



Atherstone Town Council

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Thursday 12th March 2026

I hereby give notice of a Meeting of Atherstone Town Council to be held in the Committee Room, North Warwickshire Borough Council Civic Suite, Council House, South Street, Atherstone, Warwickshire, CV9 1DE at **7:00pm on Wednesday 18th March 2026** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding this information, please do not hesitate to contact me.

S A Oldham - Mrs Sally Oldham - Deputy Town Clerk

AGENDA

- 1. Apologies:** To receive and approve reasons for absence.
- 2. Declarations of Interests and Dispensations:** To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.
- 3. Public participation:** Residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman (*max 3 mins per speaker*) *Members of the public wishing to raise issues which are not on the agenda are requested to notify the Clerk by midday on the day of the meeting where possible. (Please refer to Standing Orders 3.e-k for further guidance.)*
- 4. Reports from External Organisations (for information only):**
 - a) **Warwickshire Police:** To receive a verbal or written report, if present.
 - b) **County and Borough Councillors** (for information only): To receive verbal or written reports from County and Borough Councillors, if present.
- 5. Minutes:**
 - a) To approve the minutes of the Town Council meeting held on the 18th of February 2026.
 - b) Action Tracker - review of progress with past meeting actions.
- 6. Financial Matters:**
 - a) To approve the Bank Reconciliation to 28th February 2026.
 - b) To ratify payments made under delegated authority, approve the payment schedule (& nominate two signatories to authorise the internet payments).
 - c) To note the Q4 Budget Monitoring Report & Forecast.
- 7. Correspondence Received:**
 - a) Grand Union Canal Transfer:
 - i) Severn Trent: Grand Union Canal Transfer – Atherstone Specifics

ii) GUCT Statutory Consultation notification – from 11th February 2026 to Thursday 2nd April 2026. To consider the draft Town Council response (Cllrs G and M Short)

b) Local Government Reorganisation Consultation: to consider the draft Town Council response (Cllrs Wilkinson / G Short)

c) Town of Culture – update and press release.

d) Town Council Gazebos – correspondence from Atherstone Partnership.

8. Planning*: **Any planning applications received from or decided by NWBC ahead of the meeting date, following the publication of this agenda may also be reported to the Town Council under this item.*

a) To consider new applications:

Reference	Address	Details	ATC comment / Deadline
PAP/2026/0092	14 River Drive, Atherstone	Erect garage and workshop	10.3.26 extended to 19.3.26
2026/0150/TRE	Woolpack Way Car Park	Work to trees in a conservation area	19.3.26
2026/0151/TRE	Atherstone Library	Work to trees in a conservation area	19.3.26
2026/0152/TRE	Rear of Red Lion Hotel	Work to trees in a conversation area	20.3.26
2026/0180/FUL	Atherstone Leisure Complex	Demolition of Memorial Hall and Leisure Centre and erection of a replacement building.	28.3.26
2026/0189/AVC	79 Peel House, Witherley Road	Vary conditions of approved plans and drawings	28.3.26

b) To report decisions on previous applications (for information only):

Reference	Address	NWBC decision
PAP/2026/0017	1 Mythe View, Atherstone	Granted with conditions
DOC/2026/0005	Britannia Works	Granted with conditions

9. Committees, Working Groups and Representations - To receive written reports and consider any recommendations.

a) Arcade Working Group

b) Open Spaces Working Group

c) Development and Review Working Group

d) Communications and Engagement Working Group

e) Town Councillor Reports

f) Representative Reports

g) Mayor's Report – update on Civic Dinner Dance Friday 17th April 2026

10 Operational Reports, Maintenance and associated recommendations:

- a) To note the latest weekly Play Area Inspection Reports carried out by NWBC.
- b) To consider quotation for:
 - St Mary's Park – small parts for pirate ship and fence. (routine maintenance)
 - Westwood Park – Crossbeam for drop rope traverse. (risk noted)
- c) To consider quotation for Arcade Occupants Entrance sign.

Councillors are asked to raise matters to be included on the agenda by notifying the clerk in writing at least one week before the meeting date.

Written Reports (for information only) are invited to be sent for inclusion in the next agenda pack at least one week before the meeting date.

Closed Session: To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, where publicity would be prejudicial to the public interest in the due to the confidential nature of the business to be discussed for items 11-15.

11. Staffing matters:

- a) To receive an update from the Employment Committee on the Town Clerk/RFO recruitment process and consider any recommendations.
- b) To consider extending the Locum Clerk contract from the 12th April 2026.
- c) Loss of Keyworker insurance – to consider a settlement offer.

12. Honorary Citizen 2026 – to receive nominations (deadline 11th March 2026)

13. Ruby Chambers Young Person's Sports Award 2025 - to receive nominations (deadline 11th March 2026)

14. Arcade – to consider a review of the unit rents payable from 1st May 2026.

15. CCTV / Townwatch Radio – to receive an update from the last CCTV Partnership meeting with any recommendations.

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.