

MINUTES OF THE EXTRAORDINARY TOWN COUNCIL MEETING

Date: Wednesday, 8th January 2025

Time: 7:00pm

Venue: Committee Room, North Warwickshire Borough Council Civic Suite, Council House, South Street, Atherstone, CV9 1DE

In Attendance:

Councillors: Cllrs: D Wilkinson (Chair), J Braithwaite, J. Chambers, C. Jones, M Short and N Pritchett

Deputy Clerk: S Oldham (minutes)

Guests: 0

Members of the Public/Press: Borough Cllr R Jarvis

In the absence of both the Chair and Vice Chair it was RESOLVED by those present that Cllr Dawn Wilkinson would chair this meeting.

1. Apologies

Apologies were received from Cllr's R Collins, C Evans, G Short, S Bishop, K Barnett.

2. Declarations of Interests and Dispensations

None.

3. Cemetery Extension to resolve:

There was a brief update from Cllr Chambers explaining the urgency of this item to submit the planning application with the required up to date or revised documentation.

It was noted that agreeing these points will commit the Town Council to moving the project forward and Cllr Chambers added that the working group considered that Section 106 should be investigated regarding potential funding towards this expansion of the town's cemetery. Also, at budget setting consideration should be given to setting aside or building up considerable reserves for the cemetery extension.

- a) It was RESOLVED to approve the costings outlined by DJOGS LTD within Fee Proposal 977 and Fee Proposal 1632, totalling £2910.00.
- b) It was RESOLVED to approve the Planning Fee of £289.00 for submission to North Warwickshire Borough Council (NWBC).
- c) It was AGREED to proceed with the next steps and set the projected planning submission date for the week commencing February 10th, 2025.

Supporting documents were noted, including emails and fee proposals from DJOGS LTD and NWBC Planning.

Closed Session

It was RESOLVED to move into a closed session for confidential matters relating to the awarding of a contract.

4. To agree the Christmas Light Contract from January 2025.

Background: 5 companies had been asked to quote but 3 declined to do so due to their high demand/workload or because they only take on existing lights with capital expenditure on some new lights.

It was RESOLVED to accept the quotation from Darwin Electricals subject to a satisfactory reference from Lichfield City Council and confirmation that they have fully assessed the existing lights and fixtures through site visits prior to quoting.

If there are any issues arising from this decision, they are to be reported to the 22nd January 2025 Council meeting.

The meeting was closed at 7.40pm

Signed Chairman of Atherstone Town Council

The next Town Council meeting is on Wednesday 22nd January 2025, at 7.15pm.

Motions for the next agenda must be submitted by Town Councillors by Monday 13th January 2025

Written reports (for information only) to be published with the agenda are politely requested by Wednesday 15th January 2025