



Atherstone Town Council

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Friday 3rd January 2025

I hereby give notice of an extraordinary meeting of Atherstone Town Council to be held in the Committee Room, North Warwickshire Borough Council Civic Suite, Council House, South Street, Atherstone, Warwickshire, CV9 1DE at **7pm on Wednesday 8th January 2025** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding this information, please do not hesitate to contact the Clerk.

Cllr Sara Bishop
Chairman

AGENDA

1. **Apologies:** To receive and approve reasons for absence.
2. **Declarations of Interests and Dispensations:** To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.
3. **Cemetery Extension to resolve:**
 - a) To approve the costings outlined by DJOGS LTD within Fee Proposal 977 and Fee Proposal 1632 to a net total of £2910.00.
 - b) To approve the Planning Fee of £289.00 for planning submission to NWBC.
 - c) To agree the next steps and projected planning submission date of week commencing 10th February 2025.

Supporting documents:

DJOGS LTD Email dated 17.12.24 outlining the next steps and costings.

DJOGS LTD Fee Proposal 977

DJOGS LTD Fee Proposal 1632

NWBC Email dated 18.12.24 quoting Planning Fee for Cemetery Extension submission.

4. **To agree the Christmas Lights Contract from 2025**

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.