



Atherstone Town Council

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Friday 15th September 2023

I hereby give notice of a Meeting of Atherstone Town Council, to be held on Wednesday 20th September 2023 at 7.00 pm at the North Warwickshire Borough Council, Council House, South Street, Atherstone, Warwickshire, CV9 1DE.

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST, DISPENSATIONS FOR DECLARATIONS OF PECUNIARY INTEREST, DECLARATIONS OF GIFTS AND HOSPITALITY**
3. **PUBLIC SESSION** (shall not exceed 30 minutes) Members of the public and Councilors' may speak in respect of business itemised on the agenda or bring up items for future agenda. Subject to standing orders 3(f) a member of the public shall not speak for more than 3 minutes.
 - a) Allotment Awards Presentation
 - b) Market Towns Officer
4. **REPORTS FROM POLICE, COUNTY AND BOROUGH COUNCILLORS**
5. **ATHERSTONE PARTNERSHIP**
6. **TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING OF 16th August 2023**
7. **MATTERS ARISING FROM MINUTES FROM THE TOWN COUNCIL OF 16th August 2023**
8. **INVOICES FOR APPROVAL AND CHEQUES FOR SIGNATURE** – see list.
9. **PLANNING MATTERS** – report of decisions and new plans as follows:

PAP/2023/0362 – 3 Chapel Mews Atherstone – Work to Trees
PAP/2023/0379 – 110 Coleshill Road - extension
10. **CORRESPONDENCE RECEIVED**
 - E3 Resident complaint about motorbikes on Royal Meadow Drive area.
 - E13 Barnsley Close Resident enquiry
 - E16 Post Office Coleshill Rd – results of public consultation
 - E19A Request for removal of tree St Mary's Rd Play Area
 - E31 Town Guide
 - E49 Townwatch Radio
 - E51 Community Orchards
11. **MARKET SQUARE**
 - Farmers Market dates for 2024
 - E40 – Market Square Electrics
12. **HONORARY CITIZEN 2024**
13. **RUBY CHAMBERS AWARD 2023**

14. WRITTEN REPORTS

- a. Town Clerk's Report
- b. Deputy Clerk's Report
- c. Finance (RFO)
- d. Town Councillors Reports
- e. Mayor's Report
 - o Dickens Civic Reception 2023 – Council to determine any plans.
 - o Annual Dinner 2024 – Council to determine any plans.
- f. Cemetery Report including Cemetery Extension feedback E25a (Deputy Clerk)
- g. Allotment Report (Deputy Clerk)
- h. Play Areas Report – (Deputy Clerk)
- i. Arcade reports
 - a) Officer Report – Vacant units and tenancies.
 - b) Arcade Working Group Report
- j. Remembrance Day Working Group update.
- k. Action Plan 2023-24

PRIVATE AND CONFIDENTIAL

15. WESTWOOD ROAD PARK

16. CORRESPONDENCE ITEM 1 – Incident at Merevale Allotments

17. ARCADE TENANCY REVIEW

18. PROPOSED TOWN COUNCIL COMPETITION / NEW AWARD 2024 update

19. QUOTATIONS

- a. Service Agreement Renewal with Synectics Security Ltd - Leek Wootton Police HQ ASDL Line
- b. Westwood Park Play area - quotation for damaged seats.
- c. Wet - pour Damage
- d. Graffiti Cleaning Products
- e. St Mary's Church CCTV Camera installation
- f. SLCC National Conference October 11th and 12th Hinckley

20. CCTV

- a. to receive feedback from the UKSPF Funding application
- b. Camera 3 – Long Street

21. EMPLOYMENT – updates

- See E52 Proposed Staff Car Parking Charge by NWBC.



**Kate Clover PSLCC
Town Clerk**

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.