

ATHERSTONE TOWN COUNCIL

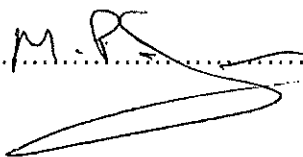
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DOCUMENT	<b>MINUTES OF THE EXTRAORDINARY GENERAL MEETING</b>
VENUE	<b>ATHERSTONE SPORTS CLUB, RATCLIFFE ROAD, ATHERSTONE, CV9 1LX</b>
DATE AND TIME	Monday 16th August 2021 7.00pm
IN ATTENDANCE	Town Councillors: D Wright, P Gurney, Jarvis, D Clews, Chambers, Bishop, Pickard, Jordan, Wightman, Spencer, Henney. Police: None Borough and County Councillors: None Public: Martin Short
APOLOGIES	Councillors: Singh, C Gurney, Barnett, T Clews
CHAIRMAN	Cllr Mark Jordan
CLERK	Deputy Clerk Sally Oldham

Item		Actions	Notes
1.	<b>APOLOGIES AND ACCEPTANCE OF REASON OF ABSENCE</b> Noted.		
2.	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY.</b> It was agreed that these would be taken as and when.		
3.	<b>PUBLIC SESSION</b> Mr Short had nothing to report and left the meeting.		
	<b>PRIVATE &amp; CONFIDENTIAL</b> It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted: 1. Employees, former employees and prospective employees, for example the salary of Clerk and Conditions and Terms of Employment. 2. Negotiations in labour relations. 3. Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services. It is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded, and they are instructed to withdraw.  <b>Proposed Cllr Wright seconded Cllr Jarvis</b>  P38 08/21		

M P J

4.	<p><b>EMPLOYMENT MATTERS</b></p> <p>There was a discussion regarding the short - term impact on the Council of the Clerk being absent on sick leave. It was noted that the Clerk was due to commence a phased return to work in the next few days.</p> <p>The Deputy Clerk outlined the current position and prioritising of the workload that has already taken place.</p> <p>It was also noted that the Council needed a contingency plan for such a situation in the longer term. It was also agreed to establish a checklist of essential information, access and passwords to be held by the Chair of Council as well as the Clerks.</p> <p><b>It was resolved that following on from a previous resolution (July 21<sup>st</sup> 2021) the Employment Committee is to have delegated authority outside a Full Council meeting to seek HR advice when necessary and initiate any emergency staffing /locum clerk cover required in the event of the sickness or absence of either Clerk. Actions taken are to be reported to the first available Full Council Meeting. Cllr Chambers is to be added to the Employment Committee.</b></p> <p>Proposed Cllr D Clews seconded Cllr Jordan.</p>		
	<p><b>The meeting closed at 8:30pm the next meeting 18<sup>th</sup> August 2021</b></p>		

Signed ..  ..... Chairman of Atherstone Town Council