

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	North Warwickshire Borough Council, Council House, South Street, Atherstone, Warwickshire, CV9 1DE
DATE AND TIME	Wednesday 18th August 2021 7.00pm
IN ATTENDANCE	Town Councillors: Singh, P Gurney, Jarvis, T Clews, Jordan, Wright, C Clews, Chambers, Bishop, Wightman. Police: None Borough and County Councillors: County Cllr Mejar Singh Public: Martin Short, Martin Shaw, Ken Manger Press: Elle Morgan of Nub News
APOLOGIES	Councillors: Pickard, Henney, Barnett, C Gurney and Spencer
CHAIRMAN	Cllr Mark Jordan
CLERK	Deputy Clerk Mrs Sally Oldham

Item		Actions	Notes
	Cllr Jordan confirmed the meeting was being recorded by Atherstone Town Council.		
1.	APOLOGIES AND ACCEPTANCE OF REASON OF ABSENCE To include Correspondence Item E37 Cllr Pickard Request for Leave of Absence. Noted. It was also noted that the request from Councillor Pickard had been withdrawn.		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. Cllr Jarvis and Cllr T Clews declared an interest in Planning items. It was agreed that any others would be taken as and when.		
3.	PUBLIC SESSION (maximum 30 minutes) Martin Shaw asked how long the beer tent would be on the Market Square and who pays for the electricity being used. Mr Shaw also noted there were some advertising items on the bollards and a second tent adjacent to the Angel Ale House. It was responded that the café culture idea had been agreed indefinitely by the Town Council and those using the electricity had to confirm items in use were PAT tested as part of their booking. P40 08/21		

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	<p>Cllr Singh said that he had also had several comments and maybe it was time to re-consider the café culture initiative now that the requirement for table service had lapsed.</p> <p>Cllr Jarvis said the electricity supply was un-metered and paid by NWBC. Cllr Jarvis said it might be time to re-consider adopting the WCC protocols for trading as used elsewhere in Town.</p> <p>Cllr Chambers said that whilst any issues needed addressing it would be regrettable to dampen the café culture idea. Cllr Wright agreed and reminded everyone there are three public houses using the Market Square and it was good to see the square being used.</p> <p>It was agreed to review the café culture policy at a future meeting.</p> <p>Mr Manger introduced himself as Chair of the Platinum Jubilee event for June 2022. He asked if Atherstone Town Council would consider being principal sponsors @15K.</p> <p>It was agreed that Mr Manger should put in preliminary grant application as soon as possible.</p> <p>Mr Short commented that the present venue was much better for hearing those who were speaking.</p>		
4.	<p>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS as per written reports.</p> <p><u>Police reports</u> The following figures had been reported for the last month and these were noted. 11 Anti-Social Behaviour incidents 16 Concern Incidents 16 Domestic related 18 Suspicious Incidents 3 Thefts from the Town 2 Road related Incidents 2 Breaches of Covid 1 Burglary 3 Road Traffic Collisions 3 Damage to property.</p> <p><u>County Councillor Report</u></p> <p>Cllr Jarvis thanked Cllr Singh for the regular WCC updates and communications he was sending to the Town Council and especially for reporting where the WCC funding was being allocated.</p> <p><u>NWBC Councillor Reports</u> None.</p> <p>P41 08/21</p>		

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5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 21st July 2021</p> <p>It was resolved to approve the minutes proposed Cllr T Clews seconded Cllr Singh</p>		
6.	<p>MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING 21st July 2021.</p> <p>P30: 07/21 – Parking. Cllr Bishop asked if Atherstone Town Council had responded to the consultation. It was confirmed there was no plan to respond in that way but that individual Councillors could respond. Cllr Chambers said a 2017 report had said there was ample parking. Cllr Wright responded about the proposed reasons for introducing car parking charges which were about traffic management and access of blue light services not to pay for Civil Parking Enforcement. It was also a borough wide consultation – not just Atherstone.</p> <p>P30: 07/21 – Mr Mann correspondence about bollard near Library. Cllr Singh reported that he had established it would cost £200 to move a bollard and £300 to install a new one. It was noted that double yellow lines would address the problem in conjunction with a future Civil Parking Enforcement. As it was not an item on the agenda it was agreed to bring this back to a future meeting to see if Atherstone Town Council would fund the bollards and advise Mr Mann.</p> <p>P35: 07/21- Item 17 Arcade. Cllr Bishop asked why the quotes had been delayed pending a valuation of the Arcade and Cllr Bishop offered to assist the Clerk on her return to follow up on the valuation.</p> <p>P22: Gazebo storage. Cllr D Clews asked to bring this item back for further discussion.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>Ratification of cheques 109136-109138 Approval for all new cheques 109139- 109157 Cllr Singh declared an interest in cheque 109148</p> <p>It was resolved to approve the list proposed Cllr Jarvis seconded by Cllr Wright</p> <p>Cllr Singh left the meeting at 7.55pm</p> <p>P42 08/21</p>		

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	<p>Cheques over £500 listed below</p> <p>Lloyd Walton £774.19 Wages £3,896.09 BNP Paribas £541.20 WCC £1,214.85 NWBC £12,385.28 Perennial Landscapes £2,088.00 Turnock £3,216.00 Angela Spencer £600.00</p>		
8.	<p>PLANNING</p> <p>Planning Lists – 27,28,29,30,31,32</p> <p>Consultations</p> <p>PAP/2021/0410 QE School Out of time</p> <p>PAP/2021/0421 51 Witherley Road Out of time</p> <p>PAP/2021/0437 14 Holte Road It was agreed there is no objection if the tree to be removed is replaced by a suitable native tree.</p> <p>PAP/2021/0449 1 Oakfield Gardens It was agreed there is no objection if agreeable to the neighbours.</p> <p>PAP/2021/0451 42 Long Street It was agreed there is no objection if agreeable to the neighbours.</p> <p>PAP/2021/0459 Partnership Centre It was agreed to object due to a lack of parking provision.</p> <p>Decisions:-</p> <p>See attached weekly lists decisions highlighted 27,28,29,30,31,32</p> <p>Other Planning Matters – nothing to report.</p> <p>P43 08/21</p>		

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9.	<p>CORRESPONDENCE RECEIVED</p> <p>E22 Draft Minutes query from June 11th 2021 EGM. Cllr Bishop noted the draft minutes were now going onto the website as requested but there was still the matter of the recorded vote not being in the 11.6.21 minutes. It was noted the only option is to rescind the decision to approve the minutes. No further action agreed.</p> <p>E53 Atherstone Partnership Event Insurance. It was noted this was still awaited - having been chased by the Deputy Clerk.</p> <p>E55 NWAC AGM 1st September 2021. Cllr Wright attending.</p> <p>E56 First Responders Arcade enquiry. This was to be discussed later at Agenda Item 12.</p> <p>E63 Correspondence from Carol Evans to Cllr Ray Jarvis. Cllr Jarvis was not happy to receive such an unfounded message. This was noted.</p>																				
10.	<p>WRITTEN REPORTS</p> <p>a. Town Clerk's Report. This was noted.</p> <p>b. Deputy Clerk's Report. It was agreed to begin preparations for Honorary Citizen 2022, Dickens 2021 and the Annual Dinner 2022.</p> <p>c. Finance (Town Clerk) Nothing to report.</p> <p>d. Town Councillors Reports. Written reports were submitted and noted by Cllrs Jordan, C Gurney and Bishop. Cllr Spencer had reported the Special Event planned at the Saddlery Saturday 21st August 2021.</p> <p>e. Cemetery Reports (Deputy Clerk)</p> <p>The General Cemetery Report and Cemetery Admin Report were noted.</p> <p>Recent Burials in Atherstone Cemetery</p> <table border="0"> <tr> <td>Jean Cook</td> <td>B104 Re open to double depth</td> </tr> <tr> <td>Thomas George Kennell</td> <td>A536 Pre select ash plot</td> </tr> <tr> <td>Brenda May Kennell</td> <td>A536 Pre select ash plot</td> </tr> <tr> <td>John Patrick Lane</td> <td>E684 Re-open single out of parish</td> </tr> <tr> <td>Donald Durno</td> <td>A542 New ash Plot</td> </tr> <tr> <td>Margaret Smith</td> <td>A222 Re open ash plot</td> </tr> <tr> <td>Leslie White</td> <td>A541 New ash Plot</td> </tr> <tr> <td>Marion White</td> <td>A541 New ash plot</td> </tr> <tr> <td>Joanne Gail Skelcher</td> <td>RCE833 Open for ashes</td> </tr> </table> <p>P44 08/21</p>	Jean Cook	B104 Re open to double depth	Thomas George Kennell	A536 Pre select ash plot	Brenda May Kennell	A536 Pre select ash plot	John Patrick Lane	E684 Re-open single out of parish	Donald Durno	A542 New ash Plot	Margaret Smith	A222 Re open ash plot	Leslie White	A541 New ash Plot	Marion White	A541 New ash plot	Joanne Gail Skelcher	RCE833 Open for ashes		
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	<p>PRIVATE & CONFIDENTIAL</p> <p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted being.</p> <p>P45 08/21</p>																		

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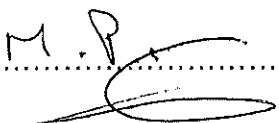


	<p>1. Employees, former employees and prospective employees, for example the salary of Clerk and Conditions and Terms of Employment.</p> <p>2. Accommodation, services or financial assistance provided by the Council to an individual.</p> <p>3. Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services.</p> <p>It is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded, and they are instructed to withdraw.</p> <p>Proposed Cllr Jarvis seconded Cllr Wright</p>		
11.	<p>QUOTATIONS</p> <p>a. Weather Station replacement (St Mary's Play Area) It was resolved to approve the quotation. Proposed Cllr Jarvis seconded Cllr Bishop</p> <p>b. Old Mortuary Mechanical and Electrical Consultants. It was resolved to approve the recommended supplier. Proposed Cllr Jarvis seconded Cllr T Clews. The Deputy Clerk would get an update on the next steps now that all planning approvals were in place.</p> <p>c. EPC Certificates It was resolved that Cllr Wightman would investigate additional quotes and the cheapest option would then be actioned by the Clerk. Proposed Cllr Jarvis seconded Cllr T Clews</p> <p>d. Merevale Allotment pathways grass cutting Nothing further to report. It was difficult to find people to cut the grass paths due to the new boulders in place. If a competitive quote is obtained it would be actioned.</p>		
12.	<p>ARCADE</p> <p>a. Correspondence Item E24. The Clerk has this in hand and is chasing the old tenant to repay the debt.</p> <p>b. Dispute in Arcade – 26.7.21 and 29.7.21 This was discussed and authority was delegated to the Clerk to action if there was a repeat incident.</p> <p>From correspondence earlier items E64 / E56 and E74 were discussed.</p> <p>P46 08/21</p>		

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	<p>It was resolved to offer the vacant old dance studio unit to SAS Security and to write a letter to all those who had expressed an interest in upstairs space a letter explaining the present situation, (the letter to be drafted by Cllr Bishop and circulated to all Councillors prior to issuing). Proposed Cllr T Clews seconded Cllr Wright</p> <p>It was clarified that the valuation of the arcade is a top priority and it was agreed Cllr Bishop is to assist.</p>		
13.	<p>CCTV</p> <p>Airwaves Radio request for permission – deferred from 21.7.21. The Clerk is asked to investigate this and inform the Council what is happening with this item.</p> <p>Townwatch Radio – correspondence from Angela Coates. It was agreed to put this to the CCTV Working Group.</p>		
	<p>The meeting closed at 9:25pm the next meeting 16th September 2021</p>		

Signed  Chairman of Atherstone Town Council