



Atherstone Town Council

Monday 24th March 2025

I hereby give notice of an extraordinary meeting of Atherstone Town Council to be held in the North Warwickshire Borough Council Civic Suite, Council House, South Street, Atherstone, Warwickshire, CV9 1DE at **6:00pm** on **Friday 28th March 2025** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding this information, please do not hesitate to contact me.

S Bishop

Cllr Sara Bishop

Chair / Town Mayor of Atherstone Town Council

AGENDA

1. Apologies

To receive and approve reasons for absence.

2. Declarations of Interests and Dispensations

To receive Declarations of Interests and consider any grant of dispensations of which written notice has been received by the Clerk.

3. Public Participation

Residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman (max 3 mins per speaker)

Members of the public wishing to raise issues which are not on the agenda are requested to notify the Clerk by midday on the day of the meeting where possible. (Please refer to [Standing Orders](#) 3.e-k for further guidance.)

4. To review the Fixed Asset Register 2024-2025.

5. To review the Risk Management Policy 2024-2025

6. Items for the Next Meeting

To note any items to be included on the next agenda: Social Media Campaign update, Pop up Park Event update

7. Date of Next Meeting

To confirm the next Town Council meeting will be held on Wednesday 16th April 2025 at 7pm. Please note this meeting will be held at The Bracebridge Room, St. Peter's Church, Mancetter Road, Mancetter, CV9 1NH

Motions for the next agenda must be submitted by Tuesday 8th April 2025
Written reports (for information only) to be published with the agenda are politely requested by Wednesday 9th April 2025.

8. Closed Session

To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, where publicity would be prejudicial to the public interest in the due to the confidential nature of the business to be discussed for item 9

9. Staffing Matters

To receive an update from the Employment Committee regarding provision of additional Locum Clerk / RFO/Administrative assistance and to agree any associated costs.