



Atherstone Town Council

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Thursday 6th July 2023

I hereby give notice of a Meeting of Atherstone Town Council, to be held on Wednesday 12th July 2023 at 7.00 pm at the North Warwickshire Borough Council, Council House, South Street, Atherstone, Warwickshire, CV9 1DE

AGENDA

1. APOLOGIES
2. DECLARATIONS OF INTEREST, DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST, DECLARATIONS OF GIFTS AND HOSPITALITY
3. PUBLIC SESSION (shall not exceed 30 minutes) Members of the public and Councilors' may speak in respect of business itemised on the agenda or bring up items for future agenda. Subject to standing orders 3(f) a member of the public shall not speak for more than 3 minutes.
4. REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS
5. ATHERSTONE PARTNERSHIP
6. TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 21st June 2023
7. MATTERS ARISING FROM MINUTES FROM THE TOWN COUNCIL OF 21st June 2023
8. INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE – see list.
9. PLANNING MATTERS (see lists)

PAP/2022/0042 – 81 Witherley Road, Proposed residential development of one five bed dormer bungalow with detached garage.
PAP/2023/0238 – TQEA Retention of temporary two storey Portokabin for 52 weeks.
PAP/2023/0239 – TQEA Installation of 2 Portokabin buildings for 52 weeks and to re-locate two saplings
PAP/2023/0248 – Tannery Close – work to trees
PAP/2023/0257 – Ratcliffe Centre – Work to trees
PAP/2023/0263 – 20 Stratford Avenue – erection of two storey side extension.
PAP/2023/0268 – 40 Choyce Close –single storey rear extension and part garage conversion.
PAP/2023/0269 – 14 Florence Close – Ground floor rear extension
10. CORRESPONDENCE RECEIVED
11. MARKET SQUARE – Future Town Council / Market Events -
12. WRITTEN REPORTS
 - a. Deputy Clerk's Report
 - b. Finance (RFO)
 - i. Quarter 1 versus Budget - Income and Expenditure
 - ii. Request for Financial Briefing Session

- iii. For approval to sign Direct Debit Mandate for Deputy Clerk Office Mobile account.
- c. Town Councillors Reports
- d. Mayor's Report and Proposals
- e. Cemetery Report (Deputy Clerk)
- f. Allotment Report (Deputy Clerk)
- g. Play Areas Report – (Deputy Clerk)
- h. Arcade report
 - i. Proposal to establish a new Arcade working group

PRIVATE AND CONFIDENTIAL

13. **LAND FOR ALLOTMENTS** - Correspondence Item E49

14. **QUOTATIONS**

- a. Road Closure Training
- b. Traffic Management for Christmas Lights 2023 installation.
- c. Gazebo Insurance

15. **CCTV**

- a. to receive feedback from the UKSPF Funding
- b. Camera 3 – Long Street.

16. **EMPLOYMENT** – update on recruitment process



Mrs Sally Oldham
Deputy Town Clerk

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.