

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE TOWN COUNCIL MEETING
VENUE	North Warwickshire Borough Council, Council House, South Street, Atherstone, Warwickshire, CV9 1DE
DATE AND TIME	Wednesday 16th February 2022 7.00pm
IN ATTENDANCE	Town Councillors: Wright, C Gurney, Jarvis, Chambers, Barnett, Wightman, Singh, P Gurney, Jordan. Police: PC Lloyd Walton, PC Shrimpton, PCSO Snape Borough and County Councillors: None Public: G Chamberlain, M Short, C Evans. Press: None
APOLOGIES	Councillors: D Clews, T Clews, Henney, Bishop and Spencer.
CHAIRMAN	Cllr Jordan
CLERK	Sally Oldham Deputy Town Clerk

Item		Actions	Notes
1.	APOLOGIES AND ACCEPTANCE OF REASON OF ABSENCE These were noted.		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed these would be taken as and when.		
3.	PUBLIC SESSION (maximum 30 minutes) Carol Evans reported that she had received an email regarding the Dickens Fireworks, and it was agreed this would be discussed under Agenda Item 12.		
4.	REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS as per written reports. <u>Police reports</u> PC Walton introduced the new PC Frankie Shrimpton and PCSO Molly Snape was also in attendance. It was reported that officers are currently on reactive policing for the next 3-6 months and the team is very short staffed. It was agreed the Clerk would circulate Sgt Pearsall and Inspector Wiggins email addresses to members so any concerns can be raised directly. P94 02/22		

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It was resolved to write to the Police and Crime Commissioner and Chief Constable to ask for an explanation as to why the local police team is so short staffed despite previous promises "of feet on the ground" Proposed Cllr Chambers seconded Cllr Jordan.

Cllr Wright reported that he too was trying to arrange a meeting with the Chief Constable.

It was reported that the Boxing Club expects their first young person to enter a competitive fight very soon. The Art project is also going well in conjunction with GCSE students from The Queen Elizabeth Academy.

Cllr Jarvis reported he had raised concerns regarding an individual outside TQEA School. The police were aware and PCSO Snape would follow up as well.

The following incidents were reported:

Violence-10

Suspicious Incidents-23

RTC-12

Domestics-15

Concerns-22

ASB-23

Damage-5

Theft-5

Mental Health-3

Burglary-1

County Councillor Report

Cllr Singh reported that he had walked around the town recently with a Locality officer and work was identified to 21 slabs along with gulley's and drains requiring attention. Some white lines are being re-painted. Also the footpaths on Long Street need cleaning so it was suggested that NWBC Streetscape are approached by the Town Council. Near to the Wheatsheaf there is no litter bin. Cllr Jordan said perhaps bins close together elsewhere in the Town could be moved. It was agreed this would be followed up by local NWBC Councillors who could address the bin issue through their funding if necessary.

NWBC Councillor Reports

None.

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5.	<p>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 19th January 2022</p> <p>It was resolved to approve the minutes subject to changing the date of the Jubilee to June 2022 proposed Cllr Jarvis seconded Cllr Wright</p>		
6.	<p>MATTERS ARISING FROM THE TOWN COUNCIL MEETING OF 19th January 2022.</p> <p>There were no matters arising.</p>		
7.	<p>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</p> <p>The following cheques to be ratified 109261-109266</p> <p>Approval for all new cheques 109267 -109284</p> <p>Cllr Singh declared an interest in cheque numbers 109266 and 109275.</p> <p>It was noted that there was an error in the list from 109268 onwards that required correction.</p> <p>Cllr Barnett asked what the Purple Guide payment was and the Clerk confirmed it was a subscription for the Home Office guide used for large events and in conjunction with the Market Square booking form.</p> <p>It was resolved to approve the list subject to Cllr Jarvis checking the revised list tomorrow. Proposed Cllr Wright seconded by Cllr Singh</p> <p>Cheques over £500 listed below</p> <p>Wages £3,825.42 WCC £1,227.46 BNP Paribas £541.20 Brown Fisher £2,700.00 Turnocks £7,629.60</p>		
8.	<p>PLANNING</p> <p>Cllrs Jarvis and Jordan declared an interest in planning.</p> <p>a) Planning Lists – 51, 52, 1, 2, 3 and 4.</p> <p>P96 02/22</p>		

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	<p>b) <u>Consultations</u></p> <p>PAP/2021/0688 Avondale Property Holdings Ltd Part demolition of office block serving Industrial unit and making good elevations with new cladding . Minor works to making good of car park</p> <p>No Comment</p> <p>PAP/2021/0689 Avondale Property Holdings Ltd Advertisement Consent for illuminated and non illuminated signs for Signage to buildings and separate totem pole signage along grass verge.</p> <p>No Comment.</p> <p>PAP/2022/0042 81, Witherley Road, Proposed residential development of two five bedroom detached dwellings and associated external works</p> <p>It was resolved to object on the grounds of over intensification with insufficient parking and associated highways issues. Proposed Cllr Barnett seconded Cllr Wright.</p> <p>c) Decisions:-</p> <p>See attached weekly lists decisions highlighted – 51, 52, 1, 2, 3 and 4.</p> <p>d) Other Planning Matters</p> <p>Email: Jeff Brown NWBC CTIL10954522/ TEF05262 HOLLY LANE INDUSTRIAL ESTATE. See drop-box – for information only and this was noted.</p> <p>Street naming: Flats 1 – 7 (Consecutive) Magna House 15 South Street Atherstone – this was noted.</p>		
<p>9.</p>	<p>CORRESPONDENCE</p> <p>E10 E15 E18 Safer Streets / Meadow Street Gardens Area. It has been decided this will be a stand alone camera and is not a Town Council responsibility.</p> <p>Cllr Chambers noted E26 / E35 and E45 from Cllrs Jordan, Jarvis and Singh regarding the Station Street toilets and asked if there had</p> <p>P97 02/22</p>		

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	<p>been a consultation before the NWBC Resources Board decision was taken. Cllr Jordan said that several NWBC Councillors planned to get together to see what could be done. It was clarified that the Town Council debated and voted against taking over the toilets on December 8th 2021. Cllr Jarvis said alternatives were being looked at the moment.</p> <p>Cllr Wright said there was minimal use of the toilets and the matter is for NWBC. The Town Council has already debated the issue. Cllr Chambers noted that ongoing alternative options were under consideration.</p> <p>E56 High Sheriff Award – if any member wishes to suggest names to the Chair they can do so by midday on the 25th February 2022 please.</p>		
10.	<p>MARKET SQUARE It was noted that the Farmer's Market is being very well received.</p>		
11.	<p>WCC ART CHALLENGE PROJECT UPDATE A report back was circulated during the meeting by way of an update on email and was noted.</p>		
12.	<p>DICKENS FIREWORKS It was resolved to suspend the meeting to allow Carol Evans to speak. Proposed Cllr Jordan seconded Cllr Wright. Carol Evans forwarded an email she had received from Jubilee Fireworks to the Clerk and it was circulated during the meeting. It was resolved to discuss later in Private and Confidential and return to the main meeting agenda. Proposed Cllr Jarvis seconded Cllr Singh.</p>		
13.	<p>WRITTEN REPORTS</p> <ul style="list-style-type: none"> a. Town Clerk's Report – this was noted b. Deputy Clerk's Report - this was noted and will be considered also in Private and Confidential agenda items 14 and 15. c. Draft Action Plan - It was resolved to accept the Action Plan as drafted and for a further pre-budget review in September 2022. Proposed Cllr Barnett seconded Cllr Wright. d. Finance (Town Clerk) this was noted. e. Town Councillors Reports – nothing to report f. Cemetery Reports (Deputy Clerk) – noted and see agenda item 17 later. <p>P98 - 02/22</p>		

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	<p>Recent Burials in Atherstone Cemetery</p> <p>Lisa Mears A554 New ash plot Marlene Doris King A386a Re open for ashes Reginald Windridge B75 Re open for ashes Dale Clark Ashes Scattering Brian David Carding N507 re open for ashes Patricia Susan Gadsby A555 New ash Plot Malcolm John Gadsby A555 interred as above. Frederick George Neale A478 re open for ashes.</p> <p>Recent Memorials</p> <p>Margaret Smith A222 Inscription Brenda Colclough E191 Inscription John Patrick Lane E684 Inscription Glynn James Sheldon A546 Headstone</p> <p>g. Allotment Report (Deputy Clerk) – this was noted.</p> <p>h. Play Areas Report (Deputy Clerk) this was noted.</p> <p>i. Arcade report – this was noted and see agenda item 20 later.</p> <p>j. Arcade Working Group feedback. Nothing to report.</p>		
	<p>PRIVATE & CONFIDENTIAL</p> <p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted being.</p> <p>2. Accommodation, services or financial assistance provided by the Council to an individual.</p> <p>3. Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services.</p> <p>It is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded, and they are instructed to withdraw.</p> <p>Proposed Cllr Wright seconded Cllr Singh</p>		
<p>12.</p>	<p>DICKENS FIREWORKS</p> <p>It was resolved to write and ask for a breakdown of the out-of-pocket expenses. Proposed Cllr Wright proposed Cllr Singh.</p> <p>P99 - 02/22</p>		

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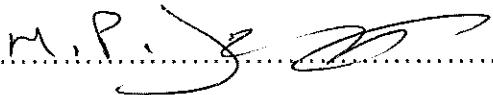
14.	<p>THE RUBY CHAMBERS SPORTS AWARD - arrangements</p> <p>It was agreed to follow the recommendations set out in the Deputy Clerk's Report subject to checking with the award winner and the Club involved. A budget of £50.00 was set for trophies and Certificate.</p>		
15.	<p>TOWN COUNCIL DINNER & HONORARY CITIZEN AWARD arrangements.</p> <p>It was agreed to follow the recommendations set out in the Deputy Clerk's Report.</p>		
16.	<p>MARKET SQUARE PITCH CHARGES – From Full Council 19th January 2022</p> <p>There was a long discussion. Cllr Singh raised concern about the rate being charged for hot food in the evenings which he felt was impacting on local town traders.</p> <p>It was proposed by Cllr Wightman (seconded by Cllr Jordan) to increase the fee for all stalls on the market square to £12.00 or £15.00 (if electrics are used) from 1st April 2022 with a review again in September 2022.</p> <p>An amendment was proposed by Cllr Chambers (seconded by Cllr Barnett) to leave the charges as they were and review in September 2022 as part of budget planning. This was put to the vote but it was not successful - 4 votes in favour and 5 votes against.</p> <p>The original proposal was then voted on with 5 in favour and 4 against.</p> <p>It was resolved to increase the fee for all stalls on the market square to £12.00 or £15.00 (if electrics are used) from 1st April 2022 with a review again in September 2022. Proposed Cllr Wightman seconded Cllr Jordan.</p>		
17	<p>MEMORIAL BENCH CEMETERY – see correspondence item E38.</p> <p>It was resolved to move the bench back to the original position and any costs to be paid by the family. Proposed Cllr Jarvis seconded Cllr Wightman.</p>		
18.	<p>QUOTATIONS</p> <p>a. ARCADE: installation of two honours boards Quote still being confirmed for the next meeting to include a Perspex cover or alternatives.</p> <p>b. ARCADE: SIGNAGE It was resolved to accept the suggestion of gold lettering for the Arcade sign within the mural and to accept the quotation</p> <p>P100 - 02/22</p>		

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	<p>from the Printing Shed to update the list of tenants on the front and rear signage. Proposed Cllr Jarvis seconded Cllr Wright.</p> <p>c. ARCADE: UNIT 1 WINDOW REPAIR It was resolved to accept the quotation from Oak Property Maintenance. Proposed Cllr Singh seconded Cllr Jarvis</p> <p>d. ARCADE ELECTRICS It was agreed to get the electricians quotation for the next meeting to include replacing the flash guards once the asbestos has been removed.</p> <p>e. TREES (Barnsley Close and Cemetery Memorial Tree) It was agreed to ask Arborchase to look at the Oak Tree as it had not been included in the original inventory. (The maple tree was included in the original inventory and will form part of the three-year maintenance programme). It was resolved to accept the quotation to remove the Cemetery Memorial Tree. Proposed Cllr Jordan seconded Cllr Jarvis.</p> <p>f. FLORAL DISPLAYS – from 19th January 2022 Full Council A request had been made for two further quotes, but none had responded. It was resolved to accept the quotation from Smithy Farmshop. Proposed Cllr Jarvis seconded Cllr Wright.</p> <p>g. OPEN AREAS GRASSCUTTING CONTRACT 2022-2024 – NWBC It was noted that this was higher than the budgeted figure but it was resolved to accept the quotation. Proposed Cllr Jarvis seconded Cllr Wright.</p> <p>h. PEST CONTROL - CEMETERY It was resolved to accept the quotation from Prokill. Proposed Cllr Wright seconded Cllr Barnett.</p> <p>It was resolved to continue beyond 9.30pm to complete the agenda. Proposed Cllr Jarvis seconded Cllr Barnett.</p>		
19.	<p>ACCOMMODATION – see correspondence item E8/E20/E60</p> <p>Old Mortuary It was agreed to obtain a third quotation from Mark Webster (asking about marketing methods such as auction) and to try to find out how much the Town Council originally paid for the property. It was also agreed to make a direct approach to the adjacent property owner.</p> <p>P101 - 02/22</p>		

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	NWBC office space lease. It was reported that this ongoing about extending the lease and use of a reception booth. It was agreed the Chair would pursue this again and copy in the NWBC Leader as a matter of urgency		
20.	ARCADE – see agenda item 13 i It was resolved to offer FaB! Fireplaces & Bathrooms Ltd Unit 6 in the Arcade. Proposed Cllr Jarvis seconded Cllr Singh. It was resolved for Paul Parker Electrician to complete the work to the LED lights in main walkway and the second exterior light for which the Town Council has secured external funding. Proposed Cllr Singh seconded Cllr Jarvis		
21.	CCTV The next Partnership meeting is Thursday 10 th March 2022		
	The meeting closed at 21:40 the next meeting is Wednesday 16th March 2022		

Signed  Chairman of Atherstone Town Council

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