

ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	North Warwickshire Borough Council, Council House, South Street, Atherstone, Warwickshire, CV9 1DE
DATE AND TIME	<b>Wednesday 19<sup>th</sup> January 2022 7.00pm</b>
IN ATTENDANCE	Town Councillors: Wright, C Gurney Jarvis, D Clews, T Clews, Chambers, Barnett, Wightman, Henney, Singh, Spencer, P Gurney, Bishop Police: PC Lloyd Walton Borough and County Councillors: None Public: G Chamberlain, M Short, C Evans, Rob & Janeen Barnard Press: None
APOLOGIES	Councillors: Jordan,
CHAIRMAN	Cllr Singh
CLERK	Odette Ghent Town Clerk

Item		Actions	Notes
1.	<b>APOLOGIES AND ACCEPTANCE OF REASON OF ABSENCE</b>  These were noted.		
2.	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY.</b>  Cllrs Jarvis and T Clews declared an interest in Planning items.  It was agreed that any others would be taken as and when.		
	Gary Chamberlain announced following requests from members of the public, the meeting was being recorded on behalf of the Stone Channel, voice only no video.		
3.	<b>PUBLIC SESSION (maximum 30 minutes)</b>  Rob & Janeen Barnard asked on behalf of the Ball Game that if the Town Council would support the 2022 Ball Game by funding the road closures.  Carol Evans on behalf of the Dickens Committee confirmed her attendance to answer any questions regarding the Dickens event fireworks.  Mr Short congratulated the Town Council on their decision to sell the Old Mortuary.  P85 01/22		

*Morgan* *SA*

4. **REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS as per written reports.**

**Police reports**

**Arrests (12 total)**

X3 Assaults  
X2 Damage  
X1 Drugs  
X1 Possession offensive weapon  
X1 Breach of court Order  
X2 Drink Drive  
X1 Drunk and Disorderly  
X1 Aggravated burglary

**Incidents**

X5 Vehicle related incidents  
X8 Suspicious incidents  
X9 Road Traffic Collisions  
X3 Road related  
X1 Fire/Arson  
X20 Concerns for welfare  
X5 Burglaries  
X15 ASB  
X1 Damage to property  
X2 Domestic  
X2 Hate Crime Incidents  
X7 Shop Thefts  
X1 Vehicle Breakdown

The recent Criminal behaviour order has been breached and is being dealt with.

An increase in Catalytic Converter thefts, an initiative providing smart making for them is being done at Kwik Fit.

Two closure orders are being sought one for ASB, one for Drugs

**Boxing Club**

The club has been adopted by the Police as an official Boxing Club which is being held each Monday at the gym until the trainers licences are gained.

On 28<sup>th</sup> May 2022 the club is participating in the latest Godiva Battleground event.


**Operations**

The weekend of 29/30<sup>th</sup> January 2022 there will be a Hi Viz Patrol running in the Town, with possibly 4 officers patrolling who can be approached with any concerns.

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	<p>Cllr Wright confirmed he had a recent meeting with the PCC who is aware of the concerns regarding Police shortages, a meeting has been requested with the Chief Constable.</p> <p><b><u>County Councillor Report</u></b></p> <p>Cllr Singh forwarded County related information prior to the meeting. Road surfacing works are currently being carried out on North Street and Old Watling Street. Cllr Wright thanked Cllr Singh for the No HGV signs on Sheepy Road that seem to have stopped HGV's entering the Market Square.</p> <p><b><u>NWBC Councillor Reports</u></b></p> <p>Nothing to report</p>		
11.	<p><b>Correspondence re Ball Game funding.</b> It was proposed to bring this agenda item forward proposed Cllr T Clews seconded Cllr Henney.</p> <p>There was a discussion regarding the Town Council funding the road closures for the Ball game on 1<sup>st</sup> March 2022, this was approved proposed Cllr Wright seconded Cllr Henney. Subject to approval at the SAG meeting.</p>		
17.	<p><b>DICKENS FIREWORKS</b></p> <p>It was proposed to bring this agenda item forward proposed Cllr T Clews seconded Cllr Jarvis.</p> <p>The Clerk confirmed the latest email from Jubilee Fireworks confirms they view Atherstone Town Council as the '<u>client</u>' with assumed responsibility for payment, a copy of their Terms and Conditions were attached - which state that, if a <u>display is cancelled by the client</u> on the day, full payment is required. The Clerk confirmed the Terms and Conditions have not been previously received nor were enclosed with the invoice.</p> <p>The Town Council did not cancel the Fireworks this was done by the Dickens Committee due to adverse weather conditions.</p> <p>A suggestion from Jubilee Fireworks was to use the fireworks for the Queens Platinum Jubilee in June 2022, this was declined as during the summer evenings it would not get dark until late and children would have gone home.</p> <p>There was a discussion regarding this, and it was proposed by Cllr T Clews to reply to them regarding the position of the Town Council seconded Cllr Jarvis.</p> <p>P87 01/23</p> <p style="text-align: right;"><i>Morgan SA</i></p>		

5.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 8<sup>th</sup> December 2021</b></p> <p>It was resolved to approve the minutes proposed Cllr Wright seconded Cllr T Clews</p>		
6.	<p><b>MATTERS ARISING FROM THE TOWN COUNCIL MEETING OF 8<sup>th</sup> December 2021.</b></p> <p>Cllr Bishop asked for further clarification regarding the EPC for Unit 7.</p>		
7.	<p><b>TO RECEIVE THE MINUTES OF THE EGM OF 12<sup>th</sup> January 2022</b></p> <p>It was resolved to approve the minutes proposed Cllr Wright seconded Cllr Jarvis</p>		
8.	<p><b>MATTERS ARISING FROM THE EGM OF 12<sup>th</sup> January 2022</b></p> <p>Cllr Bishop asked if the Action Plan has been done, the Clerk confirmed this is in hand</p>		
9.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b></p> <p><b>The following cheques to be ratified 109236-109238</b></p> <p>Approval for all new cheques 109239 -109260</p> <p><b>It was resolved to approve the list proposed Cllr Wright seconded by Cllr Jarvis</b></p> <p><b>Cheques over £500 listed below</b></p> <p>Wages £3,825.22  WCC £1,227.46  BNP Paribas £541.20  Atherstone common rights £837.44  Djogs Ltd £834.00  NWBC £9,198.10  Servicom £747.00  Smithy Farm shop £6,679.00  Synetics £2,025.60</p>		
10.	<p><b>PLANNING</b>  <b>Planning Lists – 48, 49, 50, 51, 52</b></p> <p><b>a. Consultations</b>  <b>PAP/2021/0655</b> 17 Fielding Close  No objections if acceptable to neighbours</p> <p><b>P88 01/23</b></p>		

	<p><b>PAP/2021/0678</b> Arcade Atherstone Community Mural No objections</p> <p><b>PAP /2021/0155</b> - Re-Consultation Peel House, Witherley Road. No objections if acceptable to neighbours</p> <p><b>PAP/2021/0646</b> Works to trees in Conservation Area No objections if out of nesting season.</p> <p><b>b. Decisions: -</b> See attached weekly lists decisions highlighted 49,50,51,52</p> <p><b>Other Planning Matters – None</b></p>		
11.	<p><b>CORRESPONDENCE</b></p> <p>Cllr Bishop referred to E32 from WALC regarding DEFRA proposals relating to grave space. The Clerks will investigate.</p>		
12.	<p><b>MARKET SQUARE</b></p> <p>The Clerk confirmed there has been an increase in Market Square activity. Monthly Farmers Market starting Saturday 29<sup>th</sup> January 2022</p> <p>Project D and Urban Cheesecake – pop up monthly</p> <p>Food Traders during the evenings including Sweeneys Wood Fired Pizza, La Cucine Grill, Bad Boys Burgers, Plus enquiries from Makan Makan Malaysian and Piggin Yummy. Matts Best Before a previous Arcade tenant is planning to try a stall on the Friday Market.</p> <p>Cllr Singh asked if a Market Rent Review can be added to the next agenda</p>		
13.	<p><b>WCC ART CHALLENGE PROJECTS</b></p> <p>Nothing to report</p>		
14.	<p><b>WCC Councillors Grant Fund 2021/22 – Round 2 closes 23<sup>rd</sup> January 2022.</b></p> <p>Cllr Singh encouraged ATC to apply for this grant.</p> <p>There was a discussion about planting small trees in the four new planters in the Market Square (that were funded last year from a Borough council grant) Proposed Cllr Wright Seconded Cllr T Clews</p> <p>P89 01/22</p> <p><i>Mejor SA</i></p>		

15.	<p><b>CEMETERY EXTENSION – Pre - Planning Application.</b></p> <p>The landscape design for the cemetery extension has been completed by the consultant for submission to NWBC. It was resolved to progress this, proposed Cllr Jarvis seconded Cllr Spencer</p>		
16.	<p><b>CEMETERY FEES REVIEW (fees for April 2022 onwards)</b></p> <p>Discussed in P&amp;C</p>		
17.	<p><b>DICKENS FIREWORKS</b></p> <p>Discussed earlier in the meeting</p>		
18.	<p><b>WRITTEN REPORTS</b></p> <ul style="list-style-type: none"> <li>a. <b>Town Clerk’s Report</b> – this was noted</li> <li>b. <b>Deputy Clerk’s Report</b> - this was noted</li> <li>c. <b>Finance (Town Clerk)</b> this was noted.</li> <li>d. <b>Town Councillors Reports</b></li> </ul> <p>Cllr Jarvis reported Britannia Mill is up for sale again at auction on 2<sup>nd</sup> February</p> <ul style="list-style-type: none"> <li>e. <b>Cemetery Reports (Deputy Clerk)</b></li> </ul> <p>An email has been received from a member of the public commenting about their expectations of the ashes scattering area, the clerks will reply to them.</p> <p>A dead tree requires removal, the plaque underneath it will be stored, efforts are being made to contact the family.</p> <p>The conifer that had appeared within a grave has now been removed.</p> <p>Cllr Singh reported the noticeboard needs attention and the Cemetery Entrance sign needs replacing.</p> <p><b>Recent Burials in Atherstone Cemetery</b></p> <p>Kenneth George Clay B119 Preselect 1<sup>st</sup> Interment  Veronica June Clarke A406 Out of Parish Ashes  John Albert Fletcher RCE1063 Out of Parish 2<sup>nd</sup> Interment</p> <p>P90 01/22</p> <p style="text-align: right;"><i>Mejan S</i></p>		

	<p><b>Recent Memorials</b></p> <p>Ann McEwan A550 Headstone Lisa Mears A554 Headstone</p> <p><b>f. Allotment Report (Deputy Clerk)</b></p> <p>It was reported that the derelict allotment has now been cleared by the new tenant with the aid of a skip, a good job done.</p> <p>The allotment waiting lists have increased significantly with over thirty on one site. It was suggested that to allow new tenants to have an allotment until the list reduces any tenant that already has a plot will not be allowed a further one. This will be reviewed in 12 months. Proposed Cllr T Clews seconded Cllr Jarvis.</p> <p><b>g. Play Areas Report (Deputy Clerk) this was noted</b></p> <p>The zip wire has now been repaired and adjusted correctly at no cost to ATC, the invoice for the repair has been credited.</p> <p><b>h. Arcade report</b></p> <p>Discussed in P&amp;C</p> <p><b>i. Old Mortuary Rebuild Project Update</b></p> <p>This is in hand; estate agents have been contacted for a valuation and the Project Manager is aware.</p> <p><b>j. Arcade Working Group feedback.</b></p> <p>No update, once the Electrical Inspection report has been received a further meeting will be arranged.</p>		
	<p><b>PRIVATE &amp; CONFIDENTIAL</b></p> <p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted being.</p> <ol style="list-style-type: none"> <li>2. Accommodation, services or financial assistance provided by the Council to an individual.</li> <li>3. Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services.</li> </ol> <p>It is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded, and they are instructed to withdraw.</p> <p>Proposed Cllr Jarvis seconded Cllr T Clews</p> <p>P91 01/22</p> <p style="text-align: right;"><i>Mejar SJA</i></p>		
19.	<b>THE RUBY CHAMBERS SPORTS AWARD</b>		

	<p>There were four nominations after a discussion one individual was chosen. (Name kept confidential at this stage) the winner will be notified once preparations are in hand.</p> <p>Cllr Jarvis seconded Cllr Wright</p> <p>There will be a presentation in the meeting chamber presented by Cllr Chambers.</p> <p>Thanks was given to Gary Chamberlain of the Printing Shed for his help promoting this.</p>		
20.	<p><b>QUOTATIONS</b></p> <p>a. CEMETERY FLOODRISK ASSESSMENT The quotation from Brown Fisher was approved proposed Cllr Jarvis, seconded by Cllr Barnett.</p> <p>b. SPRINGER SEAT – St Mary's Play Area The quotation was approved proposed Cllr T Clews seconded Cllr Wright</p> <p>c. TOWN CENTRE FLOWERS 2022-2023 Two more quotes required.</p> <p>d. SPORTS AWARD HONOURS BOARD The quotation was approved proposed Cllr T Clews seconded Cllr Jarvis. This board along with the Honorary Citizen board to be fitted in the Arcade.</p> <p>e. CEMETERY EXTENSION GROUND INVESTIGATIONS Already approved above see 20a</p> <p>f. TREE WORK Awaiting further quotes.</p> <p>g. GRASSCUTTING Three contractors were contacted only Perennial Landscapes submitted a quote, this was approved proposed Cllr Jarvis seconded Cllr Henney.</p> <p>h. BALL GAME SHUTTERING This was approved proposed Cllr T Clews seconded Cllr Wright</p>		
21	<p><b>ACCOMODATION</b></p> <p><b>Clerks office</b></p> <p>Awaiting renewal of the lease for the office in NWBC Council House and confirmation of use of a dedicated booth in reception.</p> <p>P92 01/22</p> <p style="text-align: right;"><i>Meja S</i></p>		
22	<b>ARCADE</b>		



	<p>Unit 2 and 6 are vacant. Two applications have been received and both approved. GEC Heating proposed Cllr T Clews seconded Cllr Bishop Aesthetics and Skin Clinic proposed Cllr Wright seconded Cllr Bishop</p> <p><b>Arcade Caretaking</b> – the current arrangement is not working out an alternative is needed. Cllr Singh offered a temporary arrangement.</p>		
19.	<p><b>DICKENS FIREWORKS</b></p> <p>Discussed earlier</p>		
23.	<p><b>CCTV</b></p> <p>The next Partnership meeting is Thursday 10<sup>th</sup> March 2022</p>		
16.	<p><b>CEMETERY FEES REVIEW (fees for April 2022 onwards)</b></p> <p>It was resolved that from 1.4.22 to increase the 'In Parish' fees by 5% and 'Out of Parish' to be charged at treble. Proposed Cllr Barnett seconded Cllr Jarvis.</p>		
	<p><b>The meeting closed at 20:55 the next meeting is Wednesday 16<sup>th</sup> February 2022</b></p>		

Signed .....  ..... Chairman of Atherstone Town Council

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