

ATHERSTONE TOWN COUNCIL

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DOCUMENT	MINUTES OF THE EXTRAORDINARY GENERAL MEETING
VENUE	North Warwickshire Borough Council, Council House, South Street, Atherstone, Warwickshire, CV9 1DE
DATE AND TIME	Wednesday Thursday 26 th January 2023 7.30pm
IN ATTENDANCE	Town Councillors in attendance: Wright, Jarvis, D Clews, T Clews, Chambers, Pickard, Jordan, Spencer, Barnett, Jones, and Gurney Police: None Borough and County Councillors: None Public: None
APOLOGIES	Councillors: Cllr Singh, Wightman, Bishop
CHAIRMAN	Cllr Mark Jordan
CLERK	Town Clerk Odette Ghent Deputy Clerk Sally Oldham in attendance.

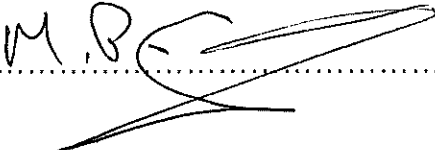
Item		Actions	Notes
1.	APOLOGIES AND ACCEPTANCE OF REASON OF ABSENCE Noted		
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY. It was agreed that these would be taken as and when.		
3.	PUBLIC SESSION Nothing to report.		
4.	COMMUNITY GRANT POLICY REVIEW There were discussions regarding the draft policy document, the following suggested amendments to the form were: <ul style="list-style-type: none"> • Major grants to be reduced from £1k to £500. • Frequency for applications 4 times per year. <p>P199 01/23</p>		

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	<ul style="list-style-type: none"> • Only one application per organisation/group per financial year • All applications over £500 the organisation must approach the Town Council in advance of the following financial year so they can budget accordingly. • For example, for grants to be considered April 2024 to March 2025 should approach the Town Council by 1st November 2023 • Feedback following successful grants is compulsory and any future applications will not be considered without feedback. • Accounts must be submitted with all applications. • Full breakdown of required funding. • Evidence of other fundraising/match funding (can include volunteer hours) • Grant applications will not be considered where they involve sitting Councillors as signatories or as named contacts on the application. <p>A further draft application form will be added to the February Town Council meeting agenda for consideration.</p>		
5.	<p>ACCOMODATION</p> <p>a. Marketing update</p> <p>After discussing options from Howkins and Harrison relating to the guide and reserve price for the sale of the Old Mortuary.</p> <p>It was resolved to set the guide price to £110,000 proposed Cllr Wright seconded Cllr D Clews Cllr Pickard abstained.</p> <p>b. Terms of engagement for signature it was resolved to allow the Chairman to sign the subject to the above guide price. Proposed Cllr Wright seconded Cllr Jarvis.</p> <p>c. Legal Fees it was resolved to raise a cheque as payment on account for the Town council solicitors for searches proposed Cllr Jarvis seconded Cllr T Clews</p>		
6.	<p>ACTION PLAN</p> <p>The current Action Plan was discussed which will be amended and resubmitted for ratification at the February Town Council meeting.</p> <p>P200 01/23</p>		

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7.	<p>FINANCE REPORT</p> <p>The Clerk presented a detailed income and expenditure report of actual figures to the end of December 2022 and forecast to March 2023, and predicted cashflow figures.</p> <p>It was agreed to move £25k into the earmarked reserve bank account this relates to underspend against budgeted expenditure for the Cemetery extension for the financial year 2020/21 and 2021/22 Plus, to move £13k relating to 2022/23 for the same budget item. It was also agreed to move £2k budgeted to purchase a container to store the pop ups which has also not yet been spent.</p>		
8.	<p>TO CONSIDER/REVIEW AND APPROVE THE BUDGET FOR 2023-24</p> <p>A draft budget was presented reflecting recommendations from previous pre budget working group meetings held on 26th October 2022, 1st December 2022, 11th January 2023. It was agreed to remove £20k budgeted for the Cemetery extension from the budget.</p>		
9.	<p>TO CONSIDER/REVIEW AND APPROVE THE BUDGET AND PRECEPT FOR 2023-24</p> <p>It was resolved to approve the revised budget with the Precept demand for 2023/2024 to be set at £175,298 the Parish charge for a Band D property would therefore be £63.38 an increase of £6.81 (12.04%) from 2022/23</p> <p>Proposed Cllr Wright, seconded Cllr Jordan Cllrs Barnett and Pickard abstained.</p>		
10.	<p>DRAFT PRECEPT LETTER – this was discussed but agreed that no further action to be taken.</p>		
11.	<p>PRIVATE & CONFIDENTIAL</p> <p>QUOTATIONS - Arcade Signage – the quotation to change the front and rear signage for unit 4 was approved proposed Cllr Wright seconded Cllr Jarvis Cllr D Clews abstained.</p>		
<p>The meeting closed at 9:20 pm - the Full Council meeting next meeting is 15th February 2023</p>			

Signed  Chairman of Atherstone Town Council