



Atherstone Town Council

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Friday 11th June 2021

I hereby give notice to the Full Council Meeting of Atherstone Town Council, to be held on Wednesday 16th June 2021 at 7.00 pm at the Mancetter Memorial Hall, Old Farm Road, Mancetter, Atherstone CV9 1QN

AGENDA

1. APOLOGIES AND ACCEPTANCE OF REASON FOR ABSENCE
2. DECLARATIONS OF INTEREST, DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST, DECLARATIONS OF GIFTS AND HOSPITALITY
3. **PUBLIC SESSION** (shall not exceed 30 minutes) Members of the public and Councillors' may speak in respect of business itemised on the agenda, or bring up items for future agenda. Subject to standing orders 3(f) a member of the public shall not speak for more than 3 minutes.
4. REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS – as per written reports submitted
5. TO RECEIVE THE MINUTES OF THE ANNUAL TOWN COUNCIL MEETING OF 28th May 2021
6. MATTERS ARISING FROM MINUTES FROM THE ANNUAL TOWN COUNCIL MEETING 28th May 2021
7. TO RECEIVE THE MINUTES OF EGM OF 11th JUNE 2021
8. MATTERS ARISING FROM MINUTES OF THE EGM of 11th JUNE 2021
9. INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE
10. ACCEPTANCE OF ANNUAL GOVERNANCE STATEMENT (SECTION 1 OF ANNUAL RETURN)
11. ACCEPTANCE OF STATEMENT OF ACCOUNTS (SECTION 2 OF ANNUAL RETURN)
12. ACCEPTANCE OF INTERNAL AUDIT AND REVIEW OF FINDINGS (SECTION 3 OF ANNUAL RETURN)
13. EFFECTIVENESS OF INTERNAL AUDIT
14. ACCEPTANCE OF COMPLETED ANNUAL RETURN
15. PLANNING MATTERS (see lists)
16. CORRESPONDENCE RECEIVED (see lists)
17. PLAY AREAS/ OPEN AREAS
 - a. Report for both sites (Deputy Clerk)
 - b. Westwood Park – rubbish in fenced off area
 - c. Dog bin request Sheepy Rd

18. MARKET SQUARE – Feedback from Creative Giants Working Group (9.6.21)
19. ATHERSTONE COMMUNITY SUPPORT TEAM – Thankyou event.
20. OLD MORTUARY REBUILD PROJECT UPDATE
21. REPORTS
 - a. Clerk's Report
 - b. Deputy Clerk's Report
 - c. Finance (Clerk)
 - d. Town Councillors Reports – as per written reports submitted.
22. CEMETERY (Deputy Clerk)
 - a. Recent Burials and Memorials
 - b. Cemetery Administration Report
 - c. General Cemetery Report
23. ALLOTMENTS
 - a. Report for both sites (Deputy Clerk)
24. ARCADE (Clerk)
 - a. Update from Working group (Cllr Bishop)
 - b. Arcade Fire Action Plan – nothing to report
 - c. Unit 1 windows

PRIVATE AND CONFIDENTIAL

25. QUOTATIONS
 - a. Office phone line renewal
 - b. Leek Wootten link
 - c. WM Briers cemetery bins
 - d. Arcade asbestos
 - e. Arcade legionella
 - f. Damaged Memorial – Old Section
 - g. Broxap Bin – supply of (Westwood Park)
 - h. Broxap Bin – installation of (Westwood Park)
 - i. Broxap Bin – re-set (St Mary's Play Area)
 - j. Weather Station (St Mary's Play Area)
 - k. Welding (St Mary's Play Area)
26. ARCADE
 - a. Arcade leases/upstairs front office.
27. CCTV
28. EMPLOYMENT Arcade Caretaker



Odette Ghent
Town Clerk

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.