



Atherstone Town Council

DRAFT MINUTES OF THE TOWN COUNCIL MEETING

Date: Wednesday, 22nd January 2025

Time: 7:15 PM

Venue: Committee Room, North Warwickshire Borough Council Civic Suite, Council House, South Street, Atherstone, CV9 1DE

In Attendance:

Councillors: Cllrs: K Barnett (Chair), J Braithwaite, J. Chambers, R. Collins, C. Jones, N Pritchett, G Short, M Short & D Wright. Cllr G Chamberlain from item 4.

Clerk/s: K Clover (minutes) S Oldham.

Guests: County Councillor Singh, Borough Councillor Jarvis.

Members of the Public/Press: 1

1. Apologies

Apologies were received from Cllr's S Bishop, C Evans & D Wilkinson.

2. Declarations of Interests and Dispensations

Cllr's G & M Short – Merevale Allotments.

3. Co-option

It was RESOLVED to co-opt Sue Baker (South Ward), Gary Chamberlain (Central Ward) and Olivia Dipple (North Ward) to the Town Council.

The declaration of office form for Gary Chamberlain was signed before the Clerk. Cllr Chamberlain joined the meeting and declared an interest in the Dickens Committee & the current CCTV Project.

Sue Baker & Olivia Dipple had sent their apologies and had advised they would be attending the February meeting. The Clerk (Proper Officer) will arrange for their Declarations of Acceptance of Office to be signed ahead of the next meeting.

4. Public Participation

Cllr Jones requested an update from the County Councillor re: the broken bollards outside the church and near Market Square. County Councillor Singh advised one had been fixed and damaged again, and the other is awaiting repair. They cost in the region of £1,000 each and County Councillor Singh requested CCTV footage to be sent to WCC.



Clerk advised footage needs to be requested from NWBC, she would liaise with County Councillor Singh regarding this matter.

5. Reports from External Organisations

- a) The Atherstone Beat report was noted. PC Steve Taylor advised that a shop being used as a front for a cannabis factory has been closed and arrests have been made.
- b) Borough Councillor Clews had given the Clerk her apologies. County Councillor Singh has had a quiet month, his County Councillor fund has now been allocated and further work at Racemeadow has now been completed. Borough Councillor Jarvis queried the replacement of a CCTV Camera outstanding since an incident in December 2022, Atherstone Town Council have planning permission under PAP/2022/0122, but are awaiting the works by AMEY (WCC) Angela Coates of NWBC is chasing this matter. A query was raised regarding the CCTV camera in the market square. This had been taken away for repair and we have now been advised a replacement may be required. This will be covered under item 19.

6. Approval of Previous Minutes

It was RESOLVED to approve the minutes of the meeting held on 13th November 2024.
It was RESOLVED to approve the minutes of the meeting held on 8th January 2025.

7. Community Forum

Following a review of the initial six-month trial period, it was RESOLVED to discontinue the Community Forums. The Town Council will continue to actively encourage members of the public to raise issues and question the council during the public participation session and hold open public meetings as required. Town Council meetings will revert back to the usual start time of 7pm.

8. Planning

a) New Applications were considered:

- [PAP/2024/541](#)– Foodies Atherstone 10 Ratcliffe Rd
- [PAP/2024/0551](#)– 28 Coleshill Rd
- [PAP/2024/0572](#)– Station House Long Street
- [PAP/2024/0580](#)– Durnos Nurseries
- [PAP/2025/0004](#)– 15 Witherley Road
- [PAP/2025/0010](#) - 28 Minions Close

No comments were proposed for the planning applications listed above

b) The previous decisions were noted:

- [PAP/2022/0066](#)– Unit 14 Carlyon Rd - Granted
- [PAP/2024/0187](#) – Tow Trust Bars – Granted
- [PAP/2024/0344](#) – Old Mortuary – Granted
- [PAP/2024/0348](#)– 67 South Street – TPO Work refused
- [PAP/2024/0370](#) St Mary's Church – Withdrawn
- [PAP/2024/0420](#)– NFU Mutual - Granted
- [PAP/2024/0484](#) and [PAP/2024/0485](#) – 111-113 Long St - Granted



- [PAP/2024/0486](#)– 101 Witherley Rd - Granted
- [PAP/2024/0503](#)– Land at Tannery Close – No objection to works
- [PAP/2024/0522](#)and [PAP/2024/0523](#)– Grendon Lodge - Granted
- [PAP/2024/0524](#)– 13 Welcome Street – No objection to works
- [PAP/2024/0532](#)– 16 Westwood Crescent – development can proceed.

9. Committees, Working Groups, and Representations

a) Reports from Committees and Working Groups

- i. **The Cemetery Working Group meeting notes 18/12/24 were received and the recommendations considered as follows:**
 - a. It was RESOLVED to approve the revised Cemetery Regulations and review every 3 years or as required.
 - b. It was RESOLVED to approve the revised Memorial Regulations and review every 3 years or as required.
 - c. The submission to the Law Commission’s Consultation Paper on Burial and Cremation was noted (task delegated to the working group)
 - d. It was RESOLVED to approve the recommended locations for planting the four trees at the cemetery.
 - e. The recommendation to call an Extraordinary Council Meeting on 8th January 2025 to address the Cemetery Extension matters was convened by Cllr Sara Bishop.
 - f. It was RESOLVED to approve the revised Cemetery Fees from April 2025 – 31st March 2026.
 - g. It was RESOLVED to investigate the use of S106 money towards the Cemetery Extension
 - h. The Council noted the working groups request to consider setting aside or building up considerable reserves for the Cemetery extension as part of the budget setting for 2025-26.
- ii. **The Open Spaces (Play Areas) Working Group meeting notes 12/12/24 were received and the recommendations considered as follows:**
 - a. It was RESOLVED to purchase five signs for the play areas at a cost of (£522.50 plus installation cost of £95)
 - b. It was RESOLVED to seek quotations from Harvey Pointon as listed under Items 2 and 5 of the notes and delegate authority to the Deputy Clerk to approve the quotations once received (in conjunction with members of the working group)
 - c. The Council noted the recommendation by the working group to ear mark funds in the 2025-26 budget for the new play equipment at St Marys Rd that could be used towards match funding along with any unspent 2024-5 budget (to be earmarked)
- iii. **The Allotment Working Group meeting notes 12/12/24 were received and the recommendations considered as follows:**
 - a. It was RESOLVED to approve the reviewed Allotment Tenancy Agreement – these will be applied to all new tenants and review every 3 years or as required.
 - b. It was RESOLVED to approve the reviewed Codes of Conduct and review every 3 years or as required.
 - c) The recommendation to freeze allotment rents for 2025/26 at the existing rate was agreed.



d) It was RESOLVED to continue cutting the grass at Merevale Allotments four times a year in 2025/26 (the same as 2024/25).

iv. **The Staffing Committee Minutes 3/12/24 were noted**

b) Reports from Council Representatives

- i. The Town Mayor Report was received.
- ii. Open Spaces Report will be prepared for February, the survey is due to be published ahead of the February meeting, an update will be given to members via email.
- iii. CCTV verbal update, CCTV awareness campaign has gone well between meetings. Cllr Short as chair of the CCTV partnership thanked several partners who were instrumental in its success. One Media Shed provided an update regarding the launch of Atherstone Together with some statistics surrounding its reach. Cllr Chambers requested the Chair / Deputy Mayor write a thank you letter to the various parties.

10. Operational Reports

a) Officer Allotment Report

- i. The Allotment Report was received.

b) Officer Cemetery Report

- i. The Cemetery Report was received it was agreed to allow reasonable travel expenditure (shared travel) for the Cemetery Working Group and Deputy Clerk to visit other newly developed cemeteries as part of the cemetery extension project under the existing clerk and member expenses budget lines.

c) Officer Play Area Report

- i. The Play Area Report was received it was RESOLVED to approve the quotation from HAGS of £709.75 to repair the pirate ship.
- ii. The latest weekly report for St Mary's Road was noted.
- iii. The latest weekly report for Westwood Road was noted.

d) Officer Arcade Report

- i. A verbal update on Arcade matters was provided and the recommendations were deferred until a written report could be provided.

11. Financial Matters

- a) It was RESOLVED to approve the Bank Reconciliation to 30th November 2024.
- b) It was RESOLVED to approve the Bank Reconciliation to 31st December 2024.
- c) It was RESOLVED to approve the expenditure authorised under Delegated Authority.
- d) It was RESOLVED to approve the payments authorised under Delegated Authority.
- e) It was RESOLVED to approve invoices for payment and nominate Cllr Wright & Cllr Barnett to authorise electronic payments on Unity Trust.
- f) It was RESOLVED to approve an internal fund transfer of £30,000 from the deposit account ending 894 to the current account for cash flow purposes.
- g) Amendments to the Financial Regulations were deferred to the February meeting.

12. Budgetary Matters

- a) The Q3 Budget Monitoring Report & Forecast was noted



b) Approval of the 2024-25 budgetary virements and transfers to earmarked reserves were deferred.

c) It was RESOLVED to approve the Budget for 2025-26

d) It was RESOLVED to approve the Precept requirement of £220,940 for 2025-2026

13. Honorary Citizen 2025 (for information only)

Launch of award (Deadline 12th March 2025 to be determined at Full Council 19th March 2025 and awards presented at the Annual Assembly on the 21st of May 2025)

14. Ruby Chambers Young Person's Sports Award 2024 (for information only)

Launch of award (Deadline 12th March 2025 to be determined at Full Council 19th March 2025 and awards presented at the Annual Assembly on the 21st of May 2025)

15. Consultations

Individual councillors to respond to the Local Government Boundary Commission for England North Warwickshire Boundary Review - Initial Consultation ends 27th January 2025.

16. Christmas Light Contract update

An update was provided by the Clerk, and it was RESOLVED to approve additional expenditure of £500 for the collection, testing and packing of the lights (including a photo inventory of our installations) from Darwin Electrical

17. Items for the Next Meeting

Open Spaces report. The meeting on Wednesday 16th April is the last date of a planning inquiry (NWBC) the council may wish to either delay the start time of this meeting or postpone to Thursday 17th if available.

18. Closed Session

It was RESOLVED to move into closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, where publicity would be prejudicial to the public interest in the due to the confidential nature of the business to be discussed for items 19-21.

19. St Mary's Road Play Area – Vandalised Bin

The Deputy Clerk provided a verbal update to the Council.

20. Staffing Matters

A verbal update from the Employment Committee was received.

21. CCTV Camera Maintenance

The Clerk provided a verbal update (for information only) regarding the repair authorised for Camera 10 and the engineers report advising the repair is more extensive than first



realised which may be uneconomical to repair and a replacement had been suggested. NWBC who manage the CCTV Service on behalf of the CCTV Partnership plan to seek further advice.

A verbal update was provided regarding an outstanding matter from Dec 2022 & June 2023, regarding the Airwaves Licence.

22. Date of Next Meeting

It was RESOLVED to hold the next Town Council meeting on Wednesday 12th February 2025, at 7:00 PM.

Future scheduled meetings:

Wednesday 19th March

Wednesday 16th April (may require postponement to Thursday 17th due to a planning inquiry scheduled in the NWBC committee room on this day)

The meeting was closed at 20:55.

Motions for the next agenda must be submitted by Town Councillors by Monday 3rd February 2025

Written reports (for information only) to be published with the agenda are politely requested by Wednesday 5th February 2025.

Chairman Signature.....



Payment Schedule
22.01.2025

| <u>Tran No.</u> | <u>Type</u> | <u>Date</u> | <u>A/C Ref</u> | <u>N/C</u> | <u>Inv Ref</u> | <u>Details</u> | <u>Net Amount</u> | <u>Tax Amount</u> | <u>Gross Amount</u> | <u>Paid?</u> | <u>Method/Reason</u> |
|------------------------|--------------------|--------------------|-----------------------|-------------------|------------------------|--|--------------------------|--------------------------|----------------------------|---------------------|-----------------------------|
| 20928 | PI | 01/11/2024 | SSE | 5403 | IV01850220 10a) P42 | Christmas Lights Electricity 25/11/23-05/01/24 | 436.78 | 21.84 | 458.62 | Y | DD - Reg |
| 20941 | PI | 13/11/2024 | OPENHAND | 5452 | 24/25 | Community Grant | 1000.00 | 0.00 | 1000.00 | Y | FP- DA |
| 20944 | PI | 11/11/2024 | PAPARK | 5354 | ATH2425-87 | Unit 5 replace faulty light fitting | 160.00 | 0.00 | 160.00 | Y | FP- DA |
| 20948 | PI | 01/11/2024 | MAINSTRE | 5064 | 241100124745 | Number translation | 17.84 | 3.57 | 21.41 | Y | DD - Reg |
| 20951 | PI | 01/11/2024 | SAGE | 5066 | 19793725 | SAGE50 Software | 84.00 | 16.80 | 100.80 | Y | DD - Reg |
| 20954 | PI | 10/11/2024 | BRITISH | 5352 | 9259934 | LL Supply Electricity | 133.19 | 0.00 | 133.19 | Y | DD - Reg |
| 20955 | PI | 11/11/2024 | HARVIRSI | 5362 | 30 | November caretaking | 270.00 | 0.00 | 270.00 | Y | FP - Reg |
| 20956 | PI | 12/11/2024 | WATERPLU | 5353 | 0486007780 | Water Unit 1 | 28.90 | 0.00 | 28.90 | Y | DD - Reg |
| 20957 | PI | 16/11/2024 | WATERPLU | 5353 | 0925010509 | Water Unit 2 | 11.95 | 0.00 | 11.95 | Y | DD - Reg |
| 20958 | PI | 16/11/2024 | WATERPLU | 5353 | 0795008745 | Water Unit 3 | 11.95 | 0.00 | 11.95 | Y | DD - Reg |
| 20959 | PI | 16/11/2024 | WATERPLU | 5353 | 0334006876 | Water Unit 4 | 11.95 | 0.00 | 11.95 | Y | DD - Reg |
| 20960 | PI | 16/11/2024 | WATERPLU | 5353 | 0781010059 | Water Unit 5 | 11.95 | 0.00 | 11.95 | Y | DD - Reg |
| 20961 | PI | 16/11/2024 | WATERPLU | 5353 | 0358005419 | Water Unit 6 | 11.95 | 0.00 | 11.95 | Y | DD - Reg |
| 20962 | PI | 16/11/2024 | WATERPLU | 5353 | 0336006634 | Water Unit 7 | 11.95 | 0.00 | 11.95 | Y | DD - Reg |
| 20963 | PI | 16/11/2024 | WATERPLU | 5353 | 0160010988 | Water Unit 8 | 11.95 | 0.00 | 11.95 | Y | DD - Reg |
| 20964 | PI | 16/11/2024 | WATERPLU | 5353 | 0789011379 | Water Unit 9 | 11.95 | 0.00 | 11.95 | Y | DD - Reg |
| 20965 | PI | 18/11/2024 | SSE | 5251 | 01961394 | CCTV Electricity Oct | 535.45 | 107.09 | 642.54 | Y | DD - Reg |
| 21090 | PI | 30/07/2024 | CTC | 5008 | 18/10/24 | Mayoral Event - Cheese & Wine Tickets x 2 | 50.00 | 0.00 | 50.00 | Y | FP - DA |
| 21099 | PI | 25/11/2024 | REDLION | 5409 | | Food for Dickens Reception Event | 306.79 | 61.36 | 368.15 | Y | FP- DA |
| 21100 | PI | 27/11/2024 | CLOUDYIT | 5001 | INV-D-05597 | 2 x M365 Fundamental Sessions | 70.00 | 14.00 | 84.00 | Y | FP- DA |
| 21101 | PI | 27/11/2024 | TOTALGAS | 5352 | 3003776655 | LL Supply Electricity | 19.28 | 0.00 | 19.28 | Y | DD - Reg |
| 21102 | PI | 28/11/2024 | ICO | 5002 | Z9275122 | Data Protection Fee | 35.00 | 0.00 | 35.00 | Y | DD - Reg |
| 21103 | PI | 27/11/2024 | O2BUSINE | 5064 | 6059863 | Mobile Phones | 23.92 | 4.78 | 28.70 | Y | DD - Reg |
| 21104 | PI | 28/11/2024 | VALDAENE | 5352 | 01085816 | Unit 3 Electricity 01/10/24-27/10/24 | 70.88 | 0.00 | 70.88 | Y | FP- DA |
| 21105 | PI | 29/11/2024 | PERENNIA | 5203 | 8859 | Cemetery Grass Cutting | 500.00 | 100.00 | 600.00 | Y | FP-Reg |



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|---------------|----|------------|----------|------|-------------|---|---------|---------|---------|---|--------------------|
| 21106 | PI | 27/11/2024 | SLCC | 5001 | BK218746-1 | Allotment Management | 35.00 | 7.00 | 42.00 | Y | FP- DA |
| 21107 | PI | 02/12/2024 | BOULSTRI | 5302 | 2024/25 | Grass Cutting - Allotments | 600.00 | 0.00 | 600.00 | Y | FP - Reg |
| 21110 | PI | 30/11/2024 | TOMWHIT | 5355 | IAC142315 | Trade Waste Collections Nov Christmas Light Installation, switch on & removal 50% | 121.68 | 0.00 | 121.68 | Y | FP - Reg |
| 21111 | PI | 02/12/2024 | TURNOCK | 5403 | 54585 | ADSL Link Leek Wootton | 6308.00 | 1261.60 | 7569.60 | Y | FP- DA |
| 21112 | PI | 18/11/2024 | OCULAR | 5251 | SIN113373 | Social Media for Councils | 2259.00 | 451.80 | 2710.80 | Y | FP- DA |
| 21113 | PI | 15/11/2024 | WALC | 5001 | 1098 | SAGE50 Software | 35.00 | 7.00 | 42.00 | Y | FP- DA |
| 21114 | PI | 01/12/2024 | SAGE | 5066 | 19956907 | DLCC Membership Clerk | 84.00 | 16.80 | 100.80 | Y | DD - Reg |
| 21115 | PI | 03/12/2024 | SLCC | 5002 | MEM252105-1 | Bank Charges | 355.00 | 0.00 | 355.00 | Y | FP- DA |
| 21116 | PI | 30/11/2024 | UNITY | 5072 | Nov 24 | CCTV Video Production | 17.85 | 0.00 | 17.85 | Y | DD - Reg |
| 21117 | PI | 03/12/2024 | PRINTING | 5255 | 01298 | Pest Control Dec24-Feb25 | 1950.00 | 390.00 | 2340.00 | Y | FP- DA |
| 21125 | PI | 04/12/2024 | PROKILL | 5202 | 113337B | Legal Fees Bin Store Roof Repairs | 221.20 | 44.24 | 265.44 | Y | FP- DA |
| 21126 | PI | 24/11/2024 | DACBEACH | 5005 | 03-10399611 | Grass Cutting St Mary's 2024/25 | 800.00 | 160.00 | 960.00 | Y | FP- DA |
| 21152 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | Weekly litterpicking St Mary's 2024/25 | 501.16 | 100.24 | 601.40 | Y | FP - DA / Contract |
| 21153 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | St Mary's litter bin emptying | 492.46 | 98.49 | 590.95 | Y | FP - DA / Contract |
| 21154 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | St Mary's Operational PLAY Area Inspections x 3 2024/25 | 334.01 | 66.80 | 400.81 | Y | FP - DA / Contract |
| 21155 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | Weekly Play Inspections 2024/25 St mary's | 77.36 | 15.47 | 92.83 | Y | FP - DA / Contract |
| 21156 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | Weekly Play Inspections 2024/25 Westwood Rd | 618.82 | 123.76 | 742.58 | Y | FP - DA / Contract |
| 21157 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | Westwood Road Operational Inspections | 618.82 | 123.76 | 742.58 | Y | FP - DA / Contract |
| 21158 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | Grass Cutting Westwood Rd 2024/25 | 77.36 | 15.47 | 92.83 | Y | FP - DA / Contract |
| 21159 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | Weekly Litterpick Westwood Road 2024/25 | 1269.18 | 253.85 | 1523.03 | Y | FP - DA / Contract |
| 21160 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | 3 x Dog Bin Emptying Westwood Road 2024/25 | 738.36 | 147.67 | 886.03 | Y | FP - DA / Contract |
| 21161 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | 1 x Dog Bin Emptying - Margaret Road | 501.02 | 100.20 | 601.22 | Y | FP - DA / Contract |
| 21162 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | 1 x Dog Bin Emptying - Warwick Drive | 167.01 | 33.40 | 200.41 | Y | FP - DA / Contract |
| 21163 | PI | 06/12/2024 | NWBC | 5102 | 640059537 | Breadares Grass Cutting | 167.01 | 33.40 | 200.41 | Y | FP - DA / Contract |
| 21164 | PI | 06/12/2024 | NWBC | 5107 | 640059537 | Grass Cutting Gypsy Lane | 200.00 | 40.00 | 240.00 | Y | FP - DA / Contract |
| 21165 | PI | 06/12/2024 | NWBC | 5305 | 640059537 | M365 / Azure Software | 200.00 | 40.00 | 240.00 | Y | FP - DA / Contract |
| 21166 | PI | 06/12/2024 | SIMPLYMA | 5066 | 479959 | Staffing Costs - December | 97.38 | 19.48 | 116.86 | Y | DD - Reg |
| 21218- 226 | JD | 20/12/2024 | VARIOUS | M9 | | Broadband & Landline | 7768.32 | 0.00 | 7768.32 | Y | FP/DD |
| 21235 | PI | 03/12/2024 | BT | 5065 | M043 VU | Water Rates Unit 1 | 46.68 | 9.34 | 56.02 | Y | DD - Reg |
| 21236 | PI | 12/12/2024 | WATERPLU | 5353 | Unit 1 | | 28.20 | 0.00 | 28.20 | Y | DD - Reg |



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| 21237 | PI | 17/12/2024 | WATERPLU | 5353 | Unit 2 | Water Rates Unit 2 | 11.57 | 0.00 | 11.57 | Y | DD - Reg |
| 21238 | PI | 17/12/2024 | WATERPLU | 5353 | Unit 3 | Water Rates Unit 3 | 11.57 | 0.00 | 11.57 | Y | DD - Reg |
| 21239 | PI | 17/12/2024 | WATERPLU | 5353 | Unit 4 | Water Rates Unit 4 | 11.57 | 0.00 | 11.57 | Y | DD - Reg |
| 21240 | PI | 17/12/2024 | WATERPLU | 5353 | Unit 5 | Water Rates Unit 5 | 11.57 | 0.00 | 11.57 | Y | DD - Reg |
| 21241 | PI | 17/12/2024 | WATERPLU | 5353 | Unit 6 | Water Rates Unit 6 | 11.57 | 0.00 | 11.57 | Y | DD - Reg |
| 21242 | PI | 17/12/2024 | WATERPLU | 5353 | Unit 7 | Water Rates Unit 7 | 11.57 | 0.00 | 11.57 | Y | DD - Reg |
| 21243 | PI | 17/12/2024 | WATERPLU | 5353 | Unit 8 | Water Rates Unit 8 | 11.57 | 0.00 | 11.57 | Y | DD - Reg |
| 21244 | PI | 17/12/2024 | WATERPLU | 5353 | Unit 9 | Water Rates Unit 9 | 11.57 | 0.00 | 11.57 | Y | DD - Reg |
| 21249 | PI | 07/12/2024 | WATERPLU | 5201 | Cemetery | Cemetery Water Rates | 59.88 | 0.00 | 59.88 | Y | DD - Reg |
| 21251 | PI | 03/12/2024 | TURNOCK | 5404 | 54607 | Switch Repair | 175.00 | 35.00 | 210.00 | Y | FP - Contract / Late payment |
| 21254 | PI | 16/12/2024 | HARVIRSI | 5362 | 31 | Caretaking Dec 24 | 200.00 | 0.00 | 200.00 | Y | FP - Reg |
| 21268 | PI | 16/12/2024 | SSE | 5251 | IV02157376 | CCTV Electric Nov 24 | 518.20 | 103.64 | 621.84 | Y | DD - Reg |
| 21270 | PI | 19/12/2024 | SLCC | 5001 | BK219147-1 | Practitioners Conference - Day Delegate | 160.00 | 32.00 | 192.00 | Y | FP - DA |
| 21271 | PI | 19/12/2024 | SLCC | 5001 | BK219148-1 | Practitioners Conference - Day Delegate | 210.00 | 42.00 | 252.00 | Y | FP-DA |
| 21272 | PI | 16/12/2024 | UNITY | 5072 | | Bank Charges 05.09.24-04.12.2024 | 35.10 | 0.00 | 35.10 | Y | DD - Reg |
| 21279 | PI | 01/12/2024 | MAINSTRE | 5064 | ATH003 | Line Rental | 5.00 | 1.00 | 6.00 | Y | DD - Reg |
| 21293 | PI | 10/12/2024 | BRITISH | 5352 | BGL564091 | LL Supply Nov 24 | 143.42 | 0.00 | 143.42 | Y | DD - Reg |
| 21294 | PI | 10/12/2024 | BRITISH | 5352 | BGL564091 | LL Supply Nov 24 | 7.17 | 0.00 | 7.17 | Y | DD - Reg |
| 21345 | PI | 06/01/2025 | SIMPLYMA | 5066 | 482894 | M365 licences & Azure | 97.38 | 19.48 | 116.86 | Y | DD - Reg |
| 21348 | PI | 10/12/2024 | WHITEHAR | 5050 | ATC-02 | Room Hire Mon 9th Dec - Open Spaces | 25.00 | 0.00 | 25.00 | N | FP |
| 21350 | PI | 07/01/2025 | WATERPLU | 5201 | 0831149107 | Water Rates - Cemetery | 61.22 | 0.00 | 61.22 | N | DD - Reg |
| 21351 | PI | 12/01/2025 | WATERPLU | 5353 | 0486007780 | Water Rates Unit 1 | 48.08 | 0.00 | 48.08 | N | DD - Reg |
| 21352 | PI | 06/01/2025 | PRINTING | 5255 | 01312 | Social Media Campaign - first month | 595.00 | 119.00 | 714.00 | N | FP |
| 21353 | PI | 01/01/2025 | MAINSTRE | 5064 | ATH003 | Number translation 01.01.25-31.01.25 | 5.00 | 1.00 | 6.00 | N | DD - Reg |
| 21392 | PI | 03/01/2025 | BT | 5065 | GP00922129 | Broadband & Landline | 43.40 | 8.68 | 52.08 | Y | DD - Reg |
| 21393 | PI | 10/01/2025 | BRITISH | 5352 | BGL564091 | Electricity LL Supply | 143.02 | 0.00 | 143.02 | N | DD - Reg |
| 21394 | PI | 10/01/2025 | BRITISH | 5356 | BGL564091 | Electricity LL Supply | 7.15 | 0.00 | 7.15 | N | DD - Reg |
| 21395 | PI | 27/12/2024 | O2BUSINE | 5064 | 6059863 | Mobiles x 2 - Clerks | 23.92 | 4.78 | 28.70 | Y | DD - Reg |
| 21404-406 | JD | 24/01/2025 | VARIOUS | M10 | | Staffing Costs - January | 8001.63 | 0.00 | 8001.63 | N | FP/DD |
| 21407 | PI | 01/01/2025 | SAGE | 5066 | 64146772 | SAGE50 Software | 84.00 | 16.80 | 100.80 | Y | DD - Reg |
| 21419 | PI | 14/01/2025 | SMITHY | 5403 | 19729 | 2024 Christmas Tree | 270.00 | 0.00 | 270.00 | N | FP |
| 21420 | PI | 14/01/2025 | SMITHY | 5209 | 19729 | Nov 2024 Cenotaph planting, water & tidy | 100.00 | 0.00 | 100.00 | N | FP |



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|-------|----|------------|----------|------|------------|--|---------|---------|---------|---|----------|
| 21421 | PI | 14/01/2025 | SMITHY | 5401 | 19729 | 2024 Spring planting 4 extra planters Market Square | 185.00 | 0.00 | 185.00 | N | FP |
| 21422 | PI | 14/01/2025 | SMITHY | 5401 | 19729 | 2024 Autumn planting 4 extra planters market square | 185.00 | 0.00 | 185.00 | N | FP |
| 21423 | PI | 14/01/2025 | SMITHY | 5402 | 19729 | 2024 Floral display watering 4 extra planters market square | 287.50 | 0.00 | 287.50 | N | FP |
| 21424 | PI | 14/01/2025 | SMITHY | 5402 | 19729 | 2024 Floral Display Watering - main 23 x | 2323.00 | 0.00 | 2323.00 | N | FP |
| 21425 | PI | 14/01/2025 | SMITHY | 5401 | 19729 | 2024 Plant & Compost Summer | 959.00 | 0.00 | 959.00 | N | FP |
| 21426 | PI | 14/01/2025 | SMITHY | 5401 | 19729 | 2024 summer labour emptying & planting tubs | 650.00 | 0.00 | 650.00 | N | FP |
| 21427 | PI | 14/01/2025 | SMITHY | 5401 | 19729 | 2024 Autumn plant & compost supply | 959.00 | 0.00 | 959.00 | N | FP |
| 21428 | PI | 14/01/2025 | SMITHY | 5401 | 19729 | 2024 Autumn planting labour | 650.00 | 0.00 | 650.00 | N | FP |
| 21429 | PI | 14/01/2025 | SMITHY | 5403 | 19729 | 2023 Supply & erect christmas tree Nov 2023 Cenotaph planting, tidying & watering | 270.00 | 0.00 | 270.00 | N | FP |
| 21430 | PI | 14/01/2025 | SMITHY | 5209 | 19729 | Extra planter x 4 spring 23 planting | 100.00 | 0.00 | 100.00 | N | FP |
| 21431 | PI | 14/01/2025 | SMITHY | 5401 | 19729 | Extra planter x 4 Autumn 23 planting | 185.00 | 0.00 | 185.00 | N | FP |
| 21432 | PI | 14/01/2025 | SMITHY | 5401 | 19729 | Watering 2023 24 times four extra planters | 300.00 | 0.00 | 300.00 | N | FP |
| 21433 | PI | 14/01/2025 | SMITHY | 5402 | 19729 | 2023 Main watering floral displays 24 times | 2352.00 | 0.00 | 2352.00 | N | FP |
| 21434 | PI | 14/01/2025 | SMITHY | 5402 | 19729 | 2023 supply of plants & compost summer 2023 | 859.00 | 0.00 | 859.00 | N | FP |
| 21435 | PI | 11/09/2024 | SMITHY | 5401 | 19729 | labour to empty & plant tubs summer 2023 | 650.00 | 0.00 | 650.00 | N | FP |
| 21436 | PI | 11/09/2024 | SMITHY | 5401 | 19729 | 2023 Autumn plant supply & compost | 859.00 | 0.00 | 859.00 | N | FP |
| 21437 | PI | 11/09/2024 | SMITHY | 5401 | 19729 | labour to empty & plant tubs Autumn 2023 | 650.00 | 0.00 | 650.00 | N | FP |
| 21438 | PI | 11/09/2024 | SMITHY | 5401 | 19729 | Annual Test, Repair, Storage and Delivery to site for all di | 6308.00 | 1261.60 | 7569.60 | N | FP |
| 21448 | PI | 15/01/2025 | TURNOCK | 5403 | 54705 | Unit 2 Water Rates | 11.95 | 0.00 | 11.95 | N | DD - Reg |
| 21449 | PI | 16/01/2025 | WATERPLU | 5353 | 0925010509 | Unit 3 Water Rates | 11.95 | 0.00 | 11.95 | N | DD - Reg |
| 21450 | PI | 16/01/2025 | WATERPLU | 5353 | 0795008745 | Unit 4 Water Rates | 11.95 | 0.00 | 11.95 | N | DD - Reg |
| 21451 | PI | 16/01/2025 | WATERPLU | 5353 | 0334006876 | Unit 5 Water Rates | 11.95 | 0.00 | 11.95 | N | DD - Reg |
| 21452 | PI | 16/01/2025 | WATERPLU | 5353 | 0781010059 | Unit 6 Water Rates | 11.95 | 0.00 | 11.95 | N | DD - Reg |
| 21453 | PI | 16/01/2025 | WATERPLU | 5353 | 0358005419 | Unit 7 Water Rates | 11.95 | 0.00 | 11.95 | N | DD - Reg |
| 21454 | PI | 16/01/2025 | WATERPLU | 5353 | 0336006634 | Unit 8 Water Rates | 11.95 | 0.00 | 11.95 | N | DD - Reg |
| 21455 | PI | 16/01/2025 | WATERPLU | 5353 | 0160010988 | Unit 9 Water Rates | 11.95 | 0.00 | 11.95 | N | DD - Reg |
| 21456 | PI | 16/01/2025 | WATERPLU | 5353 | 0789011379 | CCTV Electricity Dec 2024 | 535.45 | 107.09 | 642.54 | N | DD - Reg |
| 21457 | PI | 16/01/2025 | SSE | 5251 | IV02310632 | Duty of care - waste transfer note admin | 52.00 | 0.00 | 52.00 | N | FP |
| 21458 | PI | 17/01/2025 | TOMWHIT | 5355 | IAC151847 | Duty of care - waste transfer note admin | 10.40 | 0.00 | 10.40 | N | FP |
| 21459 | PI | 17/01/2025 | TOMWHIT | 5356 | IAC151847 | | | | | | |



Atherstone
Town Council

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|------------------------------------|----|------------|----------|------|-------------------|--------------------------------|-----------------|----------------|-----------------|---|----------|
| 21460 | PI | 15/01/2025 | HARVIRSI | 5362 | 32 | January Caretaking | 375.00 | 0.00 | 375.00 | N | FP |
| 21461 | PI | 31/12/2024 | ADAMBEAL | 5210 | ATC Bins 05/24 | Cemetery Bins Dec 24 & Jan 25 | 450.00 | 0.00 | 450.00 | N | FP |
| 21462 | PI | 17/01/2025 | NTAYLOR | 5204 | ATH0017 | Gravedigging Fees Nov-Jan 2025 | 1875.00 | 0.00 | 1875.00 | N | FP |
| 21463 | PI | 31/12/2024 | TOMWHIT | 5355 | IAC148947 | Refuse Collections Dec 24 | 69.46 | 0.00 | 69.46 | N | FP |
| 21464 | PI | 31/12/2024 | TOMWHIT | 5356 | IAC148947 | Refuse Collections Dec 24 | 13.91 | 0.00 | 13.91 | N | FP |
| 21465 | PI | 01/01/2025 | SERVICOM | 5252 | 219905 | Townwatch Radio Hire | 760.50 | 152.10 | 912.60 | N | FP |
| 21466 | PI | 01/12/2024 | WMBRIER | 5210 | P45444 | Feb-Apr 25 Bin Collection | 364.00 | 72.80 | 436.80 | N | DD - Reg |
| Total Invoices for approval | | | | | | | 65156.46 | 5866.18 | 71022.64 | | |
| Total PAID | | | | | | | 32382.54 | 4152.59 | 36535.13 | | |
| Total To Pay | | | | | | | 32773.92 | 1713.59 | 34487.51 | | |

All invoices listed above have been examined, verified & certified by the RFO