



Atherstone Town Council

Thursday 27th February 2025

Dear Councillor,

You are hereby summoned to attend an extraordinary meeting of the Employment Committee of Atherstone Town Council to be held at the **Atherstone Red Lion Hotel, 99 Long St, Atherstone, CV9 1BB** at **7pm** on **Wednesday 5th March 2025** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Chairman.

If you have any queries regarding this information, please do not hesitate to contact me.

S Bishop

Councillor Sara Bishop

Chair of the Council (De facto Chair of the Employment Committee)

AGENDA

As per Standing Orders 4 d) ix – xi, Atherstone Town Council has determined that its Employment Committee meetings shall be held in private with no members of the public present (minute ref. P10 05/2023)

The exclusion of the public and press from the Employment Committee meetings is in accordance with the Public Bodies (Admissions to Meetings) Act 1960, where publicity would be prejudicial to the public interest due to the confidential nature of the business to be discussed.

1. Apologies

To receive and approve reasons for absence.

2. Declarations of Interest

To receive Declarations of Interests and consider any grant of dispensations of which written notice has been received by the Clerk.

3. Minutes of the previous Employment Committee meeting and matters arising.

To approve the minutes of the previous Employment Committee meeting held on 3 /12/2024.

4. To receive an update on staff current leave arrangements.

5. Review of other working arrangements

6. Date of the next meeting

To set a date for the next Employment Committee meeting.