

ATHERSTONE TOWN COUNCIL

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DOCUMENT	<b>MINUTES OF THE TOWN COUNCIL MEETING</b>
VENUE	North Warwickshire Borough Council, Council House, South Street, Atherstone, Warwickshire, CV9 1DE
DATE AND TIME	<b>Tuesday 18<sup>th</sup> April 2023 7.00pm</b>
IN ATTENDANCE	Town Councillors: Jordan, Jarvis, Gurney, Chambers, Jones, Barnett, Wright, D Clews, Pickard, T Clews Wightman, Bishop Police: PCSO Gavin Scott Borough and County Councillors: None Public: G Chamberlain, C Evans
APOLOGIES	Councillors: Singh, Spencer
CHAIRMAN	Cllr Jordan
CLERK	Odette Ghent Town Clerk, Deputy Clerk Sally Oldham also in attendance

Item			Notes
	The chairman announced the meeting will be recorded.		
1.	<b>APOLOGIES AND ACCEPTANCE OF REASON OF ABSENCE</b>  These were noted.		
2.	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTERESTS. DECLARATIONS OF GIFTS AND HOSPITALITY.</b>  Cllrs Jarvis and T Clews declared an interest in Planning. Cllr Jordan declared an interested in Planning and licencing. Cllr D Clews declared an interest in the Arcade.		
3.	<b>PUBLIC SESSION (maximum 30 minutes)</b>  C Evans reported re agenda item 11a the damaged gazebo will be taken for repair.		
4.	<b>REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS as per written reports.</b>  PCSO Gavin Scott reported the Town has been extremely busy the last couple of weeks and the CCTV team have been outstanding with their support helping the Police.  <b>P221 04/23</b>		

The following incidents were reported since the last meeting.

1 x Concern

13 Violence - 5 related to the evening activities, 2 hoax calls, 1 for assaulting emergency worker, 5 personal disputes known offenders but not relating to the general public.

1 x Vehicle crime car stolen but recovered.

5 x Anti-Social behaviour

0 x Burglary – one attempted

3 x theft from shops that were reported including a male from out of Town coming on the train and stealing meat from the Co-op and Aldi he has been arrested and received a 12-week suspended sentence.

5 x Homelessness

PCSO Scott encouraged the use of the Hollie Guard Phone App that can track a person's location, if they feel unsafe, if they shake their phone to send an alert to chosen contacts to warn them that they may be in danger.

The app will then start recording both audio and visual footage and sent to the contacts so they can see what is happening and call the emergency services if required.

If the phone is shaken again, a flashing light and high-pitched beeping will start coming from the phone to alert people nearby that that person may be in danger.

### **SNT local engagement**

Visits to local nursery schools, a visit planned to Outwoods Primary re the 'Two Wheels Road Safety Campaign' giving away free bike lights and locks.

Operation re ASB using push bikes, PSU carrier and Cars.

Male arrested for PWIT (possession with intent to supply drugs)

Graffiti around the town has increased.

Cuppa with a Copper at Dobbies and Co-op

Male relating to County Lines back in Town.

17-year-old male arrested for an offensive weapon and assault

Working with TQEA to identify and reduce anti-social behaviour.

Café Royal visits with the Veterans.

Charity shop thefts from storage at rear of properties.

PCSO scheme at local schools and encampment site.

PSPO's – looking to use these to tackle the ongoing issues with the regular street drinkers in particular the mis use of emergency services.

Cllr Pickard asked about the effectiveness of the CCTV, PCSO Scott confirmed it is both a reactive and proactive approach where the operators alert the Police to a situation via the Town watch radio. Also, intelligence is gained to help the Police with investigations.

**P222 04/23**



	<p>Cllr Wright confirmed both NWBC and ATC have invested in the upgrade of the CCTV cameras and monitoring equipment. The PCC have given £10k to NWBC towards the Borough wide CCTV. Cllr Chambers thanked PCSO Scott and the team for their efforts.</p> <p><b>County Councillor report – none</b></p> <p><b>Borough Councillor reports – none</b></p>		
5.	<p><b>ATHERSTONE PARTNERSHIP</b></p> <p>A report was circulated prior to the meeting and noted. G Chamberlain reported the jobs fair advertising will be launched Friday 21 April 2023 with the MP</p> <p>C Evans reported the Coronation Event planning is in hand there will be activities in Long Street and Market Square on the Saturday from 10am until 8pm High Teas will be given out free to local nominated persons, more nominations were requested. The planned Beer festival has been postponed to later in the year. Friday and Saturday evening there will be live bands and a TV screen on the Market Square.</p>		
6.	<p><b>TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 15<sup>th</sup> March 2023</b></p> <p>Proposed Cllr Wright seconded Cllr D Clews</p>		
7.	<p><b>MATTERS ARISING FROM THE TOWN COUNCIL MEETING OF 15<sup>th</sup> March 2023</b></p> <p>There were none.</p>		
8.	<p><b>INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE</b></p> <p>Cheques:109460 to 109478 for approval.</p> <p><b>It was resolved to approve the cheques Proposed Cllr Wright seconded by Cllr Jarvis</b> <b>Cheques over £500 listed below.</b> Wages £4,126.32 WCC £1,315.94 BNP Paribas £541.20 Harvey Pointon £810.00 MG Evans £1,274.50 N Taylor £2,450.00 Perennial Landscapes £556.80 Servicom £783.00 Hags- SMP Ltd £864.00</p> <p><b>P223 04/23</b></p>		

*M. L. Fall*


<p>9.</p>	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Lists – 8-13 inclusive</b></p> <p>b) <b><u>Consultations</u></b></p> <p>PAP/2023/0099 – Barclays Bank – New Fascia and Projection sign - No Comments</p> <p>PAP/2023/0106 – 13 Witherley Road – Demolition of existing rear extensions and construction of new extension. No comments</p> <p>PAP/2023/0613 – Land formerly BEC Engineering Richmond Road. – Proposed 37 Bed Care Home and demolition of existing building.</p> <p><b>The Town Council raised concerns regarding parking and the potential number of cars using the facility.</b></p> <p>c) <b>Decisions: - See weekly lists 8-13 and decisions</b></p> <p>d) <b>Other Planning Matters</b></p>		
<p>10.</p>	<p><b>CORRESPONDENCE RECEIVED.</b></p> <p>E11 Council Tax increase, this was discussed and a draft response to be written and circulated by the Clerk.</p> <p>E27 – Funding opportunities – Cllr Bishop asked if links to external funding can be added to the ATC website.</p>		
<p>11.</p>	<p><b>MARKET SQUARE</b></p> <p>a. Damaged Gazebo – this was discussed in the public session.</p> <p>b. Electricity in the bollards which are used for the weekly market and events, the covers to these are being opened and used to charge mobile phones and music players. Chris Jones from NWBC has requested the Market Square electricity is kept switched off and only switched on for Market use. This was discussed and suggested to put labels on the bollards to discourage use rather than switch it due to the practicalities of this.</p> <p><b>P224 04/23</b></p>		

*m. h. Fall*

	<p>c. Dog show arranged by The Market Tavern 30 April 2023</p> <p>d. Outwoods School Summer Carnival 22 June 2023</p>																													
12.	<p><b>CHRISTMAS LIGHTS</b> It was resolved to move this item to P&amp;C proposed Cllr Jordan Cllr Wright</p>																													
13.	<p><b>WRITTEN REPORTS</b></p> <p>a. <b>Town Clerk's Report</b> - this was noted.</p> <p>b. <b>Deputy Clerk's Report</b> – this was noted.</p> <p>c. <b>Finance (Town Clerk)</b> this was noted.</p> <p>d. <b>Town Councillors Reports</b> – none</p> <p>e. <b>Cemetery Reports (Deputy Clerk)</b></p> <p><b>General Cemetery Report:</b></p> <p>Year 1 Tree Work includes the felling for the three large Conker Trees and three others in the Cemetery due to commence 19 April 2023</p> <p><b>Recent Burials in Atherstone Cemetery</b></p> <table border="0"> <tr> <td>Sylvia Ross</td> <td>B280</td> <td>New triple in Parish</td> </tr> <tr> <td>Margaret Haddon</td> <td>A233</td> <td>Re open for Ashes</td> </tr> <tr> <td>Beverley Kendall</td> <td>B278</td> <td>New triple in Parish</td> </tr> <tr> <td>James Mulhall</td> <td>A561</td> <td>New ash plot</td> </tr> <tr> <td>Shirley Watton</td> <td>A289</td> <td>Re open for ashes</td> </tr> <tr> <td>Barry Chetwynd</td> <td>B121</td> <td>Re open double in Parish</td> </tr> </table> <p><b>Recent Memorials</b></p> <table border="0"> <tr> <td>Haddon</td> <td>A233</td> <td>Inscription</td> </tr> <tr> <td>Turner</td> <td>A206</td> <td>Inscription</td> </tr> <tr> <td>Boyde</td> <td>O28</td> <td>Replacement headstone</td> </tr> </table> <p>f. <b>Allotment Report (Deputy Clerk)</b> – this was noted.</p> <p>g. <b>Play Areas Report (Deputy Clerk)</b></p> <p>The wet pour at St Marys Play area has now been replaced. Further damage to the wet pour has occurred which has been reported to CCTV who have images that have been forwarded to the Police.</p> <p><b>P225 04/23</b></p>	Sylvia Ross	B280	New triple in Parish	Margaret Haddon	A233	Re open for Ashes	Beverley Kendall	B278	New triple in Parish	James Mulhall	A561	New ash plot	Shirley Watton	A289	Re open for ashes	Barry Chetwynd	B121	Re open double in Parish	Haddon	A233	Inscription	Turner	A206	Inscription	Boyde	O28	Replacement headstone		
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*m. [Signature]*


	<p><b>h. Arcade report – (Town Clerk)</b></p> <p>Unit 3 Jobs 22 vacated 13 April 2023 and the new tenant Brown Bear Design moved in 14 April 2023</p> <p>Arcade bins – The current tenants are not generating so much waste the uplifts have been reduced to once per week and removed one recycling bin so there is now one general waste and one recycling, also see quotes for alternative suppliers.</p> <p>Bin theft – it was noted that one of the bins has been stolen from the Arcade bin shed, CCTV has been checked and has images showing this being out into a vehicle, this has been reported to the Police.</p>		
	<p><b>PRIVATE &amp; CONFIDENTIAL</b></p> <p>It was resolved that, under Section 100A of the local Government Act 1972, in view of the confidential nature of the business about to be transacted being.</p> <p>2. Accommodation, services or financial assistance provided by the Council to an individual.</p> <p>3. Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services.</p> <p>It is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded, and they are instructed to withdraw.</p> <p>Proposed Cllr T Clews seconded Wright.</p>		
<p>14.</p>	<p><b>QUOTATIONS</b></p> <p><b>a. Xmas light fixings</b></p> <p>The quote from Turnock to carry out the pull test inspections and add extra safety fixings was approved. Proposed Cllr Wright Seconded Cllr Jarvis.</p> <p><b>b. CCTV camera</b></p> <p>The quote from Synectics was approved regarding camera 3 Proposed Cllr Jarvis Seconded Cllr T Clews</p> <p><b>c. Arcade front roller shutter electrics</b></p> <p>The quote from AGC electrical to relocate the Arcade front roller shutter electrics was approved. Proposed Cllr Wright Seconded Cllr Jarvis</p> <p><b>P226 04/23</b></p>		



	<p><b>d. St Marys multi play equip platform panel.</b> This was noted and not to be replaced yet awaiting the Annual Play Equipment Inspection report.</p> <p><b>e. Arcade bins</b> Three quotes were obtained for the Arcade bins, the quote from the current contractor Tom White Waste was approved. Proposed Cllr T Clews Seconded Cllr Jarvis</p> <p><b>f. Damaged gazebo</b> The Dickens Committee are liable for this.</p>		
15.	<p><b>STAR CANOPY</b> This is in hand.</p>		
16.	<p><b>PLAY AREAS</b> Further damage done to the Wet Pour, reported to CCTV who have images that have been forwarded to the Police.</p>		
17.	<p><b>ALLOTMENT</b> Report of alleged thefts at Merevale site this has not been reported to the police officially although the local SNT are aware.</p>		
18.	<p><b><u>ACCOMMODATION</u></b></p> <p><b>a. Old Mortuary</b> The online auction ended 14 April 2023 and the Old Mortuary was successfully sold for £100k with a completion date of 16 May 2023 The Town Council have now entered into a legally binding contract to sell the Old Mortuary and cannot withdraw from this contract without being liable to pay compensation to the Buyer.  It was resolved for the HM Land Registry Transfer Deed to be signed by the requirement of two Councillors, Cllr Jordan and Cllr Jarvis signed witnessed by the Town Clerk Odette Ghent</p>		
19.	<p><b>CCTV</b></p> <p>1. <b>CCTV Camera 3</b> this was discussed under agenda item 14b.</p> <p>2. <b>UKSPF Funding application</b> Cllrs Wright and D Clews declared an interest. There was a discussion regarding how much to apply for and the wording of the application to fit with the criteria requirements of Community in Place, Supporting Local Business and People and Skills.</p> <p><b>P227 04/23</b></p>		

*M. H. [Signature]*

	Cllr T Clews proposed ATC apply for £140,621 seconded Cllr Jarvis, there was an amendment to this proposed by Cllr Barnett to apply for £99,591 seconded Cllr Jordan. Cllrs Wright and D Clews abstained from the vote.		
20.	<b>EMPLOYMENT MATTER</b>  There was a discussion regarding an employment matter this will be followed up with Cllr Chambers from the Employment Committee.		
	<b>The meeting closed at 9:05 pm the next meeting is the Annual Town Council meeting on Tuesday 16<sup>th</sup> May 2023</b>		

Signed ..  ..... Chairman of Atherstone Town Council

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