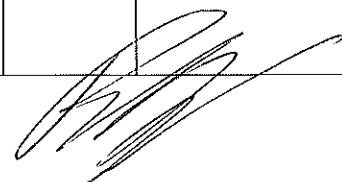



	<p>E53 Cllr Bishop referred to the complaint from a local business regarding anti social behaviour in the Market Square. The Police, Licencing and Environmental Health are aware of this situation, it was proposed by Cllr Chambers seconded Cllr D Clews that unless reports come from these organisations ATC cannot take any further action.</p>		
14.	<p>OLD MORTUARY REBUILD PROJECT</p> <p>Progress report 2 from the project manager was circulated prior to the meeting this was noted.</p>		
15.	<p>GOVERNMENT CONSULTATION ON REMOTE MEETINGS after 7th May 2021</p> <p>a. Date for Annual Parish meeting Wednesday 28th April 2021 b. Date for Annual Town Council meeting tbc c. Date for ATC Policy documents tbc d. Date for June 2021 meeting tbc</p>		
16.	<p>COUNCILLOR VACANCY UPDATE</p> <p>There are 4 vacancies.</p> <p>Central Ward – advised today that this will go to election 6th May 2021 Central Ward – going to election 6th May 2021 South Ward – Stacey Wightman was co-opted tonight by majority vote Central Ward – going to election 6th May 2021</p>		
17.	<p>ATHERSTONE IN BLOOM</p> <p>Cllr Spencer spoke about this idea which was inspired by the late Cllr Dawn Downes it was her aspiration to bring Britain in Bloom to Atherstone. In honor of the memory of Dawn Downes Cllr Spencer proposed ATC attempt to do their own version of an Atherstone in Bloom project and encouraging local businesses to sponsor hanging baskets and floral displays and to encourage building some community ties with volunteers.</p> <p>Cllr Jarvis reported that last year himself, and borough Cllrs Downes, Singh and Cllr N Dirveiks funded four new planters for the Market Square but due to Covid restrictions they have not yet been put in the Market Square, but they are due to be soon.</p> <p>Cllr Spencer to chair a working group.</p> <p>Cllr D Clews suggested also speaking to the users of the canal and include local volunteer organisations who may help out growing some plants.</p> <p>Cllr Jordan suggested speaking to WCC Lighting about putting them on the lamp posts.</p> <p>P155 04/21</p>	<p>Cllr Spencer " "</p>	



	<p>Cllr Chambers asked for verges to be considered for wildflowers and grants are available via Green Shoots funding as previously mentioned</p> <p>A memorial trophy was suggested with a competition for local businesses.</p>		
<p>18.</p>	<p>REPORTS</p> <p>a. Clerks Report</p> <p>A report was circulated prior to the meeting and noted.</p> <p>b. Deputy Clerk Report</p> <p>A report was circulated prior to the meeting and noted.</p> <p>c. Finance</p> <p>These were noted</p> <p>d. Town Councillors Reports</p> <p>Cllr Bishop reported back from a Q&A session with GFS that Atherstone GFS are very highly regarded by the CEO of the GFS and they are held up as a strong example to other GFS around the country.</p> <p>She advised them that they can access funding through the ATC grant scheme. Cllr Jarvis confirmed that himself and Cllr Singh have contributed to the local GFS through their borough grant scheme in recognition of the good work they do.</p>		
<p>19.</p>	<p>CEMETERY MATTERS</p> <p>a) <u>Recent Burials</u></p> <p>Joyce Doreen Riley A418 - Re open for ashes Brenda Goodridge A517 – New ash plot Baby Alice Matei A233 – Baby ashes Doreen May Chadwick A349 – out of parish ashes Violet Marjorie White E934 – Re open for ashes Muriel Hudson A158 – Re open for ashes</p> <p>b) <u>Memorials</u></p> <p>Violet White E934 add inscription – retrospective approval. Ella Dancer A38 add inscription Joyce Doreen Riley A418 add inscription Frederick Baddeley A415 Headstone Evelyn May Garratt E1545 add inscription Alfred Lawrence Garratt B268 Headstone and kerbs Joyce Elliott A189 add inscription Brendan Duignan RCE1142 Headstone and kerbs</p> <p>P156 04/21</p>		

	<p>c) Cemetery Administration report. – this was noted</p> <p>d) General Cemetery Report</p> <p>New fees came into effect from 1st April 2021.</p>		
20.	<p>ALLOTMENTS</p> <p>An allotment report was circulated prior to the meeting and noted.</p> <p>Cultivation inspections have recently been carried out by the Deputy Clerk and Cllr T Clews and cultivation letters to be sent accordingly, in general both sites were very well worked.</p> <p>The allotment judging will take place Tuesday 13th July 2021 6-8pm</p>	Sent 4.5.21	
21.	<p>PLAY AREAS</p> <p>a. Westwood Road</p> <p>There has been a spate of recent bin fires. Cllr D Clews requested ATC to write to CCTV advising that are very disappointed to have not had any response to the 2nd incident of antisocial behaviour at Westwood Park and also that the CCTV response to the first incident was unable to gain evidence to assist with identifying the culprits. Cllr Jarvis reported one of the benches has sharp edges on.</p> <p>b. St Marys Road play area.</p> <p>Reports for both sites were circulated prior to the meeting and noted with no outstanding issues.</p>	SAO Sent 27.4.21 SAO To do	
	Cllr Singh left the meeting at 20:50 hours.		
22.	<p>ARCADE</p> <p>a. Update from Working group</p> <p>There has not been a meeting since the last meeting.</p> <p>b. Arcade Fire Action Plan – in hand</p> <p>c. Unit 7 Community Supermarket</p> <p>An application from Edible links has been made for a Community Supermarket to be held in unit 7, Cllr Jarvis proposed this application is accepted seconded by Cllr Jordan. Cllr Chambers aired a concern about their restrictive policy of only the applicant being allowed to collect from their unit.</p> <p>d. Expression of interest for upstairs of the Arcade.</p> <p>Applicants will be invited to view the upstairs as the next stage.</p> <p>P157 04/21</p>		



23.	<p>ATHERSTONE COMMUNITY SUPPORT TEAM REVIEW</p> <p>The support group is up and running again as required. Once social distancing rules allow ATC will arrange a Thank ~You get together for all the volunteers.</p> <p>Cllr Chambers mentions the forthcoming Volunteers week organized by Lori Harvey of WCC</p>		
	<p>PRIVATE AND CONFIDENTIAL</p> <p>Atherstone Town Council recognises that the reasons for exemptions as laid out under section 100A of the Local Government Act 1972 apply to principal councils only but are making use of them as good practice guidance and in accordance with their Standing Orders.</p> <p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted as below.</p> <ul style="list-style-type: none"> • Accommodation, services or financial assistance provided by the Council to an individual. • Details of the terms of contracts for the acquisition or disposal of Property, or for the supply of goods and service. • Employment matters. • Advice received, information obtained or action to be taken in connection with any legal proceedings involving the Council. <p>It is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraph 5 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded, and they are instructed to withdraw.</p> <p>Proposed Cllr Jarvis seconded Cllr Jordan</p>		
24.	<p>QUOTATIONS</p> <p>The quotation for electrical work required at the Arcade for the faulty light in the kitchen and the hot water emersion heater replacement. Also ceiling light in Unit 7 was approved proposed Cllr Jarvis seconded Cllr Wright.</p> <p>Cllr D Clews declared a non-pecuniary interest and did not take part in the vote.</p>		
25.	<p>ARCADE</p> <p>a. Arcade leases</p> <p>All units downstairs are now fully let, the unit at the front of the Arcade upstairs is still empty awaiting confirmation from Atherstone Partnership, the Clerk will enquire if they still want this unit.</p> <p>P158 04/21</p>		

	<p>b. Maintenance Schedule – this is in hand and quotes being sought.</p> <p>c. Unit 6 signage</p> <p>A complaint has been made about the shop signage, photos were circulated prior to the meeting. Cllr Wright proposed we send a strongly worded letter asking tenant to remove this with immediate effect, seconded Cllr Jarvis</p>		
	<p>Cllr Gurney left the meeting at 9:30pm</p>		
26.	<p>PHOTOCOPIER In hand with our solicitor, Cllr Jarvis asked this to be removed from the Agenda.</p>		
27.	<p>MEREVALE ALLOTMENT LEASE This is in hand with our Solicitor.</p>		
28.	<p>CCTV</p> <p>a. Upgrade update – this is due to be complete soon.</p> <p>b. CCTV Partnership – the next meeting is 4th May 2021</p> <p>c. CCTV Monitoring – meetings are being held to discuss this.</p>		
	<p>The meeting closed at 9:45pm the next ATC full meeting is 28th May 2021</p>		

Signed  Chairman of Atherstone Town Council

P159 04/21