



Atherstone Town Council

PO Box 2000, Atherstone, Warwickshire, CV9 1YN.
Tel: 01827 720829 E-mail: clerk@atherstone-tc.gov.uk
Website: www.atherstone-tc.gov.uk

Friday 9th October 2026

I hereby give notice of a Meeting of Atherstone Town Council to be held in the **Committee Room, North Warwickshire Borough Council Civic Suite, Council House, South Street, Atherstone, Warwickshire, CV9 1DE** at **7:00pm** on **Wednesday 14th October 2026** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding this information, please do not hesitate to contact me.

Yours sincerely,

Jack Turner BA. Hons. Cert.CiLCA - **Locum Town Clerk and RFO**

AGENDA.

- 1. Atherstone Community Awards:** To receive recipients of the Changemaker Award and the Allotment Awards.
- 2. Apologies:** To receive and approve reasons for absence.
- 3. Declarations of Interests and Dispensations:** To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.
- 4. Public participation:** Residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman (*max 3 mins per speaker*) *Members of the public wishing to raise issues which are not on the agenda are requested to notify the Clerk by midday on the day of the meeting where possible. (Please refer to Standing Orders 3.e-k for further guidance.)*
- 5. Reports from External Organisations (for information only):**
 - a) **Warwickshire Police:** To receive a verbal report, if present.
 - b) **County and Borough Councillors** (for information only): To receive verbal reports from County and Borough Councillors, if present.
- 6. Minutes:** To approve the minutes of the Town Council meeting held on the 24th September 2026.
- 7. Planning:**
 - a) To consider new applications:

Reference	Address	Details	ATC comment / Deadline
2026/0730/TRE	Land Adjacent to 38 Coleshill Road, Atherstone, CV9 1BW	Trees in a Conservation Area Works Notification	15 th October 2026
2026/0733/TPO	St Marys Church, Sheepy Road, Atherstone, CV9 1EX	Removal of 1No. Cedar tree (T5) to side of church. TPO 713.004/14 (St. Mary's Church, Atherstone)1997	16 th October 2026
2026/0738/AVC	Atherstone Sports Club, Ratcliffe Road, Atherstone, CV9 1LX	Section 73A application to vary condition 2 (Approved plans) of	17 th October 2026

		permission PAP/2022/0139 (Proposed construction of an artificial grass pitch with associated features including six 15m high floodlights for new artificial grass pitch and the grass rugby pitch; 4.5m high mesh ball stop fencing; 1.2m and 2m high pitch barriers; hard standing circulation areas; access lighting; soft landscaping; improved access and parking areas. Including additional parking area with access from Royal Meadow Drive.) to allow for amended drainage strategy.	
2026/0647/LBC	10, 10a & 12 Market Street, Atherstone, CV9 1ET	Replacement windows to 1st and 2nd floors to Market Street. Repairs to shopfront window cill, replacement of brick plinth and general shop fitting to unit with internal alteration.	30 th October 2026

**Any planning applications received from NWBC ahead of the meeting date, following the publication of this agenda may also be considered under this item.*

8. Committees, Working Groups and Representations (for information only)

- a) To receive written/verbal reports from working groups.
- b) To receive reports from Town Councillors.
- c) To receive an update on the Community Energy Event.
- d) Atherstone Remembrance Day.

9. Financial Matters: To note the Finance Report from the RFO and consider the following:

- a) To approve the Bank Reconciliation to 30/09/2026.
- b) To receive the annual budget monitoring report as at 30/09/2026
- c) To ratify payments made under delegated authority.
- d) To approve the payment schedule.
- e) To consider the report on Software Enhancements for the Town Council and to approve the quotation from Scribe for a fully managed platform for all of the Town Council's Finance, Allotment and Cemetery records.
- f) To consider the in-year budget and virement report and agree any associated actions.

10. Atherstone Town Council's Strategic Priorities for the 2026/2027 Civic Year: To review progress against the 2026/2027 goals and objectives.

11. Atherstone Town Council's Facilities:

- a) To consider contributing towards a Memorial for June Maidens MBE at the OSCA Building.
- b) To investigate installing solar panels at The Arcade.
- c) To investigate improving energy efficiency at the OSCA Building.
- d) To note a change of contractor for the maintenance of the Allotment sites.
- e) To receive an update on the St Mary's Play Area project with KOMPAN.

12. Items for future meetings.

13. Closed Session: To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, where publicity would be prejudicial to the public interest in the due to the confidential nature of the business to be discussed for the below items.

14. The Arcade - To receive an update on the execution of the legal documentation.

15. Atherstone Common Plots – To receive an update.

16. Atherstone Cemetery Extension – To receive an update.

17. To note the Employment Committee meeting minutes of the meeting held on Wednesday 7th October 2026 and to consider the recommendation report and agree any associated actions.

18. Locum Clerk Hours – To approve an increase of 5 hours per week to 30 hours per week from 1st October 2026.

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.