



Atherstone Town Council

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Thursday 15th June 2023

I hereby give notice to the Meeting of Atherstone Town Council, to be held on Wednesday 21st June 2023 at 7.00 pm at the North Warwickshire Borough Council, Council House, South Street, Atherstone, Warwickshire, CV9 1DE

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST, DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST, DECLARATIONS OF GIFTS AND HOSPITALITY**
3. **PUBLIC SESSION** (shall not exceed 30 minutes) Members of the public and Councilors' may speak in respect of business itemised on the agenda, or bring up items for future agenda. Subject to standing orders 3(f) a member of the public shall not speak for more than 3 minutes.
4. **REPORTS FROM POLICE, COUNTY AND BOROUGH**
 - a. Police and Crime Commissioner
 - b. Questions from Town Council members to County Cllr Singh
5. **ATHERSTONE PARTNERSHIP**
 - a. Road closure training
6. **CO – OPTION** to consider applications.
7. **TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 16th May 2023**
8. **MATTERS ARISING FROM MINUTES FROM THE TOWN COUNCIL OF 16th May 2023**
9. **TO RECEIVE THE MINUTES OF THE EGM OF 1st June 2023**
10. **MATTERS ARISING FROM MINUTES FROM THE EGM OF 1st June 2023**
11. **INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE**
12. **ACCEPTANCE OF ANNUAL GOVERNANCE STATEMENT (SECTION 1 OF ANNUAL RETURN)**
13. **ACCEPTANCE OF STATEMENT OF ACCOUNTS (SECTION 2 OF ANNUAL RETURN)**
14. **ACCEPTANCE OF INTERNAL AUDIT AND REVIEW OF FINDINGS (SECTION 3 OF ANNUAL**
15. **EFFECTIVENESS OF INTERNAL AUDIT**
16. **ACCEPTANCE OF COMPLETED ANNUAL RETURN**

17. PLANNING MATTERS (see lists)

PAP/2023/0163 – 69 Croft Rd, work to 4 silver birch trees.

PAP/2023/0216 – 24 Barsby Close, Atherstone. Work to trees in a conservation area.

18. CORRESPONDENCE RECEIVED

- a. Boxing Club – email 11.5.23 from MP Craig Tracey
- b. Remembrance Sunday 202
- c. TQEA safety railings
- d. Graffiti tagging

19. MARKET SQUARE

- a. Application to use the Market Square – Charity Beer Festival 17-20 August 2023
- b. Gazebos / Insurance

20. GRANT APPLICATIONS

- a. Charity Beer Festival 17-20 August 2023 (including 2022 feedback)

21. FUTURE TOWN COUNCIL / MARKET EVENTS

22. WRITTEN REPORTS

- a. Town Clerk's Report
- b. Deputy Clerk's Report
- c. Finance (Town Clerk)
- d. Town Councillors Reports
- e. Mayor's Report
- f. Cemetery Report (Deputy Clerk)
- g. Allotment Report (Deputy Clerk)
- h. Play Areas Report – (Deputy Clerk)
- i. Arcade report (Town Clerk)

PRIVATE AND CONFIDENTIAL

23. MEREVALE ALLOTMENTS LEASE UPDATE.

24. QUOTATIONS

- a. Vandalised litter bin St Mary's Rd Play Area – supply and installation (
- b. Lanyards for Town Councillors
- c. Refreshments for Town Council meeting room bookings

25. CCTV

- a. To receive feedback from the UKSPF Funding application
- b. St Mary's Church email 13.6.23

26. EMPLOYMENT – recommendations from Employment Committee Working group held on 13.6.23

Odette Ghent
Town Clerk



Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.