



# Atherstone Town Council

## DRAFT MINUTES OF THE EXTRAORDINARY TOWN COUNCIL MEETING

**Date:** Thursday, 20<sup>th</sup> February 2025

**Time:** 6:00 PM

**Venue:** Committee Room, North Warwickshire Borough Council Civic Suite, Council House, South Street, Atherstone, CV9 1DE

### **In Attendance:**

**Councillors:** Cllrs: J Braithwaite (Chair), G Chamberlain, C. Jones, M Short, G Short and D Wilkinson

**Clerk:** S Oldham (minutes)

**Guests:** 0

**Members of the Public/Press:** Cllr R Jarvis, Mark Jordan ( Car Show) and Sarah Chetwynd ( Atherstone Partnership)

### **1. Apologies**

Due the absence of the Chair & Vice-Chair it was RESOLVED to elect Cllr Braithwaite as Chair for tonight's meeting. Apologies had been received from Cllr's K Barnett, S Bishop, O Dipple, C Evans, J Chambers, R Collins, D Wright and N Pritchett.

### **2. Declarations of Interests and Dispensations**

None

### **3. Public Participation**

It was noted that unauthorised caravans were parked up on the Cattle Market car park.

Arcade tenants would be advised by the Deputy Clerk in the morning.

### **4. Approval of Previous Minutes**

It was RESOLVED to approve the minutes of the meeting held on the 12<sup>th</sup> of February 2025.



## **5. 2024/25 Community Grant Scheme**

To consider an out of time application from the Atherstone Ball Game Committee for funding road closures for the Ball Game due to be held on 4<sup>th</sup> March 2025.

It was RESOLVED that the Council approve the out of time application and award the grant in full based on the quotation of £2095 + VAT. It was agreed to write a letter to the applicants re-affirming the expected process which would be monitored closely by the Town Council's Ball Game Representative in future. (Cllr Braithwaite offered to deputise as a representative if required)

Cllr Chamberlain pointed out that expecting groups to know their financial requirements two years in advance of an event to meet the Town Council's budget setting deadlines and grant application rules could be problematic. It could also be difficult to get quotations that far in advance as well.

It was therefore agreed that the Funding Working Group should meet and review the current Community Grant Fund application paperwork and timelines and bring a proposal back to Full Council.

## **6. 2025/26 Community Grant Scheme**

a) On time applications deferred from November:

To consider applications for the 2025/26 Community Grant Scheme received on or before 1<sup>st</sup> November 2024.

- i. Atherstone Dickens Committee £2,600 towards Fireworks for the Dickens Event to be held on Saturday 29<sup>th</sup> November 2025.
- ii. Atherstone Motor Show £500 for family entertainment at the Motor Show on 14<sup>th</sup> September 2025.

It was RESOLVED to approve both applications.

b) Out of time applications:

To consider applications for the 2025/26 Community Grant Scheme received after the 1<sup>st</sup> November 2024 deadline:

- i. Atherstone Partnership £1,000 to fund 6 bands to provide music entertainment on 31<sup>st</sup> May 2025 as part of the 2025 Big Weekender.

It was RESOLVED to approve this application subject to receipt of the accounts that had been requested.

- ii. Atherstone Ball Game Committee funding for Road Closures for the Ball Game on 17<sup>th</sup> February 2026.

It was RESOLVED to defer this application for the Funding Working Group to look at and to consider the VAT implications fully.

Cllr Braithwaite stated that going forward any issues groups are facing should be raised with the Town Council representatives and the respective representatives should then take on that responsibility.



**7. Items for the Next Meeting**

Risk Management Review, Asset Register Review, Cllr Chamberlain will give a further social media update, Open Spaces Report.

**8. Date of Next Meeting**

It was RESOLVED to hold the next Town Council meeting on Wednesday 19<sup>th</sup> March 2025, at 7:00 PM.

Future scheduled meetings: Wednesday 16<sup>th</sup> April (may require postponement to Thursday 17<sup>th</sup> due to a planning inquiry scheduled in the NWBC committee room on this day)

**The meeting was closed at 18:50.**

**Chairman Signature**.....

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