



# Atherstone Town Council

Friday 11<sup>th</sup> April 2025

I hereby give notice of a meeting of Atherstone Town Council to be held in the **Bracebridge Room, St Peter's Church, Mancetter, CV9 1NH at 7:00pm on Wednesday 16<sup>th</sup> April 2025** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman. If you have any queries regarding this information, please do not hesitate to contact me.

*S.A. Oldham*  
Mrs Sally Oldham  
Deputy Town Clerk

## AGENDA

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### 1. Apologies

To receive and approve reasons for absence.

### 2. Declarations of Interests and Dispensations

To receive Declarations of Interests and consider any grant of dispensations of which written notice has been received by the Clerk.

### 3. Public Participation

Residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman (max 3 mins per speaker)

Members of the public wishing to raise issues which are not on the agenda are requested to notify the Clerk by midday on the day of the meeting where possible. (Please refer to [Standing Orders](#) 3.e-k for further guidance.)

### 4. Reports from External Organisations (for information only)

- a) To receive a written/verbal report from Warwickshire Police
- b) To receive a written/verbal report from County and Borough Councillors

***Written reports (for information only) to be published with the agenda for the next meeting are politely requested by Wednesday 7<sup>th</sup> May 2025.***

### 5. Minutes

To consider approval of the minutes of:

- a) The Full Town Council meeting held on the 19<sup>th</sup> of March 2025.
- b) The Extraordinary Town Council meeting held on the 28<sup>th</sup> of March 2025.

## 6. Planning

### a) New Applications:

To consider new applications

[PAP/2025/0099](#) Chapel House, Atherstone

[PAP/2025/0127](#) 4 Merevale Rd, Atherstone

### b) Previous Decisions:

To report decisions on previous applications

[PAP/2025/0078](#) 2 Simmonds Way

[PAP/2025/0028](#) 63 Windmill Rd, Atherstone.

[PAP/2024/0551](#) 28 Coleshill Road

### c) Grand Union Canal Transfer – Scoping Opinion - Consultation deadline 28<sup>th</sup> April 2025

## 7. Committees, Working Groups, and Representations (for information only)

### • Reports from Committees and Working Groups

To receive written / verbal reports from working groups.

#### i. Open Spaces Working Group–

- To receive a report from meeting held on 1<sup>st</sup> April 2025 and consider the approval of any recommendations - Cllr M Short

- To approve the Draft UKSPF Funding Record of Completion response.

i. **Staffing Committee** to note the Draft Minutes of the meeting held on the 8<sup>th</sup> of April 2025. (any verbal update / discussion on Staffing to take place under item 19.)

ii. **Arcade Working Group** – to receive a report from the meeting held on 8<sup>th</sup> April 2025 and consider the approval of any recommendations.

### • Reports from Councillors/Council Representatives

To receive written / verbal reports from Councillors/ Council Representatives

## 8. Financial Matters

- a) To approve electronic payments authorised under Delegated Authority and made by the Deputy Clerk on Unity Trust Bank since the last meeting.

- b) To approve invoices due for payment and nominate two members to authorise the electronic payments on Unity Trust.

## 9. Social Media Strategy

To agree next steps – see conclusions and options in report from One Media Shed (from Full Council March 19<sup>th</sup>, 2025)

#### 10. Atherstone Market Square

Atherstone Pop Up Park Proposal August/September 2025 – verbal update - Cllr Chamberlain and Cllr Evans.

11. **Play Area Anti-Social Behaviour issues:** verbal update by the Deputy Clerk.

- Westwood Rd Play Area – Crime Number 23/11628/25
- St Marys Road Play Area – Crime Log 92 incident 7.4.25

#### 12. Items for the Next Meeting

To note any items to be included on the next agenda: Co-option, Financial Reports deferred from previous meetings.

#### 13. Date of Next Meeting

To confirm the next Town Council meeting will be held on **Wednesday 15<sup>th</sup> May 2025** at 7pm

**Motions for the next agenda must be submitted by Tuesday 6<sup>th</sup> May 2025**

**Written reports (for information only) to be published with the agenda are politely requested by Wednesday 7<sup>th</sup> May 2025.**

#### 14. Closed Session

To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, where publicity would be prejudicial to the public interest in the due to the confidential nature of the business to be discussed for items 15-19

#### 15. Honorary Citizen Award 2025

To consider nominations received. Names confidential until recipient notified.

#### 16. CCTV and Townwatch

i. To receive an update from NWBC on the replacement market square Camera, Long Street Camera.

ii To receive an update on the Townwatch Radio Scheme.

#### 17. Atherstone Common Plots (Right holders Proprietors) Lease.

To consider an update from the Town Council solicitor.

#### 18. Merevale and Blyth Estates – lease of Merevale Allotment site.

To consider an update from the Town Council solicitor.

#### 19. Staffing Matters

i) To receive a verbal/written update from the Employment Committee Meeting held on 8<sup>th</sup> April 2025 and to consider any matters arising and recommendations including HR advice and any associated costs.